

CITY OF WALNUT GROVE
April 3, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Called Council Meeting
Summary Minutes

- I. Call to Order** - Mayor Moncrief called the meeting to order at 6:00 pm
- II. Invocation** – Given by Tony Powell
- III. Pledge of Allegiance** - The pledge was said by all in attendance
- IV. Roll Call** – Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Rachel Davis, Attorney Tony Powell, City Clerk Lynn Heard. Absent: Council Member Linda Pilgrim
- V. Agenda Approval** – Mayor Pro Tem Erica Miles motioned to approve the agenda. Council Member Maxine McClanahan seconded. Motion carried unanimously.
- VI. Consent Agenda** - Mayor Pro Tem Erica Miles motioned to approve the agenda. Council Member Rachel Davis seconded. Motion carried unanimously.
 1. Minutes
 - A. March 13, 2025
 - B. March 27, 2025
 2. Financials
 - A. July 1, 2024 – February 28, 2025
 - B. July 1, 2024 – March 31, 2025
 3. Invoices Over \$5,000
 - A. GIRMA Insurance - \$29,454.00
- VII. Committee Reports**
 1. DDA – Rachel Davis - None
- VIII. Planning & Zoning Commission** – Joe Walter (see attached)
- IX. Library Report** – Dana Segar (see attached)

X. Public Comment - None

XI. Old Business

1. The city will be applying for a 10% increase GIFA loan to help with the sewer expansion if needed. Council Member Rachel Davis motioned to approve. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.
2. The hiring of the new City Administrator, Joe Morris. Council Member Rachel Davis motioned to approve. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.

XII. New Business

1. Proclamation – Child abuse prevention month

XIII. Reports

- A. Public Works – see attached
- B. City Clerk – see attached
- C. Code Enforcement – Report given by Greg Chapel
- D. Mayor – Report given by Mayor Moncrief about the exciting things happening in the city. The last Envision Workshop will be on April 4, 2025 at the Church at the Grove, Magnolia Springs is still in progress, Joy Prom is April 5, 2025, The Lunch Box ribbon cutting will be April 19, 2025 and the new flag pole that was donated to the library will be installed.

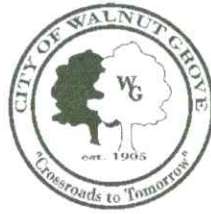
XIV. Town Hall – No comment

XV. Council Comments – Council Member Rachel Davis encouraged everyone to bring their recycling items to City Hall on Earth Day, April 22, 2025, to help support the WGES 3rd graders. #goinggreeninthegrove

XVI. Executive Session – No meeting for Executive Session

1. Personnel

XVII. Adjourn – Mayor Moncrief asked for a motion to adjourn the meeting. Mayor Pro Tem Erica Miles motioned to approve. Council Member Maxine McClanahan seconded.



MEMORANDUM

DATE: April 2, 2025
TO: City of Walnut Grove
FROM: Joe Walter, Zoning Administrator
RE: Zoning Administrator's Report

1. Active Rezoning Cases/Variances/etc. – #WGV-25-01 - SCB Construction Group (Church at the Grove)–Planning Commission 4/17/25 @6:00PM; Council Work Session 4/24/25 @6:00PM; Council Regular Meeting 5/8/25 @6:00PM.
2. Site Plans Under Review
 - a. Stonehaven S/D Construction Plans (Reliant Homes), including Amenity area plans –PPI comments addressed; waiting on agency and Council approvals. Plans to be reviewed at 4/24/25 Council Work Session
 - b. Stonehaven S/D Amenity Area – PPI issued comments; waiting on agency approvals. Plans to be reviewed at 4/24/25 Council Work Session
 - c. Elevation Truck Sales (4474 Guthrie Cem. Rd.) – Council reviewed site plans and is awaiting a revised plan. The plans submitted to City on 1/17/25 were not a complete, revised set. Zoning Administrator contacted engineer.
 - d. Mike's Tire Depot (new site) – under review.
3. Active/Recent Land Disturbance Permits Issued by the City
 - a. Walnut Grove Gas Station LDP (under construction)
 - b. S&E Cabinet Shop LDP – Guthrie Cemetery Road (under construction)
 - c. 1261 Industrial Parkway LDP (under construction)
 - d. Walnut Grove Commercial/Office LDP – Preconstruction meeting held 3/10/25–project underway.
4. Other Active Projects
 - a. Grove Park – Walton County - Phase 1 under construction
 - b. Envision Walnut Grove – Visioning process completed – waiting on final recommendations.
 - c. Walnut Grove LAS Phase 2 Upgrade – Preconstruction Conference to be schedule for April, 2025.
5. Inactive Projects
 - a. Maximum Rx Credit (Guthrie Cem. Road @ Industrial Drive).
 - b. Enclave PUD Commercial Phase 4 LDP – no recent activity



