

CITY OF WALNUT GROVE
March 13, 2025 5:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council Called Meeting
Agenda

- I. Call to Order**
- II. Executive Session - Personnel**
- III. Invocation**
- IV. Pledge of Allegiance**
- V. Roll Call**
- VI. Agenda Approval**
- VII. Consent Agenda**
 1. Minutes
 - A. February 13, 2025 Council Meeting & Public Hearing 10:00am
 - B. February 13, 2025 Council Meeting & Public Hearing 6:00pm
 - C. February 27, 2025 Work Session
 2. Financials
 - A. July 1, 2024 – February 28, 2025
 3. Invoices Over \$5,000
 - A. Azalea Regional Library System FY Annual Invoice \$70,000
- VII. Committee Reports**
 1. DDA – Rachel Davis
- VIII. Planning & Zoning Commission – Joe Walter**
- IX. Library Report – Dana Segar**
- X. Public Comment**
- XI. Old Business**
 1. Vote: Safety Coordinator Resolution – A resolution was presented to create a Safety Coordinator to enable to the City of Walnut Grove Public Works Department to apply for grants to purchase safety equipment. Public Works Manager, Brian Pilgrim will be taking on this role.

2. Vote: LAS Sewer Phase II – Bid Package Approval (see attached)

XII. New Business

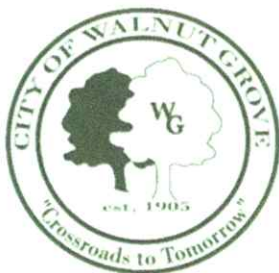
XIII. Reports

1. Public Works
2. City Clerk
3. Mayor

XIV. Town Hall

XV. Council Comments

XVI. Adjourn



CITY OF WALNUT GROVE
February 13, 2025 – 10:00 a.m.
Municipal Building – 1021 Park Street
Council Meeting & Public Hearing
Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 10:00 am
- II. Invocation** – Given by Jay Crowley
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** – Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Attorney Jay Crowley, City Clerk Lynn Heard

V. PUBLIC HEARING:

1. The Public hearing was opened regarding the issue of the City of Walnut Grove & HB 581 and the Mayor and Council’s intent to opt out of the statewide adjusted base year ad valorem exemption for the City of Walnut Grove.

NOTE - The first Public Hearing was held on January 30, 2025 and the subsequent meetings will be held on February 13, 2025, at 10:00 a.m. & 6:00 p.m. respectively. All Public Hearing will be held at the City of Walnut Grove Municipal Building, 1021 Park Street, Loganville, GA 30052.

The original agenda had citizens who would like to speak against, listed first, and those for, listed second. The Mayor switched these on the agenda to have those speaking in favor, speak first, and those speaking against, speak second.

- A) Citizens who would like to speak in favor of the action – No citizens in attendance
- B) Citizens who would like to speak against the action - No citizens in attendance

Adjourn Hearing – Mayor Moncrief adjourned the hearing at 10:03 am

- VI. Adjourn Meeting** – Mayor Moncrief asked for a motion to adjourn the meeting. Mayor Pro Tem Erica Miles motioned to adjourn the meeting. Council Member Rachel Davis seconded the motion to adjourn. A vote was taken, by a show of hands, and the vote was 3-1 in favor of adjourning the meeting. Mayor Pro Tem Erica Miles, Council Member Linda Pilgrim and Council Member Rachel Davis approved the motion to adjourn. Council Member Maxine McClanahan did not approve the motion to adjourn. The meeting was adjourned.

Lynn Heard, City Clerk **Date**

Stephanie Moncrief, Mayor **Date**

COUNCIL MEMBERS:

Erica Miles, Mayor Pro Tem **Date**

Linda Pilgrim **Date**

Rachel Davis **Date**

Maxine McClanahan **Date**



CITY OF WALNUT GROVE
February 13, 2025 – 6:00 p.m.
Municipal Building – 1021 Park Street
Council Meeting & Public Hearing
Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 6:00 pm
- II. Invocation** – Given by Jay Crowley
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** – Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Attorney Jay Crowley, City Clerk Lynn Heard

V. PUBLIC HEARING:

- 1) The City of Walnut Grove & HB 581 – Mayor Moncrief asked for a motion on HB 581. Council Member Maxine McClanahan motioned to opt out of HB581. Mayor Per Tem Erica Miles seconded the motion. Motion was carried unanimously.

