



CITY OF WALNUT GROVE  
August 1<sup>st</sup>, 2023  
1021 PARK STREET MUNICIPAL BUILDING  
MAYOR AND COUNCIL

**Work Session Meeting Minutes**

**ELECTED OFFICIALS PRESENT:**

Mayor - Mark Moore  
Mayor Pro Tem - Stephanie Moncrief  
**Council Members-**  
Linda Pilgrim  
Erica Miles

**STAFF PRESENT:**

City Clerk – Kimberly Whitlow  
Public Works - Brian Pilgrim  
City Attorney - Tony Powell  
Asst. City Attorney- Jay Crowley  
P&Z Administrator- Joe Walter

OTHERS PRESENT: David Wright, Robert Sligh, Bobby Bullard

**I. CALL TO ORDER** - Mayor Mark Moore

**II. INVOCATION** - Tony Powell

**III. PLEDGE OF ALLEGIANCE** - All Participated

**IV. ROLL CALL** - Everyone Present

**V. AGENDA APPROVAL** – Linda Pilgrim made a motion to approve the agenda. Erica Miles seconded. Stephanie asked to add on the sewer tap. Linda Pilgrim motioned to amend the agenda to add the taps and Stephanie Moncrief second. Motion to approve agenda by Stephanie Moncrief. Seconded by Erica Miles. All in favor.

**VI. OLD BUSINESS**

**1. REZONING APPLICATION FOR FORREST GLENN-** Joe Walter explained the purpose of the rezoning application. Erica asked why this was still on the agenda because they voted to remove it. Joe explained that it was advertised for a hearing. Tony Powell said this needs to go back to Planning and Zoning. Mayor Moore says he believes this needs to move forward and corrected and Linda Pilgrim agreed. Erica Miles explained that they killed the issue and Stephanie seconded it in the last meeting. Tony Powell said that it was voted to be removed at the last meeting and his recommendation is to stop the voting on this now and send it back to Planning and Zoning. The council took a 10-minute break after this discussion.

- 2. EMERALD COVE CORRECTIVE PAVING – REVIEW BIDS-** Stephanie Moncrief expressed her frustration on the number of qualified bids because the City did not send out what they were supposed to send out. Stephanie mentioned we need help with getting the word and the RFP out there. Mayor Moore mentioned he has yet to receive a formal complaint about the paving of Emerald Cove. Stephanie Moncrief said that a petition was brought to the City at a meeting with over 45 signatures. Mayor Moore said he received a presentation and packet but has never received a petition or formal complaint. Linda Pilgrim seconded that she did not see the petition either. Erica Miles stated she would like to LNCO further about their bid. Stephanie would like to meet with LNCO and Falcon's for further discussion. Tony Powell suggested rejection of all bids and negotiating services with engineers.
- 3. CASE # #WGRZ-23-02: Kippy Clark C/O J. Alexander Brock, Applicant; William Paul Jones, Jr And Toby Jones, Owners Parcels #Wg010024 and Wg10025—1071/0 Walnut Grove Parkway Request to Rezone 9.4 Acres From AG to Pud for a mixed-use development – Traffic study –** Bobby Bullard did a presentation of the Walnut Grove Town Center. David Wright presented the traffic study. Data was collected June 20<sup>th</sup>, 2023 to determine the impact of the development. The intersection of 81/Walnut Grove Parkway will not need traffic lights as of yet. The same situation is at 138/Walnut Grove Parkway. Right turn lanes are recommended at both intersections. As the area grows there will have to be improvement to the intersections but as of right now there is no need for traffic lights.
- 4. Walnut Grove Master Plan – Hall Consulting-** It has been challenging to get everyone in the same room. Stephanie suggested we have it at the municipal building. Mayor Moore says the municipal building can't accommodate. Mayor Moore says that Hall Consulting has not officially presented what they have to offer to the council. Joe Walter suggests we have Mrs. Hall come to a council meeting to answer some of the councils' questions. Kimberly is going to try to get in touch with Mrs. Hall to come to a work session to present.
- 5. City Clerk Official Record Keeper—No discussion**
- 6. Gas Station Exterior Review—**Joe stated that they got the elevations sent over to council for review. Joe suggests we add it to our next council meeting, Erica Miles thinks the exterior looks great. Stephanie Moncrief asked about the gas pumps in the back and Joe confirms there will be pumps in the back. The taps have not been purchased for the gas station as of yet. The tap fee will be paid for when this item gets improved. Needs to be placed on the August 10<sup>th</sup> agenda.
- 7. Ethic Ordinance—**This was the second reading of the ordinance. Mayor Moore questioned the \$5000 stipulation in this ordinance and does not agree with it being so high. Mayor Moore thinks a nepotism clause needs to be included and a clause should be added to prohibit council members from doing business with building/developers for a set number of years. Tony Powell further explains the \$5000 and ethic provision. The council agrees they will keep it as is.

## **VII. NEW BUSINESS**

**1. MILAGE RATE-** Mayor Moore presented the milage rate which shows a roll back rate from the state. The milage rate increase is 0.00 for this year.

**2. Nuisance Ordinance—**This is to update the City's current ordinance. Mayor Moore has not had time to review this. Mayor Moore asked to table this until the next work session.

**3. COUNCIL PROCEDURE ACT CONCERNING PARLIAMENTARY PROCEDURE AND MEETING RULES-** The Mayor thinks some of the items in this are contradictory. The council agrees that we already do our meetings this way and that this ordinance makes sense. Mayor Moore inquires about the advertisement times listed in this ordinance and the council agrees that we will keep it on Friday 1:00. Stephanie thinks keeping the minutes word for word is unnecessary and we should summarize the minutes like other cities/counties do. Mayor Moore does not agree and believes we should continue to write them out word for word. Mayor Moore explains this is a Mayor calls and he should make the decision on the minutes. He said he wants to remain completely transparent and continue to do the minutes word for word. Stephanie said that the minutes are not word for word. Erica Miles also Stephanie Moncrief agree that all the facts are not in the minutes. Erica and Stephanie believe we should keep the recordings of the minutes. Mayor Moore says we do not have the capability right now. The city clerk shall provide a summary of the minutes within 2 weeks of the recorded meeting and this was agreed upon. Mayor Moore states that we should give the council a full 5 days to review the agendas and the agenda packets.

**4. CODE ENFORCEMENT EFFECTIVENESS-** Stephanie Moncrief explains she had received concerning emails from citizens and has reviewed the code enforcement report and inquired about who is overseeing our current code enforcement officer, Ramon. She is concerned that the current company we are using for our code enforcement is not being effective. Mayor Moore says the City has a friendly city policy. A friendly city policy states that a violation is reported to the city and dealt with, within 10 business days. Mayor Moore believes the City should consider Marshall to take care of our code enforcement. Stephanie Moncrief says that Walton County would be willing to make an agreement with us to help us with our code enforcement. Mayor Moore does not want to use Walton County for assistance. Stephanie Moncrief is hopefully the nuisance ordinance will help us with our code enforcement issues.

5. **QUALIFICATION DATES ANNOUNCED-** August 21<sup>st</sup>, 2023- August 23<sup>rd</sup>, 2023 9:30am-4pm. The clerk, Kimberly Whitlow, is now a qualified elections officer. The council talked about early voting and agreed to keep it at the municipal meeting and move around work sessions/council meetings as needed.

