



**CITY OF WALNUT GROVE**  
**March 13, 2025 5:00 PM**  
**1021 PARK STREET MUNICIPAL BUILDING**  
**Called Council Meeting**  
**Minutes**

- I. Call to Order** – Mayor Moncrief called the meeting to order at 5:05pm
- II. Executive Session - Personnel**
- III. Invocation** – Given by Tony Powell
- IV. Pledge of Allegiance** – The pledge was said by all in attendance
- V. Roll Call** - Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Zoning Administrator Joe Walter, City Attorney Tony Powell, City Attorney Jay Crowley, City Clerk Lynn Heard
- VI. Agenda Approval** – Council Member Maxine McClanahan motioned to approve the Agenda. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.
- VII. Consent Agenda** – Mayor Pro Tem Erica Miles motioned to approve the Consent Agenda. Council Member Rachel Davis seconded. Mayor Moncrief called for discussion. Council Member Linda Pilgrim asked for financials to be removed. Council Member Davis asked for City Attorney Tony Powell to advise Council. Attorney Powell advised the Council accordingly. Mayor Pro Tem Miles amended her motion to approve the Consent Agenda with the removal of the financials. Council Member Davis seconded. Motion carried unanimously.
  1. Minutes
    - A. February 13, 2025 Council Meeting & Public Hearing 10:00am
    - B. February 13, 2025 Council Meeting & Public Hearing 6:00pm
    - C. February 27, 2025 Work Session
  2. Invoices Over \$5,000
    - A. Azalea Regional Library System FY Annual Invoice \$70,000
- VII. Committee Reports**
  1. DDA – Rachel Davis – No report
- VIII. Planning & Zoning Commission** – Joe Walter (please see attached)
- IX. Library Report** – Dana Segar (please see attached)

**X. Public Comment** – Mr. Wade Luethi of 2230 Emerald Cove and Brenda Ramsey of 2221 of Emerald Cove expressed concerns of needing speed bumps or stop signs at Emerald Drive and Crystal Court.

**XI. Old Business**

1. Vote: Safety Coordinator Resolution – A resolution was presented to create a Safety Coordinator to enable the City of Walnut Grove Public Works Department to apply for grants to purchase safety equipment. Public Works Manager, Brian Pilgrim, will be taking on this role. Mayor Pro Tem Erica Miles motioned to approve. Council Member Rachel Davis seconded. Motion carried unanimously.
2. Vote: LAS Sewer Phase II – Bid Package Approval - Council Member Rachel Davis motioned to approve. Mayor Pro Tem Miles seconded. Motion carried unanimously.

**XII. New Business** – No new business

**XIII. Reports**

1. Public Works (please see attached)
2. City Clerk (please see attached)
3. Mayor

**XIV. Town Hall** – No comments

**XV. Council Comments** – All Council Members encourage Walnut Grove to go green. (#goinggreeninthegrove) Council Member Davis announced the First Annual Recycling Day at Walnut Grove City Hall on April 22, 2025.

**XVI. Adjourn** – Mayor Moncrief called for a motion to adjourn the meeting. Council Member Maxine McClanahan motioned to adjourn the meeting. Council Member Davis seconded. Motion carried unanimously.

Lynn Heard 4/3/25  
Lynn Heard, City Clerk Date

Steph Moncrief 4/3/25  
Stephanie Moncrief, Mayor Date

COUNCIL MEMBERS:

Erica Miles 4/3/25  
Erica Miles, Mayor Pro Tem Date

Linda Pilgrim 4-7-25  
Linda Pilgrim Date

Rachel Davis 4/3/2025  
Rachel Davis Date

Maxine McClanahan 4/3/25  
Maxine McClanahan Date