The Mayor and Council of the City of Walnut Grove intends to opt out of the statewide adjusted base year ad valorem exemption for the City of Walnut Grove.

The first Public Hearing was held on January 30, 2025 and the subsequent meetings will be held on February 13, 2025, at 10:00 a.m. & 6:00 pm respectively. All Public Hearings will be held at the City of Walnut Grove Municipal Building, 1021 Park Street, Loganville, GA 30052.

- A) Citizens who would like to speak in favor of the action – Karen Ragan commented she is in favor of opting out.
- B) Citizens who would like to speak against the action – There were no citizens that spoke against the action

Adjourn Hearing – Mayor Moncrief adjourned the hearing at 6:16 pm

REGULAR MEETING

- VI. Agenda Approval** – Council Member Maxine McClanahan motioned to approve the agenda. Mayor Pro Tem Erica Miles seconded. Motion was carried unanimously.

VII. Consent Agenda - Council Member Rachel Davis motioned to approve. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.

1) Minutes

- A) January 16, 2025 – Signatures by Mayor Moncrief, Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, City Clerk Lynn Heard
- B) January 30, 2025 - Signatures by Mayor Moncrief, Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, City Clerk Lynn Heard

2) Financials

- A) July 1, 2024 – January 31, 2025

3) Invoices Over \$5,000

- A) Georgia Municipal Association Worker’s Compensation self-insurance Fund. 2025 estimated annual premium. - \$8,232.00

VIII. Committee Reports

- 1) DDA – Rachel Davis

IX. Planning & Zoning Commission – Mayor Moncrief read the planning and zoning reports by Joe Walter. Please see attached.

X. Library Report – Dana Segar – Please see attached

XI. Public Comment – There were no comments from the public

XII. Old Business

- 1) Vote: Purchase of Public Works John Deere Z930MZTrak Lawn Mower with Tweel Turf Tires, 60 inch mulch on demand mower deck and fully adjustable suspension seat with armrests (dealer warranty included) Recommendation is to purchase from the John Deere in Conyers, GA with Rep Jesse Roach. – Council Member Maxine McClanahan made a motion to raise the Public Works lawn mower budget from \$13,570.33 to \$14,000. Council Member Rachel Davis seconded the motion. Motion carried unanimously.

- 2) Vote: Magnolia Drive Culvert & Storm Repair – Mayor Moncrief asked for a motion to proceed with culvert and storm repairs. Council Member Maxine McClanahan motioned to approve. Council Member Rachel Davis seconded the motion. Motion carried unanimously.
- 3) Vote: Resolution HB 581 – Mayor Moncrief asked for a motion to opt out of HB 581. Council Member Maxine McClanahan motioned to approve. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

XIII. New Business

- 1) Vote: Readopt Chapter 31 of the CODE OF ORDINANCES (General Offenses) of Walnut Grove, Georgia to amend certain code enforcement provisions; to provide for severability; to repeal conflicting ordinance; to provide an effective date and for other purposes. – Mayor Moncrief asked for a motion to readopt Chapter 31 of the CODE OF ORDINANCE. Council Member Rachel Davis motioned to approve. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.
- 2) Election of Mayor Pro Tem – Mayor Moncrief announced that there would be a vote for Mayor Pro Tem. Mayor Pro Tem is a 1 year term, but the same Mayor Pro Tem can be elected again. Council Member Rachel Davis motioned to re-elect Mayor Pro Tem Erica Miles. Council Member Maxine McClanahan seconded the motion. Motion carried unanimously.

XIV. Reports

- 1) Public Works – Please see attached
- 2) City Clerk- Please see attached
- 3) Mayor – Mayor Moncrief spoke about the success of the Envision Walnut Grove Workshop. Mayor Moncrief and City Clerk, Lynn Heard have been training on the iWorQ program. LMIG has been applied for.

XV. Town Hall – No comments

XVI. Council Comments – Council Member Rachel Davis announced City Hall’s YouTube channel for Envision Walnut Grove: [youtube.com/@walnutgrovegeorgia](https://www.youtube.com/@walnutgrovegeorgia). Council Member Maxine McClanahan challenges the community to double the attendance at next Envision Walnut Grove Workshop. Mayor Pro Tem Erica Miles is enjoying the new lights at the City ball field with family and ball team.