**VII. ADJOURN**

\_\_\_\_\_  
Kimberly Whitlow, City Clerk    DATE

\_\_\_\_\_  
Steven Mark Moore, Mayor    DATE

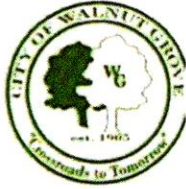
\_\_\_\_\_  
Tony Powell, City Attorney    DATE

**COUNCIL MEMBERS:**

\_\_\_\_\_  
Stephanie Moncrief    DATE

\_\_\_\_\_  
Linda Pilgrim    DATE

\_\_\_\_\_  
Erica Miles    DATE



CITY OF WALNUT GROVE  
August 10<sup>th</sup>, 2023  
1021 PARK STREET MUNICIPAL BUILDING  
MAYOR AND COUNCIL

**Council Session Meeting Minutes**

**ELECTED OFFICIALS PRESENT:**

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**Council Members-**  
Linda Pilgrim  
Erica Miles

**STAFF PRESENT:**

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Public Works - Brian Pilgrim  
City Attorney - Tony Powell  
Asst. City Attorney- Jay Crowley  
P&Z Administrator- Joe Walter

**OTHERS PRESENT: Bobby Bullard**

**I. CALL TO ORDER - Mayor Mark Moore**

**II. INVOCATION - Tony Powell**

**III. PLEDGE OF ALLEGIANCE - All Participated**

**IV. ROLL CALL – Linda Pilgrim is not present but everyone else is present.**

**V. AGENDA APPROVAL – Mayor Moore-** Is there a motion to approve the agenda as submitted? Stephanie Moncrief- I make a motion to approve the agenda as submitted. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any further discussion? Stephanie Moncrief- We do need to make a few changes if we could. There are a few things on there that need to be deleted. Tony Powell- You can shorten it. Mayor Moore- Which things would you like to delete? SM- The Forrest Glenn at our last meeting and the meeting before that we said that was no longer on the agenda. We did a motion, seconded, and removed it. We said we would bring it back up at a Work Session to discuss other options. Mayor- Mr. Powell you are going to have to answer that. You advised it would have to come on tonight's agenda. TP- It's a council-initiated application. So, council can take it off if they want to. A vote to remove it from the agenda will do it. SM- I thought we already did that. TP- You voted to table, remove it, you moved to remove it from that agenda. What I understand that you are doing with that item is sending it back to the Planning and Zoning administrator for him to continue to bring that forward. Mayor- Okay, so, we would like to remove the rezone...what's the other item? SM-The minutes are not in the packet. So that needs to be put for the next meeting.



Mayor- There are no actual minutes listed, it's just a headline. SM- We can take it off then? Mayor- If you'd like to. SM- yes. I have one more question about the invoices over \$5000. Is that a yearly thing? It doesn't state on the invoice. Mayor Moore- This is the yearly premium for the GA Municipal Agency. SM- It's just the statement, it doesn't state what insurance premiums. So, I would just be curious to see that. Is there a problem with putting it off until the next meeting? Mayor Moore- No. Well, we will remove that too. With that being said the only thing under the consent agenda is the financials. Is there a motion to approve the agenda as amended? SM- Yes, I will motion to approve the agenda. EM- I will second. Mayor- Any further discussion? All in favor? SM and EM- I.

## VI. OLD BUSINESS

**1. EMERALD COVE PAVING**—Jay Crowley- Back in early July my office received 3 bids related to the Emerald Cove Paving. I believe the council has seen those. The first one is LNCO which is a bid over \$20,000. We received a bid from Falcon Design and we received a 3<sup>rd</sup> bid from Volkert Engineering which was not submitted correctly. It was not a sealed bid. It was emailed to me, and it was \$10,000 for the oversight for the engineering. Mayor- Is that Volkert? So, it didn't approve? JC- No, it did not meet. SM- Jay, will you share with us what we discussed at the last work session? That putting out an RFP that we were told we had to do. I believe you or Mr. Powell stood up and said this is not a requirement but what we do need to do is address these bids and that a meeting with a developer, engineers, is allowed. We could go to them, ask them to work with us and see what we can do with those engineering companies to get a lower cost to the city to engineer and oversee the project. Jay Crowley- Engineering services are much like attorney services. They are professional, so the city does not have to take the lowest bid because it is a preferred vendor. There is no duty on the city to put on bids. There is not requirement for the city to approve any of these tonight. The city can deny all of the bids and can go negotiate with other bids that they would like for this specific project. Mayor- Was there any further discussion? Is there a motion on the bid approval? Stephanie Moncrief- I make a motion to deny these bids and have a committee led by Council member Miles and I. We will go out to the engineering companies to oversee the project. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any further discussion? All in favor? SM, EM- I. Mayor- Motion approved.

**2. PUBLIC HEARING- KIPPY CLARK AND PAUL JONES.** —Mayor- This is the public hearing for the rezoning on the Walnut Grove Parkway. Is the applicant here? Come on up. Bobby Bullard – Good evening, my name is Bobby Bullard and I work with Bullard Land planning. We've been in business since 1990. We have been hired by Kippy Clark and Paul Jones. We have been working on this project for 2 years now. I've got a package in front of you if we could go through it. The second page is our site plan. I believe we went through it the other day and yall have had a chance to look at it. It has mixed use and a lot of people have shown interest in wanting this in Walnut Grove. Bobby Bullard goes over the packet in front of him. Bobby Bullard- we just want to encourage you guys. We would like to be considered and get the sewage taps as soon as we can. We just encourage you to do the sewer upgrades and we would like to reserve any that we can. I want to reserve the rest of my time for any questions you may have. Mayor Moore- Council do you have any questions? Erica Miles- I don't have any. Stephanie Moncrief- I appreciate your patience. I think this is a great and I do not have any questions. Mayor Moore- is anyone else in favor of the public hearing of the applicant. Is there anybody here opposed to this project? Citizen- What will be the impact of the schools? Stephanie Moncrief- Mr. Lindsey Allen, the principal of the HS was here. We asked about development and we asked what kind of impact it would have and he assured us that the schools can handle growth. This type of growth, we do not need to be concerned about it. Erica Miles- He told me that 100 students will not faze the school at all. The room is there but they would need to hire more teachers. Mayor Moore- All in favor? All- I. Is there a motion to approve or deny? Erica, I make a motion to approve. The rezone as is. Mayor Moore- Is there a second? Stephanie Moncrief- All in favor? All- I. Joe – Will you please restate the motion with the conditions from the planning commission? Mayor Moore- Is there a motion to amend the approval to accept the condition from planning and zoning? Erica Miles- I make a motion to amend my motion. Mayor Moore- Is there a second? Stephanie Moncrief- I second. Mayor Moore- All in favor? All- I

**3. Appointment of the City Clerk as Official Records Keeper- Second Reading—Jay Crawley—**This has come before you many time before. This is to appoint Ms. Kimberly to be the record keeper of Walnut Grove. There is also a record retention policy being adopted. Mayor Moore- Thank you. Is this the second reading or third reading? Jay Crawley- This is the second reading. Mayor Moore- Is there a motion to appoint the City Clerk as the official records keeper? Stephanie Moncrief- I make a motion to appoint the City Clerk as the office records keeper. Mayor Moore- Is there a second? Erica Miles- I second. Mayor

Moore- any further discussion? All in favor. All- I. Mayor- Approved.

