



CITY OF WALNUT GROVE

Thursday, July 11th, 2024 6:00PM

1021 PARK STREET MUNICIPAL BUILDING

MINUTES

- I. **CALL TO ORDER-** Mayor Moncrief called the meeting to order at 6:00pm.
- II. **INVOCATION-** Tony Powell led the invocation.
- III. **PLEDGE OF ALLEGIANCE-** All participated
- IV. **ROLL CALL-** Stephanie Moncrief, Erica Miles, Linda Pilgrim, Rachel Davis, Maxine McClanahan, Jay Crowley & Tony Powell
- V. **AGENDA APPROVAL-** Changes to Agenda: No invoices over \$5000. Under New Business remove City of Walnut Grove Federal Calendar Official Action: Juneteeth—VOTE. Under New Business Add: 1) Municipal Building HVAC Replacement. Change #1 under Old Business to Approval of City Administrator Position. Erica Miles made a motion to approve the agenda with the changes. Maxine McClanahan seconded the motion to approve the agenda with changed. All in favor. Motion passed 4-0
- VI. **CONSENT AGENDA-** Erica Miles made a motion to approve the Consent Agenda. Rachel Davis seconded the motion to approve the Consent Agenda. Motion passed 4-0. Items approved under consent agenda: June 13th, 2024 & June 27th, 2024 minutes & financials. There were no invoices over \$5000.
- VII. **COMMITTEE REPORTS-** Rachel Davis had nothing to report on behalf of the DDA.
- VIII. **PLANNING & ZONING COMMISSION-** A request to council was put in to table the rezoning case WGRZ-24-01 for 30 days. Rachel Davis made a motion to table the rezoning case WGRZ-24-01 for 30 days until the next council meeting (August 8th, 2024.) Erica Miles seconded the motion. Discussion: Maxine McClanahan asked if tabling this would affect advertising requirements. Attorney Tony Powell stated that it did not affect our advertising requirements. All in favor. Motion passed 4-0.
- IX. **LIBRARY REPORT-** Library Report given by Dana Segars. Library Updates: Over 500 people signed up for Summer Reading. Students are able to check out up to 5 library books with their lunch number. The library is hiring 5 positions. (2) 17 hour positions, (1) 10 hour position & 2 substitute positions.
- X. **PUBLIC COMMENT-** No public comment

XI. OLD BUSINESS

- 1. Approval of City Administrator Position-** Maxine McClanahan made a motion to move forward with the consideration of a City Administrator. Rachel Davis seconded the motion to move forward with the motion. Discussion: Linda Pilgrim asked if this would affect the City Charter. Attorney Tony Powell said that it will not affect the City Charter. All in favor. Motion passed 4-0.
- 2. City Hall Repairs & Paint Quotes-** Erica Miles made a motion to table the quotes, allow the Mayor to draft a document and send this out for bid. Maxine McClanahan seconded the motion. All in favor. Motion passed 4-0.

XII. NEW BUSINESS

- 1. Municipal Building HVAC Replacement-** Erica Miles made a motion to proceed with replacing the HVAC System in the Municipal Building and using JH Mechanical as the technician. Rachel Davis seconded the motion. All in favor. Motion passed 4-0.

XIII. REPORTS-

- 1. Public Works-** Report given by Mayor Moncrief. Brian Pilgrim is working to get the election machines picked up. He had someone come out and do a demo on repairing potholes with a new product and he really liked the product. They are pressure washing and repairing the picnic tables. City Hall and the Library have both been pressure washed.
- 2. City Clerk-** Report given by Kimberly Whitlow. General Operating Account \$609,509.66, Sewer Account- \$13,972.09, 2019 SPLOST- 904,435,07, Money Market- \$709,641.76, Sewer Money Market- \$1,175,336.33.
- 3. Code Enforcement-** No Code Enforcement Report.
- 4. Mayor-** The GEFA Loan is on track and the process is going well. The gas pipeline repairs went really well. There will be two more pipelines just like that one coming the future. We put new contracts in place with contracts with Comcast and have saved the City money by doing so. The gas station and coffee shop are back on track.

XIV. TOWN HALL- Not on record.

XV. COUNCIL COMMENTS- Linda Pilgrim- No comment. Rachel Davis- She is happy that Craig Ellington has returned to Code Enforcement, and she is happy to hear that **Public Works** has been working so hard. Maxine McClanahan- She mentioned that Habersham is having a good bit of road damage from equipment being used on that road. Erica Miles- She said that conference was great as always and she learned a lot.

XVI. EXECUTIVE SESSION- Rachel Davis made a motion to go into executive session. Erica Miles seconded the motion. All in favor. Motion passed 4-0. Erica Miles made a motion to return from the Executive session. Rachel Davis seconded the motion. All in favor. Motion passed 4-0.

XVII. ADJOURN – Rachel Davis made a motion to adjourn the meeting. Maxine McClanahan seconded the motion. All in favor. Motion passed 4-0.

Mayor Date

City Clerk Date

Council Member Date

Council Member Date

Council Member Date

Council Member Date

Council Member Date