XVII. Executive Session – Personnel, Litigation, Real Estate and/or Cybersecurity

XVIII. Adjourn – Mayor Moncrief asked for a motion to adjourn the meeting. Council Member Rachel Davis motioned to adjourn. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.

Lynn Heard, City Clerk **Date**

Stephanie Moncrief, Mayor **Date**

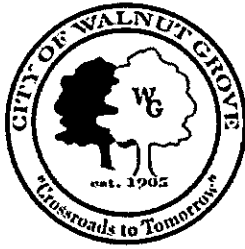
COUNCIL MEMBERS:

Erica Miles, Mayor Pro Tem **Date**

Linda Pilgrim **Date**

Rachel Davis **Date**

Maxine McClanahan **Date**



CITY OF WALNUT GROVE
February 27, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
WORK SESSION
Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 6:00pm
- II. Invocation** – Given by Rachel Davis
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** – Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Zoning Administrator Joe Walter, Attorney Tony Powell, City Clerk Lynn Heard
- V. Agenda Approval** – Mayor Moncrief removed from Old Business, 1. City of Walnut Grove Proposed Fee Schedule Update and added under New Business: 3. Flagpole installation at the Walnut Grove library, and 4. Student letters from Walnut Grove Elementary School. Mayor Pro Tem Erica Miles motioned to approve the agenda with these changes. Council Member Maxine McClanahan seconded. Motion carried unanimously.
- VI. Old Business**
 1. Church at the Grove Expansion Architectural Review – Hunter Knox from SCB Construction Group presented materials to Mayor Moncrief and the Council Members. Variances will be submitted.
- VII. New Business**
 1. Safety Coordinator Resolution – A resolution was presented to create a Safety Coordinator to enable to the City of Walnut Grove Public Works Department to apply for grants to purchase safety equipment. Public Works Manager, Brian Pilgrim will be taking on this role
 2. LAS Sewer Phase II – Bid Package Discussion (see attached)
 3. Flagpole Installation at the Walnut Grove Library - Donated by The Daughters of American Revolution (D.A.R.) from Monroe, GA. The City of Walnut Grove will donate the flag.

4. Student Letters from Walnut Grove Elementary School – 3rd Grade students at W.G.E.S. wrote persuasive letters to members of Council asking for their support in their new campaign; raising awareness of the harm of single use plastic - #goinggreeninthegrove

VIII. Public Comment - No comments were made

- IX. Adjourn** – Mayor Moncrief called for a motion to adjourn the meeting. Council Member Maxine McClanahan motioned to adjourn the meeting. Council Member Rachel Davis seconded. Motion carried unanimously.

Lynn Heard, City Clerk **Date**

Stephanie Moncrief, Mayor **Date**

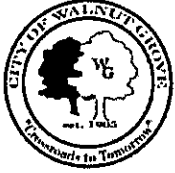
COUNCIL MEMBERS:

Erica Miles, Mayor Pro Tem **Date**

Linda Pilgrim **Date**

Rachel Davis **Date**

Maxine McClanahan **Date**

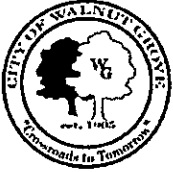


City of Walnut Grove

Budget vs. Actuals: FY25 Budget by Department - FY25 P&L Classes

July 2024 - February 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
31.1000 General Property Taxes (25)	68,256.04	365,000.00	-296,743.96	18.70 %
31.1310 Motor Vehicle (25)	-4,600.41	1,500.00	-6,100.41	-306.69 %
31.1315 Motor Vehicle Ad Valorem Tax Fee (TAVT) (25)	47,504.79	50,000.00	-2,495.21	95.01 %
31.1340 Intangible Tax (Recording) (25)	3,255.26	3,600.00	-344.74	90.42 %
31.1600 Real Estate Transfer Tax	1,530.92		1,530.92	
31.1700 Franchise Taxes				
31.1710 Franchise Tax - Electric (25)		82,000.00	-82,000.00	
31.1730 Franchise Tax - Gas (25)	3,993.04	4,300.00	-306.96	92.86 %
31.1750 Franchise Tax - Cable (25)	4,493.78	8,600.00	-4,106.22	52.25 %
31.1760 Franchise Tax - Telephone (25)	466.81	400.00	66.81	116.70 %
Total 31.1700 Franchise Taxes	8,953.63	95,300.00	-86,346.37	9.40 %
31.3100 Local Option Sales and Use Taxes (LOST) (25)	76,086.97	275,000.00	-198,913.03	27.67 %
31.4200 Beer/Wine Alcoholic Beverage Excise Tax (25)	51,084.91	77,000.00	-25,915.09	66.34 %
31.6200 Insurance Premium Taxes (25)	126,249.54	120,000.00	6,249.54	105.21 %
31.9000 Penalties & Interest on Delinquent Taxes (25)	287,018.75	1,500.00	285,518.75	19,134.58 %
32.1115 Alcohol Licenses - Beer & Wine Licenses (25)	2,828.96	750.00	2,078.96	377.19 %
32.1125 Alcohol Licenses - Wine Retail Sales (25)		750.00	-750.00	
32.1135 Alcohol Licenses - Liquor Retail Sales (25)	15,000.00	1,700.00	13,300.00	882.35 %
32.1200 General Business License (25)	5,075.00	11,000.00	-5,925.00	46.14 %
32.2000 Non-Business Licenses and Permits				
32.2200 Permits Building and Signs (25)	36,255.66	15,000.00	21,255.66	241.70 %
Total 32.2000 Non-Business Licenses and Permits	36,255.66	15,000.00	21,255.66	241.70 %
32.2990 Other Permits (25)	100.00	1,200.00	-1,100.00	8.33 %
32.4000 Late Fees-Permits & License (25)	325.00		325.00	
33.4000 State Government Grants (25)		25,000.00	-25,000.00	
34.7000 Cultural & Recreation Income (25)	2,217.50	3,000.00	-782.50	73.92 %
34.9999 Other Charges	25,188.38	1,000.00	24,188.38	2,518.84 %
35.1000 Fines and Forfeitures (25)	29,877.00	52,000.00	-22,123.00	57.46 %
37.1000 Contribution	250.00		250.00	
38.9000 Other Miscellaneous Revenue (25)	620,016.14	1,000.00	619,016.14	62,001.61 %
39.2000 Proceeds of Sales of product Income		1,100.00	-1,100.00	
Sales of Product Income	84,782.85		84,782.85	
Total Income	\$1,487,256.89	\$1,102,400.00	\$384,856.89	134.91 %
Cost of Goods Sold				
Cost of Goods Sold	0.00		0.00	