**4. Walnut Grove Gas Station—Review of exterior.** Mayor Moore- We've discussed this during the work session. Joe Walter- Mayor and Council you have in your packet the most recent amendments to the gas station exterior. I believe the builder is here as well. One of the conditions is that all external architectural designs must be approved by Mayor and Council. This process started back with the planning commission. Several conversations we've had with you all about getting additional elevation of the rear of the building and of the side showing the canopies. So he has presented those and we discussed those at the work session so in order for him to continue with a building permit, he is requesting that you consider and approve what is being presented. Mayor Moore- Is there a motion to approve or deny the exterior of the Walnut Grove Gas Station. Erica Miles- I make a motion to approve the exterior of the gas station. Mayor Moore- Is there a second? Stephanie Moncrief- I seconded with discussion. I would like to add the canopy as a condition, and I'd like you to amend your motion with that added on. I have a question. Is this truck parking in the back? Unknown voice- Yes, that is truck parking. Stephanie Moncrief- Would this be apart of this approval today? Joe Walter- This is just for approval of the exterior. Mayor Moore- For the citizens here's a picture of the exterior. \*Citizens chatter\* Mayor Moore- Call to Order. Erica Miles- I amended my motion to approve the gas station as submitted with a condition of the canopy in the back matches the canopy in the front. Mayor Moore- Is there a second? Stephanie Moncrief- I second. Mayor Moore- Any further discussion? All in favor? All- I.

**5. Ethics Ordinance- Second Reading—Jay Crawley—**again, this is something that's been before you many times. This is the second reading which is updating the city's current ordinance. If there is any questions, I'd be happy to answer. There were no changes to this second reading. Mayor Moore- Is there a motion to approve? Stephanie Moncrief- I make a motion to approve the ethics ordinance as submitted. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any discussion? All in favor? All- I.

**6. Text Amendment- 2012 Zoning Ordinance – Joe Crawley-** I'll be brief because I can see the look on Mrs. Moncrief's face, but this was advertised as a public hearing. I am going to request you have a public hearing. This was put forth to clarify some



issues. In previous work sessions it was discussed to send it back to planning and zoning for further discussion. Mr. Powell can verify if you need to officially send it all back. Mayor Moore-I wanted to call for a public hearing but before I do that I want to clarify. Forrest Glenn is our only mobile home community that has been around since 1965 and due to an oversight in 2012 they inadvertently put the city as an R2 which means they are not in compliance with our current ordinance so what we are trying to do is fix it so they are in compliance. We feel that it's just housekeeping, and it needs to go back to planning and zoning but I would like to hear your comments on this. Would anyone like to make a comment? Anyone like to make a statement opposed to this? Okay, in this situation I would like to kick it back to the council. Is there a motion to approve, deny or send it back to planning and zoning for further review? Stephanie Moncrief- I make a motion to send this back to planning and zoning for further review. Mayor Moore- Is there a second? Erica Miles- I Second. Mayor Moore- Any further discussion? All in favor. All- I Mayor Moore- So moved.

**7. MILLAGE RATE ROLLBACK**—Mayor Moore—City of Walnut Grove wants to roll back the millage rate and keep our taxes the same. There are two things I wanted to share with the citizens. 5 year history. This will, this is our current history. What we will do, we will roll that back from a 5.197 to 4.9280. There is a zero-tax increase for the City of Walnut Grove. We are not increasing taxes. We are here to listen to the public if you are for this roll back or if you'd like to increase taxes. Is anyone in favor of rolling back our taxes? Is there anyone opposed to rolling back our taxes? Is there any further questions? So, I'm sending it to council. Is there a motion to approve or deny that millage rate rollback? Erica miles- I make a motion to approve the millage rate rollback to 4.928. Mayor Moore- Is there a second? Stephanie Moncrief- I second. Mayor Moore- Any further discussion? All in favor? All- I.

**8. Nuisance Ordinance—First Reading.** Jay Crawley—Yes Mayor this is updated the city's current ordinance so we can easily deal with eye sores in the city. Mayor Moore- Thank you. Is there a motion to wave the first reading of the nuisance ordinance? Stephanie Moncrief- I make a motion to wave the first reading of the nuisance ordinance. Mayor Moore- Is there a second? Erica Miles — I second. Mayor Moore- All in favor? All-I.

**8. Parliamentary procedure and meeting rules**—Jay Crawley—An ordinance within the city of Walnut Grove to establish parliamentary procedures of meetings. Mayor Moore- Is there a motion to wave the first reading of parliamentary procedure? Stephanie Moncrief- I make a motion to wave the first reading of parliamentary procedure. Mayor Moore- Is there a second?

Erica Miles- I second. Mayor Moore- Any discussion? All in favor? All- I.

**PUBLIC WORKS REPORT-** Brian Pilgrim- We have added another employee. We are working hard to keep our city property mowed. A huge shout out to TLC landscaping for helping us with the ball field. Also preparing for the Park Market this weekend.

**CITY CLERK REPORT-** 13 citations. 9 ball field rentals and 4 pavilion rentals.

**MAYOR REPORT-** Pollinator garden. Been meeting about the sewer this week. I'm going to share what the citizens asked for, for a timeline for Emerald Cove. I want to fix Emerald Cove, but we cannot afford to spend half a million/three quarters of a million dollars. We can't afford it. We have to come up with another solution. Another thing that I wanted to point out— Some of the corrective paving that we've been speaking to is with Allied Paving and they have suggested grind down the edges. Allied paving did the prep work for Magnolia Springs. Same company you've been talking to did it with the same results. The county did not tell us they could not feather the edges. Let me do my job and I will fix it. You can't ask us to tear up the whole road and put it back together again. That's a huge amount of money. My job is to say, engineer, I have a job that needs to be done and tell me how to do it. I'm sorry this happened to yall and this most obvious solution is the grind the edges. We've got engineers and reports, and I will share the timeline. I'm an honest man and whether or not you agree with me that's fine but I stand by what I say. With that being said, I'm going to close my report. I will share this information and I will share anything that anybody wants. When I became Mayor I ran on transparency. My minutes are verbatim. So, if you have a question, you read them and come up with your own conclusion. Kippy Clark is a great thing for our downtown so that's exciting. We have new employee. He's a wonderful employee and we are excited to have him. Ms. Kimberly has come in here and really taken charge of the City Clerk job and we are fortunate to have her. Overall, I am really excited to have her.

**ADJOURN.** Mayor Moore- Is there a motion to adjourn? Stephanie Moncrief- I make a motion to adjourn. Mayor Moore- Is there a second? Erica Miles – I second. Mayor Moore- Adjourned.

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**Kimberly Whitlow, City Clerk    DATE**

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**Steven Mark Moore, Mayor    DATE**

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**Tony Powell, City Attorney    DATE**

**COUNCIL MEMBERS:**

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**Stephanie Moncrief    DATE**

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**Linda Pilgrim    DATE**

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**Erica Miles    DATE**



**CITY OF WALNUT GROVE**  
August 31<sup>st</sup>, 2023 Work Session  
1021 PARK STREET MUNICIPAL BUILDING  
MAYOR AND COUNCIL

**Work Session Meeting Minutes**

**ELECTED OFFICIALS PRESENT:**

Mayor - Mark Moore  
Mayor Pro Tem - Stephanie Moncrief  
**Council Members-**  
Linda Pilgrim  
Erica Miles

**STAFF PRESENT:**

City Clerk – Kimberly Whitlow  
  
City Attorney - Tony Powell  
Asst. City Attorney- Jay Crowley  
P&Z Administrator- Joe Walter

**CALL TO ORDER** - Mayor Mark Moore

**INVOCATION** - Tony Powell

**PLEDGE OF ALLEGIANCE** - All Participated

**ROLL CALL** - Everyone Present

**AGENDA APPROVAL** – Erica Miles made motion to approve. Linda Pilgrim seconded. Stephanie Moncrief wanted clarification on chamber luncheons. Chamber luncheons were added to the agenda.