Walnut Grove Library

A unit of the Azalea Regional Library System

1000 Walnut Grove Parkway
Loganville, Georgia 30052

www.azalealibraries.org

Phone: (678) 342-9758
Fax: (678) 342-9134

4-3-25

Good evening Mayor Moncrief and City Council Members,

I had a wonderful time at the WGES STEM night, and I am so grateful for the partnership I have with our local schools. They are truly doing amazing things with our students! I am looking forward to Career day coming up later this month for K-2 on Thursday, April 17, and I plan to give away a bunch of books on various careers and also discuss all of the career opportunities in libraries. I also plan to visit several of our schools to drop off some promotional materials to get our students excited for our Summer Reading Program.

Today, in order to celebrate National Poetry Month, we kicked off our Haiku Poetry Contest. Also, with Spring Break starting this weekend, I just wanted to remind everyone that we have a program planned for each day of Spring Break, including 3 different craft days. Again, both April and May calendars are attached and next month, I will be sure to include our schedule with all of the exciting performers coming this summer.

The past few weeks have been very exciting with lots of new materials arriving, and Steven who handles IT at our Regional Office has begun the process of installing our new security cameras. We also just received our new copier, which we also use for scanning and printing, as well as our new Visually Impaired Workstation computers. We have 3 workstations that have much larger screens than the chromebooks, and they also come with a variety of accessibility features. Our patrons love them! We have some other new resources coming, but I will share those once they arrive.

Serving our community as Library Manager means so much to me and I am incredibly grateful for this opportunity. I am also very thankful for the team that assists me in this each day. We appreciate each of your contributions to our citizens more than you realize. I am hopeful that I can attend the final Envision Walnut Grove meeting tomorrow evening. It has been exciting to meet with everyone and share ideas for our future.









Thank you for all you do, and especially for your support of our library!

Sincerely,

Dana Seger
Walnut Grove Library Manager
678-342-9758
dseger@azalealibraries.org

APRIL 2025

		TUE	WED	THU	FRI	SAT
		1	2	3	4	5
SUN		6	7	8	9	10
MON		13	14	15	16	17
		20	21	22	23	24
		27	28	29	30	

		Story Time/Craft 11am	Books and Beyond Book Club 10am	Haiku Poetry Contest Begins		Wellness Event: "Mind Body Connection" 10:30am
						
	Pokemon Card Swap 4pm	Story Time/Craft 11am	Unicorn Craft 2pm-4pm	Scaley Addictions 2pm Manga Madness: Jujutsu Kaisen 5pm	Spring Craft 3pm-5pm	Chess Day 10:30am-1:30pm
	Lego Fun for Everyone	 Story Time/Craft 11am		 Haiku Poetry Contest Ends	Children's Music and Movement 10:30am	Puzzle Day 10:30am-1:30pm
		Story Time/Craft 11am	Lego Fun for Everyone	World Travelers (Indian Ocean) Kids 4pm Adults 5pm		Coloring Day 10:30am-1:30pm
	Dress as a Super Hero Day 3pm-5pm	 Story Time/Craft 11am				

Check out our Google calendar for all event details.





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MAY 2025

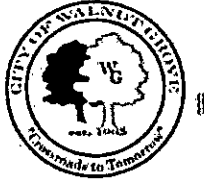
Check out our Google calendar for all event details.