City of Walnut Grove

Budget vs. Actuals: FY25 Budget by Department - FY25 P&L Classes

July 2024 - February 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Cost of Goods Sold	\$0.00	\$0.00	\$0.00	0.00%
GROSS PROFIT	\$1,487,256.89	\$1,102,400.00	\$384,856.89	134.91 %
Expenses				
51.1100 Regular Employees-Salaries & Wages (25)	148,227.28	299,500.00	-151,272.72	49.49 %
51.1100 Salaries and Wages	-112.00		-112.00	
51.1110 Council-Salaries & Wages (25)	11,700.00	20,400.00	-8,700.00	57.35 %
51.1200 Temporary Employees - Wages (25)	4,016.00	9,000.00	-4,984.00	44.62 %
51.1300 Overtime- Salaries & Wages (25)		10,000.00	-10,000.00	
51.2110 Medical Benefit - People Keep	0.00		0.00	
51.2110 Medical Benefit - People Keep (25)	5,013.68	21,000.00	-15,986.32	23.87 %
51.2200 Payroll Taxes - Social Security - (FICA) Contributions	-68.55		-68.55	
51.2200 Payroll Taxes - Social Security - (FICA) Contributions (25)	14,722.98	21,050.00	-6,327.02	69.94 %
51.2210 Payroll Taxes - Medicare		0.00	0.00	
51.2300 Payroll Taxes- Medicare (25)		4,950.00	-4,950.00	
51.2400 Retirement Benefits (25)		15,000.00	-15,000.00	
51.2600 Unemployment Insurance (25)		1,000.00	-1,000.00	
51.2700 Worker's Compensation (25)		9,500.00	-9,500.00	
52.1210 Municipal Court Judge (25)	7,100.00	15,000.00	-7,900.00	47.33 %
52.1220 Municipal Court Solicitor (25)	5,250.00	9,000.00	-3,750.00	58.33 %
52.1230 Code Enforcement (25)		26,000.00	-26,000.00	
52.1240 Engineering - City (25)	4,601.94	25,000.00	-20,398.06	18.41 %
52.1242 Engineering - Storm Water (25)		10,000.00	-10,000.00	
52.1245 Zoning Administrator (25)		30,000.00	-30,000.00	
52.1246 Inspections (25)	20,025.00	1,200.00	18,825.00	1,668.75 %
52.1260 Accounting - Bookkeeping (25)	8,190.00	18,000.00	-9,810.00	45.50 %
52.1265 Accounting - Auditor (25)	43,000.00	15,000.00	28,000.00	286.67 %
52.1270 Legal - City Attorney (25)	17,556.32	25,000.00	-7,443.68	70.23 %
52.1275 Professional & Legal Services - Other (25)	9,933.00	6,000.00	3,933.00	165.55 %
52.1280 Security (25)	480.00	2,000.00	-1,520.00	24.00 %
52.1310 IT Service (25)	9,490.50	13,000.00	-3,509.50	73.00 %
52.1315 IT Service - Website (25)	280.00	2,000.00	-1,720.00	14.00 %
52.1320 Court Software (25)	1,290.32	4,200.00	-2,909.68	30.72 %
52.1330 Office Software (25)	3,083.00	4,000.00	-917.00	77.08 %
52.1340 Other Software (25)		1,500.00	-1,500.00	
52.1390 IT-Other (25)	9,440.32	2,000.00	7,440.32	472.02 %
52.2100 Cleaning Services (25)	1,471.00	5,000.00	-3,529.00	29.42 %
52.2110 Disposal (i.e. Garbage Pickup) (25)	70,928.00	120,000.00	-49,072.00	59.11 %
52.2200 Repairs and Maintenance-NON-Employee Services (25)	24,470.58	15,000.00	9,470.58	163.14 %
52.2210 Repairs and Maintenance - Vehicles-NON Employee Services (25)	5,898.96	3,500.00	2,398.96	168.54 %



City of Walnut Grove

Budget vs. Actuals: FY25 Budget by Department - FY25 P&L Classes

July 2024 - February 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
52.2220 Repairs & Maintenance-Streets, Roads &Bridges-NON-Employee Services(25)	499.40	12,000.00	-11,500.60	4.16 %
52.2241 Professional Services - Engineering				
52.2241 - Code Enforcement	340.00		340.00	
52.2241 - Engineering Services	24,605.02		24,605.02	
52.2241 - Zoning Administration	2,545.00		2,545.00	
Total 52.2241 Professional Services - Engineering	27,490.02		27,490.02	
52.2242 Professional Services - Accounting	4,977.49		4,977.49	
52.2243 Professional Services - Legal	1,464.75		1,464.75	
52.2244 Professional Services - Security	141.29		141.29	
52.2250 Facility & Grounds Maintenance-NON-Employee Services (25)	61,463.30	10,000.00	51,463.30	614.63 %
52.2260 Liability Insurance	1,000.00		1,000.00	
52.3100 Insurance, Other than employee benefits (25)	16,464.00	32,000.00	-15,536.00	51.45 %
52.3200 Communications (25)	3,901.23		3,901.23	
52.3200 Communications - Wireless Telephone	219.77		219.77	
52.3210 Telephone		11,000.00	-11,000.00	
52.3230 Postage (25)	371.06	2,500.00	-2,128.94	14.84 %
52.3300 Advertising (25)	810.99	2,500.00	-1,689.01	32.44 %
52.3400 Printing & Binding (25)	310.00	3,000.00	-2,690.00	10.33 %
52.3500 Travel (25)	200.00	7,000.00	-6,800.00	2.86 %
52.3510 Mileage reimbursement (25)	1,821.13	3,000.00	-1,178.87	60.70 %
52.3520 Per Diem or Meals (25)	414.00	2,000.00	-1,586.00	20.70 %
52.3530 Hotel & Parking (25)	5,053.17	15,000.00	-9,946.83	33.69 %
52.3540 Other Travel (25)	260.00	3,400.00	-3,140.00	7.65 %
52.3600 Dues and fees (25)	5,114.73	7,000.00	-1,885.27	73.07 %
52.3610 Bank Charges (25)	406.59	500.00	-93.41	81.32 %
52.3620 Membership Dues (25)	29.98	1,100.00	-1,070.02	2.73 %
52.3700 Training and Education (25)	1,139.00	4,000.00	-2,861.00	28.48 %
52.3710 Conference Fees (25)	1,640.00	6,500.00	-4,860.00	25.23 %
52.3850 Contract Labor (25)	4,275.00	1,000.00	3,275.00	427.50 %
52.3900 Contract Services - Other	150.00		150.00	
53.1105 Cleaning Supplies (25)		1,000.00	-1,000.00	
53.1110 Office Supplies (25)	2,972.84	10,000.00	-7,027.16	29.73 %
53.1115 Pavilion Rental Expenses (25)		500.00	-500.00	
53.1125 Facility & Grounds Supplies (25)	3,469.45	20,000.00	-16,530.55	17.35 %
53.1130 OTHER - General Supplies (25)		10,000.00	-10,000.00	
53.1135 Employee Uniforms (25)	526.59	1,000.00	-473.41	52.66 %
53.1140 Community Events (25)	7,502.19	7,500.00	2.19	100.03 %
53.1210 Water/Sewerage - ENERGY (25)	1,030.52	2,500.00	-1,469.48	41.22 %
53.1220 Natural Gas - ENERGY (25)	354.57	1,000.00	-645.43	35.46 %