**OLD BUSINESS**

**1. NUISANCE ORDINANCE-** Tony Powell stated that this ordinance has been read several times before and he reviewed what the document said. No further discussion. Final Reading.

**2. COUNCIL PROCEDURE ACT CONCERNING PARLIAMENTARY PROCEDURE AND MEETING RULES---** Mayor Moore asked to go through each section. The council went through each line item and made necessary changes for Mr. Powell to add to the ordinance. The council agreed to all changes but has opposing opinions about verbatim minutes and summary minutes. Mayor Moore wants verbatim minutes and Erica Miles and Stephanie Moncrief would prefer summary minutes. Linda Pilgrim states that is it up to the Mayor to direct how the minutes are recorded. Tony Powell stated that most cities use an Agenda software that sets up the agenda and also sets up the minutes off the agenda items. He also stated that most cities do not do verbatim minutes because it is so time consuming for the clerk. No agreement was made on how the minutes should be recorded. Mayor Moore wants the work

sessions to be a summary and the council sessions to continue to be verbatim. Erica Miles would like Municode to be on the next work session agenda. No further discussion.

## **NEW BUSINESS**

### **1. Safety Measures For Walnut Grove High School**

PHASE 1: Mayor Moore presented the solution to the council. This solution is blinking signs at all 3 crosswalks at a cost of \$8500-\$9500. PHASE 2: Mayor Moore would like to get the sidewalks finished. Phased 3: Park Street curbed and guttered. This will be put on the next council session to vote on. The council also discussed the sidewalks at the high school. Council member Moncrief suggested we incorporate the high school in the discussion of finishing the sidewalks.

### **2. ENCLAVE AT DIAL FARMS- PUD CONDITIONS**

Joe Walter was not at the meeting today. Mayor Moore stated that the punch list was approved by Joe Walter and the permits have been approved for the last 50 homes. Billy Coleman stated that they are going to pay for a turning lane to ensure the safety of the citizens. He also stated they are asking for a redlight, and they are waiting for a meeting with DOT. Stephanie Moncrief asked why this project was given permits before the plats were approved and the punch list was complete. Erica read an email from Joe Walter explaining why that the permits were approved with restrictions that the CO's will be withheld until the final plat has been recorded. The council was concerned as to why this procedure wasn't followed.

### **3. EMERALD COVE PAVING**

Stephanie Moncrief stated that they spoke with 2 engineering companies and a paving company. They will have the documents at the next council meeting. Mayor Moore asked why she did not have the documents at the work session to discuss. Stephanie presented the documentation that she had but did not have all of the documents present with her at this work session. The next council meeting Council member Miles and Moncrief said council will need to vote on which company to hire. The council is still not in agreement on this situation. Mayor Moore recommended that they get a second opinion on their findings.

### **4. INTERSTELLAR ECHO'S: TRIBUTE TO PINK FLOYD**

Stephanie Moncrief asked why were mentioned in their ad and if we gave the event any money. Mayor Moore stated that we did not contribute financially, and we were only included because a part of Walnut Grove is under his representation. The City of Walnut Grove has no affiliation with this concert according to Mayor Moore.

#### **5. SEWER PLANT EXPANSION:**

Turnipseed will be at the next work session giving an presentation on this. Council member Moncrief said we already voted on this and Mayor Moore we voted on an engineering study, and we did not vote on the building of the sewer plant. Erica Miles stated that we already voted on this, and she doesn't understand why we are bringing new people in to present when it was already voted on. Mayor Moore showed the minutes from the May 11<sup>th</sup> 2023 meeting and showed what was and was not approved. The end of the minutes did not show that anything was voted on or approved.

#### ***COUNCIL VOTED TO MOVE CODE ENFORCEMENT UP ON THE AGENDA***

#### **4. CODE ENFORCEMENT:**

Ramon from Bureau Veritas came to the council and voiced his concern for an address that he is getting no response from. He also stated that the majority of his case are in Forrest Glenn right now. Council and Ramon discussed the length of time citizens are given to fix a violation. Ramon stated he gives them 15 days. Council and Ramon went over how he keeps up with his workload and Ramon currently uses MaintainX.

#### **5. DISCUSSION OF ORDINANCE INTRODUCTIONS TRAFFIC STUDY—OVERNIGHT PARKING**

The council wants to approve the ordinance to keep overnight parking at this gas station. Tony Powell will get an ordinance together stating this. The Mayor wants to get a Committee together for Ordinances.

#### **6. PLANNING AND ZONING CHAIR**

Mayor Moore states we need to have one person added to planning and zoning. as of right now the City has not had anyone showing any interest in the position. In the interim, Sonya Cox is doing the minutes. Planning and Zoning only have a chairman and vicechair and no secretary.

#### **7. HALL CONSULTING**

The City Clerk stated that Marilyn Hall wants to wait until after the election to do any type of presentation/retreat. Stephanie Moncrief understands why she wants to wait. Erica also agrees we should wait so we do not waste unnecessary money/time. It would be best to wait until we have the new council members onboard before making any further decisions on this. The plan is to table this at the next council meeting. All in agreement.

#### **8. CHAMBER LUNCHEONS**

Stephanie Moncrief asked if we were able to take non-city employees to the luncheons at the City's expense. Mayor Moore does not think that city should pay for non-city employees to attend chamber meetings. Stephanie explained



that it's no different than a business lunch and she thinks it would be helpful to make connections within the city. Mayor Moore said we will have to look at the procedure because as of right now Council members do not have purchasing powers. Tony Powell stated that we could allow the council members to pay for non-city employees luncheons for economic development purposes. Mayor Moore said we will need to set up guidelines to allow this to happen in the future.

**ADJOURN.**

\_\_\_\_\_  
Kimberly Whitlow, City Clerk    DATE

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Steven Mark Moore, Mayor    DATE

\_\_\_\_\_  
Tony Powell, City Attorney    DATE

**COUNCIL MEMBERS:**

\_\_\_\_\_  
Stephanie Moncrief    DATE

\_\_\_\_\_  
Linda Pilgrim    DATE

\_\_\_\_\_  
Erica Miles    DATE



CITY OF WALNUT GROVE  
September 14<sup>th</sup>, 2023 Council Meeting  
1021 PARK STREET MUNICIPAL BUILDING  
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**STAFF PRESENT:**

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P&Z Administrator- Joe Walter