				THU	FRI	SAT
				1	2	3
				Lego Fun for Everyone 3pm-5pm 		Wellness Event: "Natural Solutions for Every Day Health" 10:30am
SUN	MON	TUE	WED	8	9	10
4	5 Teacher Thank You Card Craft 3pm-5pm 	6 Story Time/Craft 11am	7 Books and Beyond Book Club 10am 		Children's Music and Movement 10:30am 	Fill Our Pantry Food Drive 10:30am-1:30pm
11 	12 Lego Fun for Everyone 3pm-5pm	13 Story Time/Craft 11am 	14	15 World Travelers (Pacific Ocean and Antarctica) Kids: 4pm Adults: 5pm	16	17 Summertime Stories 11am
18 	19 Plant Something Day 3pm-5pm 	20 Story Time/Craft 11am	21 Pokemon Card Swap 4pm 	22	23 Summer Reading Program Kick off Party 11am-1pm 	24 Summer Scavenger Hunt 10:30am-1:30pm
25 	26 	27 Story Time/Craft 11am	28 Chalk the Walk 10am-2pm 	29 Ken Scott Magic Show 3pm Manga Madness: "Land of the Lustrous" 5pm	30 Children's Music and Movement 10:30am	31 Summertime Stories 11am

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BY THE MAYOR OF THE CITY OF WALNUT GROVE, GEORGIA
A PROCLAMATION
CHILD ABUSE PREVENTION MONTH

WHEREAS: Children are critical to Walnut Grove's future success, prosperity, and quality of life. While children are our most valuable resources, they are also our most vulnerable. All children have a right to a safe and healthy environment that provides an opportunity for them to thrive, learn, and grow; and

WHEREAS: Child abuse and neglect can be prevented by supporting and strengthening Walnut Grove's families, thus preventing the far-reaching effects of maltreatment, and providing the opportunity for children to develop healthy, trusting family bonds, and consequently, building the foundation of community; and

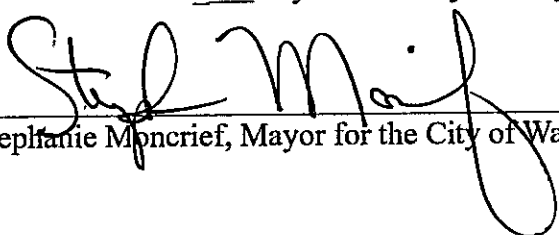
WHEREAS: Effectively intervening in the lives of children threatened by abuse is a shared responsibility, and Walnut Grove's citizens must come together to ensure that our community is extending helping hands to children and families in need; and

WHEREAS: Effective child abuse prevention strategies succeed by prioritizing partnerships with human service agencies, schools, faith communities, law enforcement agencies, health care providers, civic organizations, and the business community; and

WHEREAS: By providing a safe, stable, and nurturing environment for our children, free of violence, abuse, and neglect, we can ensure that Walnut Grove's children grow to their full potential as the next generation of leaders, helping to secure the future of this state, city, and our nation: now.

THEREFORE: I, STEPHANIE MONCRIEF, Mayor of the City of Walnut Grove, Georgia, do hereby proclaim April 2025, as CHILD ABUSE PREVENTION MONTH in the City of Walnut Grove.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Walnut Grove to be affixed this 3rd day of February in the year of our Lord, Two Thousand and Twenty-Five.


Stephanie Moncrief, Mayor for the City of Walnut Grove

City Clerk

From: Public Works
Sent: Wednesday, April 2, 2025 5:36 PM
To: Stephanie Moncrief
Cc: City Clerk
Subject: Public works report

Library

- We have gotten 3 quotes to fix the storm damage at the library. We have decided to with Jaco contracting to repair it.

Sewer Plant

- Continuing to keep water levels low and all 5 spray zones are 100% working.

City Park

- We installed new swings
- Bathrooms haven't had any vandalism so far.

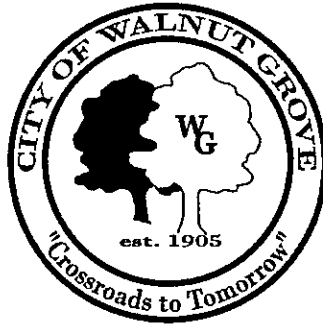
City roads

- Replaced 2 yield signs on the parkway.
- Cleared two trees from storm.
- Done some work in the pollinator garden.
- Pruned azalea's back off the parkway.

General

- Replaced all air filters in the city buildings.
- Started building inspection report.

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City Clerk Report, March 2025

Citations:

State Patrol – 2

Walton County – 3

Rentals:

Pavilion Rental – 2

Ball Field Rental - 26