



CITY OF WALNUT GROVE
DECEMBER 5, 2024 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
COUNCIL CALLED MEETING & WORK SESSION
MINUTES

- I. CALL TO ORDER – Mayor Moncrief called the meeting to order at 6:00 p.m.
- II. INVOCATION – The invocation was given by Jay Crowley, City Attorney
- III. PLEDGE OF ALLEGIANCE – The pledge was said by all in attendance
- IV. ROLL CALL – Present were: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Zoning Administrator Joe Walter, Attorney Jay Crowley, City Clerk, Lynn Heard.
- V. AGENDA APPROVAL – Council Member Miles motioned to approve the agenda, Council Member McClanahan seconded. Motion carried unanimously.
- VI. CONSENT AGENDA – Council Member Davis motioned to approve the agenda, Council Member McClanahan seconded. Motion carried unanimously.
 1. MINUTES
 - a. October 3, 2024
 - b. October 10, 2024
 - c. November 7, 2024 (Called Meeting/Public Hearing)
 - d. November 7, 2024 (Work Session)
 2. FINANCIALS
 - a. October 2024
- VII. OLD BUSINESS
 1. VOTE: Resolution to Authorize and Adopt an Intergovernmental Agreement between the City and the Public Works Department to obligate ARPA funds to go towards the expansion of the sewer plant and defining the sewer department under the public works department. Motion was made by Council Member Miles to approve the Resolution as stated, Council Member Davis seconded the motion, motion carried unanimously.

2. Discussion & Review: Walnut Grove Commercial Office Site Development Plans – Discussion included the need for the developer to present to Council the architectural renderings of the development for approval. Mayor Moncrief will contact developer to invite them to attend the December 12, 2024, called meeting to review architectural design elements.
3. Church of the Grove Expansion – Church of the Grove Expansion architectural materials have not been approved by Council. Mayor Moncrief will contact architect for project to get an update.
4. HB 581 – Discussion included the options of “opting out” or allowing for. There are long term implications of allowing that may not be seen next year, or even three years down the road, but will affect the city in the future because HB 581 will affect the property tax that comes into the city. This will eventually affect the city’s ability to function effectively, and efficiently, in the future as it grows. This agenda item will be on the agenda for the called meeting on December 12, 2024, for a vote.

VIII. NEW BUSINESS

1. Discussion & Review: GEFA Loan Package for Sewer Plant Expansion & Proposed Bid Calendar – the GEFA loan packet has not arrived in the mail yet but is anticipated shortly. This agenda item will be on the December 12, 2024 Called meeting agenda for a vote to accept and authorize, subject to attorney review, the GEFA loan contract.
2. Update & Review: Envision Walnut Grove Initiative – Adjusted Kick-off date and Workshop Calendar. New calendar for initiative will be part of a marketing plan.
3. Discussion & Review: 2025 City of Walnut Grove Council Meeting Dates. Corrections/Adjustment to proposed Council Meeting Calendar, 2025: October 3rd changed to October 2nd; December 18th changed to December 11th. New schedule will be posted on Boards at City Hall & Municipal Building.
4. Discussion & Review: IWORK Software Programs for Code Enforcement, Public Works, Permitting, Business Licensing – Discussion included pros of bringing on a new “user friendly” software program for Code Enforcement, Public Works, Permitting, which included better tracking, budget analysis/preparation,

streamlined permitting, money & time saving elements, etc. Council members have been encouraged to go to Iworq website to review their user videos. This agenda item will be on the December 12, 2024, called meeting agenda for a vote.

- IX.** ADJOURN – Council Member Davis made a motion to adjourn the meeting, Council Member Miles seconded, motion carried unanimously.