**CALL TO ORDER** - Mayor Mark Moore

**INVOCATION** - Tony Powell

**PLEDGE OF ALLEGIANCE** - All Participated

**ROLL CALL** - Everyone Present

**PROCLAMATION CONSTITUTION WEEK**

**AGENDA APPROVAL** –Mayor Moore: Next thing on the agenda is the agenda approval. Is there a motion to approve the agenda as submitted? Linda Pilgrim- I motion to approve the agenda, Erica Miles- I second. Mayor Moore- Any Discussion? Stephanie Moncrief- I think we got a request from a member of the DDA to add a couple of topics and I'd like that to be done at this time. Mayor Moore- Before we get started, I took the liberty to find out exactly what we can and cannot do as far as amending the agenda, and as a requirement of the open meetings law, in section 50-14-1 it states that agenda items are to be submitted at least 3 days but up to a week and cannot be changed unless an emergency and this is not an emergency. It would be improper to amend the agenda for items that should be carried over to a work session. This is section 50-14-1 section c1. Prior to any meeting, the agency or committee holding such meeting should make available an agenda for all matters expected to come before the agency or committee as such meeting. The agenda shall be available upon request and should be posted at the meeting site as far in advance as reasonably possible. *\*Recording cut out for a brief moment\** but the Mayor continued to read out 50-14-1. So in other words there is nothing we could have added as a discussion item. There is nothing we can do as an action item. Erica Miles- If we don't add it to this agenda.... Mayor Moore- Also, I'm going to make a statement before we

get started tonight. Over this past 6 months, 8 months I have softened my stance on Roberts Rules of Order which has stated that we have to follow those laws and those rules. I did so because there are comments that I was becoming a dictatorship. Because of those softening of rules, our council meetings have become excessive and the and long and debating over issues that are not fully informed. So with that being said I want to make sure we are following that. You must ask Mr. Mayor and I will recognize you and that is side aside by the charter of our city. With that being said is there a discussion? Mrs. Moncrief do you have a statement or do you want to amend your. Stephanie Moncrief- I would like to have a comment from council on that, what you just read, if that is accurate or not or is there more to it. That is not my understand was. Tony Powell- If you were listening carefully to the last statement that the Mayor read it is that agenda provision is not intended to limit what council takes up in a meeting. So he actually read that to the group and that's what it says. But it also has a bunch of suggestions. You're supposed to post your agenda two weeks ahead of time. Nobody can do that. Kimberly? \*laughter\* Kimberly can't ready everyone's mind. So, these are suggestions to get it as soon as you have it ready for an agenda then you get it to the public and then post it so they can see it. It is sort of an encouragement provision to do what you can. Start two weeks ahead of time, get it done, but if you get down to the meeting and it's not then you take up things that you want to take up. This is a regular meeting of council. \*Recording cut out\* That's the whole purpose of a regular meeting. And so, I think it's perfectly fine to take things up outside of what was posted an agenda. What the Mayor didn't read is that they discourage doing that if you can help it. Stephanie Moncrief- Mayor Moore, may I continue? Mayor- Yes. Stephanie Moncrief- The reason I asked that is because the member of the DDA apologized for such late notice but there are deadlines and she is trying to apply for grants for the city and when she communicated with the City you indicated that the cut off time was Friday and we will look at amending the agenda if the council members support this. And I know that Mrs. Davis is here tonight and that's why we had this to add to the agenda. Mayor- Well, I would also like to add per our ordinance section 3-204-6 that all agenda items shall include documents in reference to those agenda items. No such documents have been submitted. As administrative all documents that are going to be considered before council has to be submitted to me for review. The attorney and myself for review before consideration of the council. That is in our ordinance. Since no documents have been submitted if you would like to do a presentation that can be done but we can't take any action tonight because we don't know exactly what the council has not been given any information as to the relationship of the item, what qualifications of the agenda, the grant, that we need to fill out etc. No documents have been submitted to council so with that being said it would be improper to take an action tonight with lack of information. As I stated earlier we get into a debate on items that are not properly documented and the council was not fully informed and so it turns into a 3 or 4 hour council meeting wasting the time of our council members and our public. With that being said I think you might want to revisit that statement. SM- Mayor Moore she did attach the YouTube

video that describe each of these different grant opportunities for the city and you did say we would look at amending the agenda if somebody supports it. But if that is your decision then that is your decision. Mayor Moore- So like I said we have a first and second on.. Council member Miles do you have anything to add? Erica Miles- No audio from Erica Miles. Mayor- Ok and also please a brief review, I did look at it and this seems to be better suited for the DDA and not the council. The DDA is more than welcome to apply for the grants and utilize the funds for the enhancement of our downtown. With that being said, there's a first and second. Is there a vote to approve the...all in favor of approve the agenda as submitted say I. Stephanie Moncrief- I. Mayor- Opposed? Ok, agenda is approved.

### **Consent Agenda**

The second thing on the agenda is the consent agenda. I'm sorry we are in a meeting. I'm sorry, you do not, only for the council members Mrs. If you would like to make a public comment you are welcome to do so. So with that being said, is there a motion to approve the consent agenda? Linda Pilgrim- I make a motion to approve the consent agenda. MM- Is there a second? I will second that. Any discussion on it? EM- I just received the August 1<sup>st</sup> minutes yesterday and I haven't had time to review those so I would like for that to be removed. MM- Is there any other items under the consent agenda that need discussion? Would you like to amend your motion? LP- Yes I amend my motion to approve the consent agenda to remove the August 1<sup>st</sup> minutes. MM- Is there a second? SM- I second. MM- Any further discussion? MM- All in favor? All in favor.

### **COMMITTEE REPORTS**

Linda Pilgrim- Our next Park Market will be October 14<sup>th</sup>. We are still working on some things on that so stay tuned for that. Also we started planning our Christmas Tree lighting for this year and Santa Clause is coming. There will be more added to that too. Stay tuned for more information on our events. Mayor Moore- Thank you so much council member Linda Pilgrim.

Erica Miles- \*No recording pick up for Erica Miles\*

Stephanie Moncrief- I was told nobody could hear me so I'm going to talk louder but I'm not yelling. We are already a quarter of the way through the school year. WES celebrated grandparents day with a bingo event with music, dancing and prizes. We did a remembrance of 9/11 children celebrating American Heros. At Youth Middle School they have a bingo night coming up and it's open to the community on November 10<sup>th</sup>. At 6pm the doors will open at 6:30 the game will start. Anyone under the age of 18 needs to be accompanied by an adult. Walnut Grove High School along with Monroe Area and Loganville High School have all been named among the top high schools in the nation \*recording cut out\* These schools ranked in the top 33% nationwide and top \*recording cut

out\* in Georgia. Battle of the Grove cheerleading competition is this weekend and tickets are on sale. Homecoming 2023 is up to weekend of September 23 along with their glow dance. Council was invited to the opening of the Walnut Grove High School auxiliary gym and I know we are all are looking forward to seeing that and getting a tour. The first school council meeting is this month and I will report back to council the information shared at that meeting by Mr. Lindsey Allen. That is it for me. Mayor Moore- Thank you so much councilmember Stephanie Moncrief.

**Planning and Zoning Report- Joe Walter:** The planning commission will have it's next meeting next Thursday. There have been a couple of months of no meetings due to a couple of factors. We will be meeting again where the new chair/vice chair will be selected. They will be taking up the Forrest Glenn Subdivision zoning and text amendments for another round of discussion. Also we will be talking about incorporating senate bill 213 somewhere into the text amendment. There is a couple of commercial developments either under review or about to be under review. Plans have been approved but they still owe the City some documents prior to the ability to get a LDP and then I have good information the Enclave commercial tract phase 2 which is the one next to the gas station will be coming into plan review in the future. I continue to work with Kimberly and Sonya trying to do zoning interpretation.  
\*Recording cut out\*

Library Report- Dana: We had 700 people visit our library this past Friday.  
\*Recording continued to cut in and out during Dana's presentation.