City of Walnut Grove

Budget vs. Actuals: FY25 Budget by Department - FY25 P&L Classes

July 2024 - February 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
53.1230 Electricity - ENERGY (25)	18,195.41	45,000.00	-26,804.59	40.43 %
53.1235 Cable - ENERGY (25)		8,000.00	-8,000.00	
53.1270 Gasoline - ENERGY (25)	3,949.43	7,000.00	-3,050.57	56.42 %
53.1300 Food (25)	81.00	3,500.00	-3,419.00	2.31 %
53.1600 Small Equipment (25)	13,570.33	3,000.00	10,570.33	452.34 %
53.1700 Other Supplies (25)	221.16	500.00	-278.84	44.23 %
53.9999 Miscellaneous Expenditures (25)	1,688.68	1,500.00	188.68	112.58 %
54.2100 Machinery (25)		5,000.00	-5,000.00	
54.2300 Furniture and Fixtures (25)		2,000.00	-2,000.00	
57.1000 Intergovernmental (25)		500.00	-500.00	
57.1100 Walton County Board of Commissioners (25)	9,294.68	13,000.00	-3,705.32	71.50 %
57.3100 Library (25)		70,000.00	-70,000.00	
57.3300 Peace Officer Annuity/Benefit Fund (25)	1,090.34	4,000.00	-2,909.66	27.26 %
57.3320 Crime Lab Fees (25)		50.00	-50.00	
57.3340 Drivers Ed/Training Fund (25)		50.00	-50.00	
57.3370 Drug Abuse Treatment and Education (25)		1,000.00	-1,000.00	
57.3375 County Jail Fund (25)	824.44	1,500.00	-675.56	54.96 %
57.3380 Peace Officer - Prosecutor's Fund (25)		1,500.00	-1,500.00	
57.3385 Local Victim Assist. Fund (25)	717.29	2,000.00	-1,282.71	35.86 %
57.3390 GA Crime Victims Assist. Program (25)		500.00	-500.00	
57.3391 Peace Officer - Prosecution Indigent Fund (25)		500.00	-500.00	
57.3392 Sheriff's Retirement Fund of GA (25)	214.00	600.00	-386.00	35.67 %
57.3393 GSCCCA Payouts (25)	4,246.76	12,000.00	-7,753.24	35.39 %
58.1000 Debt Service - Principal (25)	20,962.27	33,200.00	-12,237.73	63.14 %
58.2000 Debt Service - Interest (25)		2,800.00	-2,800.00	
Payroll Expenses	50.00		50.00	
Wages	13,163.45		13,163.45	
Total Payroll Expenses	13,213.45		13,213.45	
Payroll Taxes - Social Security	1,924.58		1,924.58	
Reimbursements	2,353.60		2,353.60	
Total Expenses	\$674,008.81	\$1,159,500.00	\$ - 485,491.19	58.13 %
NET OPERATING INCOME	\$813,248.08	\$ -57,100.00	\$870,348.08	-1,424.25 %
NET INCOME	\$813,248.08	\$ -57,100.00	\$870,348.08	-1,424.25 %