## **PUBLIC COMMENT**

**Ty Arnold- Address could not be heard.** This letter serves a petition from the citizens of Walnut Grove and Emerald Cove we desire that the City Council members take the most cost effective route to resolve the issues with the paving that was recently done. We are requesting that you do not use the majority of the City's funds to rectify the paving issue in Emerald Cove because we prefer the funds to be used for more pressing matters. We are aware that two council members are neighbors in Emerald Cove however we asked that you do what is best for the City at large rather than a particular neighborhood that some of the council members live in. Two council members that live in Emerald Cove should consider recusing themselves as this is a conflict of interest. Your decision affect the entire city and not just your neighborhood. Mayor Moore: Are you willing to submit that to the city? Is that what you're asking? Would you go make copies for the council members and Jay would you accompany her? Next thing that you would like to talk about? Ty Arnold- An email that led to this petition. The reason this is a conflict or a problem is accountability and checks and balances. Good morning, Kristine, our HOA president has shared with me that you had paid your HOA dues from 2022/2023. We did see the documents you shared with the HOA but this is not a copy of a check. To resolve your dilemma please

send a copy of the front of the back of the check that you submitted to the HOA for you payment of your 2022/2023 HOA. Many banking institutions offer online checking \*recording could not be understood\* Stephanie Moncrief- Excuse me. Mayor Moore- I'm sorry. SM- No, no. Mayor Moore is this inappropriate and it is a misuse of power by you. Mayor Moore- Before we do anything further is there any limitation on the subject matter that a member can address council? Tony Powell- answered but could not be heard. Mayor Moore- Ok, so as a citizen of freedom of speech he may or may not say whatever he wants to council, is that correct? Stephanie Moncrief- they cannot come up and condemn a council member. Mayor Moore- Are you attacking? \*Recording can not be heard. Several people talking at once\* Mayor Moore- Go ahead and finish you statement. Ty Arnold- You guys are so defensive. That shows you something is wrong. I'm a citizen trying to speak. Give me that respect. Erica Miles- I'm listening. Ty Arnold- Thank you. Wow. Mayor Moore- Mr. Arnold, I want to make sure everyone realizes this is a matter of freedom of speech. I did not ask Mr. Arnold to come up here. I did not ask for him to make any statements. If he feels strongly about matters that needs to be addressed before council then he has the right to do so based upon our first amendment rights. So whether I agree or disagree with Mr. Arnold is irrelevant. Whether another council member agrees or disagrees is irrelevant. He has the right to speak to council for whatever issue he may choose so please continue. Ty Arnold- Again, it says I do make mistakes from time to time and this is dealing with finances. And my response is that we were informed by the treasurer councilmember Moncrief ECHOA that mistakes were made with our finances. How do we request the records or books necessary? We were unable to make the annual members meeting in which the documents should have been made available for us to review. We are willing to pay the necessary and reasonable cost to obtain such documents. We were told by past board members that the books were off and when they sought to retrieve them they were told they were unavailable. We would like records from the past 3 years. Dated July 2023 this is the response and I would like to read them to you- Will gather the records and email them to you through certified mail. We will do our best to get them out by next week. That was almost 2 months ago. The thing that I want to address is this—and again this is not coming from just me it's coming from almost 30 other people in our neighborhood. According to the GA law an association must maintain accurate itemized financial records and any records necessary to track to associations affairs. Mayor Moore- He's supposed to address you. Mayor Moore- You're supposed to address council as a whole. Don't point at any council member. Ty Arnold- Okay. The thing I'm addressing is, at this point you have, its illegal according to the laws I just read for a council member and anyone else in Emerald Cove to not turn over legal documentation to the members of Emerald Cove. We are legally obligated to receive if we ask for it. I think we have a legal issue going on. That's what I'm addressing. I'm trying to figure out how do we hold the council member accountable? Because to me this is breaking the law. Mayor Moore- Does the council like to respond? I personally do not want to respond. I do not know that this is a city issue. I don't know if this is something that should be addressed in the forum but you have perfect



right to read this and make your statement to council or anywhere else for that matter. Would a council member like to respond feel free to. If not, do you have anything you'd like to add? Thank you so much. I appreciate it. Since that is not a legal matter for the council but that's not something that is going to be presented to the city because it's not a city issue. I don't want to accept an HOA document. Stephanie Moncrief- Why then did you recognize it? Why did you allow it to happen if you're not going to accept it? He stood here to present you with a petition. I stated that is was not a city council matter and you allowed it to happen. Mayor Moore- Did you offer to give this to council? I don't remember hearing that. Mr. Powell, where do we stand legally? Should the city entertain accepting this petition or is that something the city shouldn't get involved with? Tony Powell- If he is tendering it. Mayor Moore- Would you like to tender that? Give it to us to make a copy and give a copy to council and the city? Would you go make copies and submit it to the council? Any more public comments before we end?

\*Name and address could not be heard\* - I cannot believe you allowed him to speak. You said that the beginning of this meeting that we would not be wasting time by entertaining things that are not even presentable to council. \*Several people talking. Recording cut out\*

\*Name and address could not be heard\*- I live in Emerald Cove. He has done nothing but attack people. He has made nasty comments on a webpage. \*Many people talking. Recording could not pick up what was being said\* It really breaks my heart that he's doing this. We have a close knit subdivision. We all get along with everybody. We do things together. And now he wants to bring this in our subdivision. It's time for this to stop. I'm tired of it. Thank you.

Maxine McClanahan- Name is Maxine McClanahan and I reside at \*recording cut out\* Habersham Circle in Walnut Grove. I wanted to state regarding the Emerald Cove paving since there was a comment about members recusing themselves. I think that's unnecessary at this point. If that were an issue that should have been handled with this first all started. They were allowed to be on the committee so I think that should pretty much be ignored at this point. But I also want to say that I do not live in Emerald Cove. My road need paving really bad, we have grass growing in it, but we also have issues in Emerald Cove that are important. People have already fallen because of these issues in Emerald Cove. That puts the city as a place of a liability issue and that concerns me. People have also reported their issues outside of here. Our answer, as far as I'm concerned is that you must do the right thing and fix it right. You cannot put a band aid on it. You cannot do something that is going to cause issues sooner than later because that's going to cause a high difficulty for the city. \*recoding cut out\* I want council to look at this and not just the two council members in emerald cove. You Mr. Mayor and Mrs. Pilgrim can consider that it is all about what is the right answer regardless of what it is. Regardless of any personal issues that you may have with council members or regardless of issues council members may have with you. What the right answer would be whether it is your neighborhood or

my neighborhood or anyone else's. But we cannot put our citizens in jeopardy. I hate spending that amount of money to fix it but that's what needs to happen. Mayor Moore- Thank you. Anyone else like to make a comment?

\*No name or address could be heard\* I am appalled at what was brought up to the council. That is an HOA matter. I am appalled that it was even considered and that he even wanted you all to have the documents. Y'all have nothing to do with HOA and what goes on in that. As far as I'm aware that's their business. That's what the HOA is for. Y'all are for the city, I understand that but you do not get into the things for the subdivision as far as I'm aware of. I don't understand why it was even accepted. Thank you. Mayor Moore- Any other comments? Seeing none we are moving on.

## **OLD BUSINESS**

**NUISANCE ORDINANCE-** Mayor Moore- Under old business the final reading of the nuisance ordinance. Would you do me a favor and read the synopsis of the nuisance ordinance? Jay Crowley- The ordinance to revise chapter 33 \*recording cut out\* Mayor Moore- Is there a motion to approve the nuisance ordinance as presented? Stephanie Moncrief- I make a motion to approve the nuisance ordinance as presented. Mayor Moore- Is there a second? Linda Pilgrim- I second. Mayor Moore- Any further discussion? All in favor? All-I. Mayor Moore- Motion passes.

Walnut Grove High School Safety Measures- Mayor Moore- the safety measure is an administrative issue. We are here to approve the funds of a quote that's in your agenda packet from Digital Lighting to put a one sided blinking light at all cross roads of the City. That means one in front of the high school, one at the park and one at the library. When you hit the button for the students to go across it will blink. It doesn't stay continually blinking because if that happens people tend to ignore it. So this is a situation where Principal Lindsey Allen reached out to me we've got a quote on it the quote is a total of \*recording cut out\* That is to cover 3 sets of two for each crossing intersection. The consists of the signs, the cross walk signs, the buttons and its solar. When you hit one side they both start blinking. That will be a safety issue for the city. There is a request that we will look into more decorative poles but one of the things we are going to be talking about at the next work session is to expand the sidewalk in front of the school and those items that need to be addressed before we permanently install a pole. Is there a motion to approve the purchase of these blinking lights? Linda Pilgrim- I make a motion to approve the lights. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any

further discussion? Erica Miles- Erica is speaking but can not be heard by the recording device for the first part of her statement. They have back to back signs. I thought that would be a great idea to have a sign on each side to have with flashing lights going both ways. That is a super high traffic area at 7:00 in the morning and in November it gets dark early or it is dark when these children are going into school so I think it's important to have back to back signs. Mayor Moore- Thank you so much. That is noted. If you would like to move this to a work session for further discussion we can do so. Right now what's submitted in front of council is a single sided sign on both sides and for the purchase price of \$9295.21. Stephanie Moncrief- Mr. Mayor, Can we have further discussion? Mayor Moore- This is administrative. If you would like to have a further discussion we can move it to a work session. Right now we have a motion and a second. The amount is set with the documents submitted. The documents that Mrs. Miles has submitted have not been shared with the public and so those will have to be redone according to open records. If yall choose to table this until the next work session that is fine. It's up to yall. \*Erica Miles spoke and could not be heard\* Mayor Moore- I believe it's 90 days and the poles are in our inventory. Stephanie Moncrief- Why is there no more discussion Mr. Mayor? Mayor Moore- This is administrative. This discussion is the amount approval. Yall can choose to approve it or not approve it or table it to the work session. All in favor? Linda Pilgrim- I. All opposed? Erica Miles/Stephanie Moncrief- I.

Parliamentary Procedure and Meeting Rules- Tony Powell- At the last work session there were a few more suggestions and you got a redlight version of that. The ones that did not have unity of the group were put in a comment format if yall want those included in the body you will have to make a motion. Stephanie Moncrief- I don't remember getting it. Tony Powell- There weren't many changes. I can bring you fully up to speed. The redline version had comments. The first one was regarding the appointment process in the event of a vacancy the language says the council has the right to appoint within a 4 month period. The comment that was not included was the suggestion of the Mayor. That comment is language to this affect: \*audio cuts out\* The City council shall hold regular meetings on Thursday to weeks prior to the regular meeting at 7pm unless otherwise established by the Mayor and City Council. The City Clerk shall post on or before December 31<sup>st</sup> of each year a list showing the regular meetings schedule for each month of the New Year. That's a reminder note. That's a requirement that we have to follow. \*audio cuts out\* On page 5 on section 3 member of the public may request a particular subject be please on the agenda for the following meeting and shall provide copies of any supporting documents. That does not require documents but if you have some present them. The next is in 3-216 which is the minutes. This one did not have unity. It's a question on whether the clerk has

to verbatim minutes and the body of the document states a summary of minutes which is the type of minutes that most cities use. They do a recording process which we are doing tonight and keep the recording and then do summary minutes on action items so you have a clear record of what action the council took and not every word. You'll see on the next page, page 6, on the bottom of that paragraph \*audio is unclear\* The City Clerk shall save recordings on the City server and on the cloud for a minimum period of 4 years. In the parliamentary area we changed it from shall to they \*Audio is unclear\* Most cities do have parliamentary provisions and they designate a parliamentarian. We work with one on a regular basis in the other cities we work with. Those are really the changes that were discussed at the last work session. \*Audio cut out\* This is an amendment to an existing section \*audio cuts out\* Stephanie Moncrief- Mayor Moore, may I make a motion? Mayor Moore- I haven't called for a motion yet. Does the council have any questions for Mr. Powell? Is there a motion to...on the Parliamentary Procedure? Stephanie Moncrief- Mr. Mayor, I'd like to make a motion to approve the ordinance of the City of Walnut Grove to establish Parliamentary Procedure. Procedures of meeting including summary minutes in section 3-2-16 under minutes. Mayor Moore- Is there a second? Erica Miles- I second. Mayor Moore- Any further discussion? All in favor? Erica/Stephanie- I. Opposed? Linda Pilgrim- I. Mayor Moore- Okay, I'm going to take this opportunity to inform council that I am planning on vetoing this parliamentary procedure for the following reasons: The council knows my objections to minutes, limitations whether they are verbatim historically they have been verbatim and until we have a recording situation set up then we can revisit that one. But the actual reason for my veto is the conflict of charter. Our charter states that a quorum is 2 council members and a Mayor and Mayor Protem. No action can be made or voted upon with anything less than 2 council members and a Mayor or Mayor Protem, If there is a situation where the Mayor Protem is in charge she then loses her vote and she has to have two additional council members. This is set up by our charter and it has to be amended by a state representative. Secondly..hold on, I'm not finished. Second section 3-203 vacancies the charter at article 5 says section 5.13 provides that in the event of a vacancy in the office of the Mayor of City Council that a council or special election \*audio is unclear\* So I will submit in writing to council members and it will be brought up at the next regular council meeting for the council to try to override or this motion will die until that is corrected.

Emerald Cove Paving- Mayor Moore- I want to make a statement on this- I tried to reach out and allow a committee to take the lead on this because it was just a controversial issue. This is an administrative issue. This is not a council issue. I am the chief executive officer and I promised the residents of Emerald Cove I

would fix this. In highlights of the information given to me by the petition and other residents I have personally spoken to I have since dissolved the Emerald Cove Paving committee for two reasons. One reason is the lack of reports given to the council on their findings as it results \*audio unclear\* The second thing is more serious, they failed to follow the procedures of the Open Records. Where these meetings, these committee meetings follow the open records and they have to be advertised for the public. I found out the residents of Emerald Cove were not aware of this committee to voice their opinion it certainly shows the lack of transparency. So with that being said I have taken this back as an administrative role. I have promised to pave that and with what I have discussed I am going to present to council that my intention is to send a request for proposal for quotes following the guidelines of Precision Planning to pave those gutters and level straight to the curbs and get rid of the issue and that will solve the problem. I have talked to several paving companies that pave over concrete all the time and it should be a permanent fix. If Walton County would have informed the engineer or the city that they were not capable of feather the edges we could have brought in another company and this would not have been an issue. With that being said we are going to feather the edges, we are going to level it out with council approval of the funds. If the council chooses not to approve it that's their choice. But I will submit it for proposal. I will get quotes and submit it to council for approval. One that is either approved or not approved then we either proceed with the repair or that issue will die. Moving on with that. Stephanie Moncrief- Mayor Moore, it's on the agenda, it has to either, it's not just for you to discuss. This has stayed on the agenda and it should have been taken off if you didn't want it on here. But it's on the agenda now and there needs to be a motion or a second. Mayor Moore- There is no documents to approve it. \*Audio unclear. Many people speaking\* The documents from the attorneys office that were shared were shared without the approval of the Mayor which is required by our ordinance. Stephanie Moncrief- That's what I'd like clarification on if I could Mr. Mayor. In the letter that we got from you, under the authority of The City of Walnut Grove \*audio unclear\* I'm giving notice to dissolve the special committee for these reasons: failure to follow the requirements of The City of Walnut Grove ordinances Section 3-206. My question is what part of 3-206 were we not in compliance with? Because if it was the recording we asked \*audio unclear\* You also stated failure to follow the requirement of the Sunshine state law in open meetings records set forth. Under the applicable of the OCGA 50-14-1 that you mentioned the Sunshine Law does not cover meeting where no official action can be taken. No official action was taken or was allowed to be taken at that committee so that \*audio unclear\* Mayor Moore- Actually that, is not correct. Under the 2012 amendments expanded committees that are subject to open meeting requirements is subject to the requirements and notices of administration to the public. \*audio unclear—many people talking\* I'm talking. Meeting occur when a

prior arrangement. There is a quorum of members of a governing body or an agency of any committee. Stephanie Moncrief- Please excuse me but I will be excusing myself. Erica Miles- I'll also be excusing myself.