Azalea Regional Library System

1121 East Avenue
Madison, GA 30650

Phone: (706)-342-4974

INVOICE

Invoice Date 2/11/2025
Invoice ID 109-25-001
Amount Due \$ 70,000.00

CUSTOMER	SHIP TO
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CITY OF WALNUT GROVE
2581 Leone Avenue
Loganville, GA 30052

Customer ID	Customer PO No.	Order Date	Shipped Via	FOB
70	n/a	2/11/2025		
Terms	Due Date	If Paid By	Deduct	Sold By
Net 10	2/21/2025	n/a	\$0.00	

Item No.	Description	Qty.	Unit	Unit Price	Discount	Extended Price
1	City of Walnut Grove Revenue FY 2025 Annual Invoice	1.00				\$ 70,000.00

BY: SE
MAR 3 2025
RECEIVED

Fiscal Year 2025 Annual Invoice

Subtotal	\$ 70,000.00
Sales Tax	n/a
Total	\$ 70,000.00
Total Due	\$ 70,000.00



March 5, 2025

City of Walnut Grove
Hon. Stephanie Moncrief, Mayor
2581 Leone Avenue
Loganville, GA 30052

**Re: City of Walnut Grove LAS Phase 2 Upgrade– Report of Bids
Bid Date February 19, 2025**

Mayor Moncrief:

On Wednesday, February 19, 2025, the City of Walnut Grove received two (2) bids for the City of Walnut Grove LAS Phase 2 Upgrade project. The low bidder was IHC Construction Services, LLC of Marietta, GA.

This project consists of, but is not limited to, the construction of a new 0.10 MGD package treatment plant, an 11-acre irrigation system on a coastal bermuda grass sprayfield, upgrades to existing influent and irrigation pump stations and re-purposing of an existing oxidation pond for treated water storage. The contractor shall furnish all materials, labor, tools, equipment, and any other miscellaneous items necessary for this project.

Precision Planning, Inc. (PPI) has reviewed the bids, and it appears that the lowest and best bid is that of IHC Construction Services, LLC in the amount of FOUR MILLION, FIFTY FIVE THOUSAND AND 00/100 DOLLARS (\$4,055,000.00). A copy of the complete bid tabulation is attached for your review, together with reference checks from two projects.

Please feel free to call or email me with any questions regarding our review of the bids received.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joseph H. Walter', with a large, stylized flourish extending to the right.

Joseph H. Walter, AICP
Sr. Associate, Principal Planner

City of Walnut Grove
Walnut Grove Land Application System Phase 2 Upgrades Project
February 18, 2025 @ 5:00 PM

Bid Tabulation				IHC Construction Services, LLC		Sol Construction	
ITEM #	Description	Quantity		Unit Price Bid	Total for Item	Unit Price Bid	Total for Item
1	Geotechnical Allowance	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2	Influent Pump Station Upgrade	LS	1	\$ 210,000.00	\$ 210,000.00	\$ 250,000.00	\$ 250,000.00
3	Wastewater Treatment Plant Upgrade	LS	1	\$ 3,840,000.00	\$ 3,840,000.00	\$ 4,463,000.00	\$ 4,463,000.00
TOTAL BID AMOUNT				\$4,055,000.00		\$4,718,000.00	

Engineer's Statement: I hereby state that to the best of my knowledge and belief, the above bid items are correct and reflect the amounts presented to the City of Walnut Grove for the Walnut Grove LAS Phase 2 Upgrades Project on Wednesday, February 19, 2025 at 11 AM.

 Joe Walter
 PRECISION PLANNING, INC.

City Clerk Report

Pavilion Rental - 0

Ballfield Rental

January - 11

February - 22

State Patrol - 5

Walton County - 6