ADJOURN- Mayor Moore- This meeting is adjourned.

\_\_\_\_\_  
Kimberly Whitlow, City Clerk    DATE

\_\_\_\_\_  
Steven Mark Moore, Mayor    DATE

\_\_\_\_\_  
Tony Powell, City Attorney    DATE

**COUNCIL MEMBERS:**

\_\_\_\_\_  
Stephanie Moncrief    DATE

\_\_\_\_\_  
Linda Pilgrim    DATE

\_\_\_\_\_  
Erica Miles    DATE



# City of Walnut Grove

## Balance Sheet

As of November 3, 2023

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
12.1100 Accounts Payable	523.16
<b>Total Accounts Payable</b>	<b>\$523.16</b>
Other Current Liabilities	
12.2000 Wages Payable	2,528.61
12.2010 Payroll Direct Deposit Payable	0.00
12.2500 Unearned Revenue - Tap Fees	222,000.00
12.2510 Unearned Revenue	506,753.00
12.2550 Municipal Court Bonds Payable	70.00
12.2600 Cash Bonds Payable	0.00
12.2700 Other Liabilities	0.00
12.3000 Due to Other Funds	272,450.83
12.3505 Due to Wastewater Treatment Fund	0.00
12.4200 Notes Payable - Current	38,424.00
12.9100 Unavailable Property Taxes	144.65
Direct Deposit Payable	0.00
Payroll Liabilities	0.00
AFLAC Accident Plus Rider	26.91
AFLAC Accident Policy	214.04
Aflac Cancer Policy	1,535.04
Federal Taxes (941/944)	411.94
Federal Unemployment (940)	445.81
GA Income Tax	-252.83
GA Unemployment Tax	2,380.91
<b>Total Payroll Liabilities</b>	<b>\$1,044,752.00</b>
<b>Total Other Current Liabilities</b>	<b>\$1,045,275.16</b>
<b>Total Current Liabilities</b>	<b>\$1,045,275.16</b>
Long-Term Liabilities	
12.6200 Notes Payable - Noncurrent	540,927.83
<b>Total Long-Term Liabilities</b>	<b>\$540,927.83</b>
<b>Total Liabilities</b>	<b>\$1,586,202.99</b>
Equity	
13.3000 Net Position	602,057.04
13.3100 Net Investment In Capital Assets	1,726,288.96
13.5100 Nonspendable Fund Balance	0.00
13.5200 Restricted Fund Balance	257,170.10
13.5500 Unassigned Fund Balance	1,445,572.25
13.5600 Adjustments to Fund Balance	0.00

# City of Walnut Grove

## Balance Sheet

As of November 3, 2023

	TOTAL
Net Income	-292,865.65
Total Equity	\$3,738,222.70
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,324,425.69</b>

# City of Walnut Grove

## Balance Sheet

As of November 3, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11.1100 Cash in Bank - General Fund	344,520.71
11.1101 Money Market - General Fund	621,737.78
11.1102 Cash in Bank - 2013 SPLOST	0.00
11.1103 Cash in Bank - 2019 SPLOST	613,242.89
11.1104 Cash in Bank - Sewer Operating Account	12,489.47
11.1105 Money Market - Sewer	1,265,179.78
11.1111 Cash in Bank - DDA	91,462.04
<b>Total Bank Accounts</b>	<b>\$2,948,632.67</b>
Accounts Receivable	
11.2200 Accounts Receivable	-215,894.28
11.2210 Intergovernmental Receivable	0.00
11.3000 Due From Other Funds	272,450.83
<b>Total Accounts Receivable</b>	<b>\$56,556.55</b>
Other Current Assets	
11.1910 Property Tax Receivable	986.66
11.4100 Prepaid Items	0.00
11.4900 Other Current Assets	0.00
Inventory Asset	0.00
Undeposited Funds	12,226.98
<b>Total Other Current Assets</b>	<b>\$13,213.64</b>
<b>Total Current Assets</b>	<b>\$3,018,402.86</b>
Fixed Assets	
11.7000 Land	125,000.00
11.7100 Buildings	2,534,294.00
11.7800 Construction in Progress	68,728.73
11.7900 Accumulated Depreciation	-422,381.94
<b>Total Fixed Assets</b>	<b>\$2,305,640.79</b>
Other Assets	
11.1119 Petty Cash	382.04
<b>Total Other Assets</b>	<b>\$382.04</b>
<b>TOTAL ASSETS</b>	<b>\$5,324,425.69</b>

Client Statement



Precision Planning, Inc.  
 400 Pike Blvd  
 Lawrenceville, GA 30046  
 (770) 338-8000

City of Walnut Grove  
 Mayor Mark Moore  
 2581 Leone Ave  
 Walnut Grove, GA 30052

Statement date: 10/26/2023

Thank you for your business!

Invoice Number	Invoice Date	Receipt	Receipt Date	Receipt Method	Amount
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City of Walnut Grove

P23032 Walnut Grove - Zoning Administration Services

70317	9/30/2023	18787	9/27/2023	Check	6,125.00
					-387.38
				<b>Invoice Total</b>	<u>5,737.62</u>
				<b>Project Outstanding</b>	5,737.62

P23073 Walnut Grove - Enclave at Dial Farm

70310	9/18/2023				750.00
				<b>Project Outstanding</b>	<u>750.00</u>
				<b>Client Outstanding</b>	6,487.62

City of Walnut Grove						Prepayment
Outstanding	Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	
6,487.62	5,737.62	750.00	0.00	0.00	0.00	0.00



400 Pike Blvd  
 Lawrenceville, GA 30046  
 (770) 338-8000

City of Walnut Grove  
 Mayor Mark Moore  
 2581 Leone Ave  
 Walnut Grove, GA 30052

Invoice number 70317  
 Date 09/30/2023

Project **P23032 Walnut Grove - Zoning Administration Services**

Bill thru September 30, 2023

**Professional Services**

Description	Total Billed	Prior Billed	Current Billed
ZONING ADMINISTRATION	44,445.00	38,320.00	6,125.00
DIRECT EXPENSES	30.23	30.23	0.00
<b>Total</b>	<b>44,475.23</b>	<b>38,350.23</b>	<b>6,125.00</b>

**Zoning Administration**

Principal Planner	Hours	Rate	Billed Amount
	49.00	125.00	6,125.00
<b>Phase subtotal</b>			<b>6,125.00</b>

Invoice total	6,125.00
Prepayment applied	-387.38
<b>Amount due this invoice</b>	<b>5,737.62</b>

Approved by: 