



**CITY OF WALNUT GROVE**  
**January 18<sup>th</sup>, 2024 6PM**  
**1021 PARK STREET MUNICIPAL BUILDING**  
**MAYOR AND COUNCIL**

- I. **CALL TO ORDER-** Mayor Moncrief called the meeting to order at 6:00pm
- II. **INVOCATION-** Invocation led by Tony Powell
- III. **PLEDGE OF ALLEGIANCE-** All participated
- IV. **ROLL CALL-** Stephanie Moncrief, Erica Miles, Rachel Davis, Maxine McClanahan, Tony Powell, Kimberly Whitlow, Linda Pilgrim
- V. **AGENDA APPROVAL-** Maxine McClanahan made a motion to approve the agenda and Rachel Davis seconded the motion to approve the agenda. All in favor. Motion passed 4-0.
- VI. **CONSENT AGENDA-** Erica Miles made a motion to approve the consent agenda with the removal of the November 9<sup>th</sup>, 2023 minutes and financials. Maxine McClanahan seconded the motion to approve the consent agenda with the removal of the November 9<sup>th</sup>, 2023 minutes and financials.
- VII. **COMMITTEE REPORTS**
  - School Involvement – Stephanie Moncrief- FFA was in attendance to get recognized by the City of Walnut Grove for their accomplishments.
  - DDA- Erica Miles- Erica Miles is resigning from the DDA and Rachel Davis will be taking her place.
- VIII. **PLANNING AND ZONING-** Megan Ragan gave an update on Planning and Zoning. They did not have a meeting on December 2023. Their next scheduled meeting will take place on January 18<sup>th</sup>, 2024 at 7pm. There is an application for a variance on Walnut Court coming up. Also, Bobby Moncrief resigned from Planning and Zoning. Planning and Zoning now has 2 seats open.
- IX. **LIBRARY REPORT-** Dana Seger gave a report on the library. The library was closed all day on January 17<sup>th</sup>, 2024 due to the water fountain flooding the library and the heat was also broken. They will open the library as soon as the part comes in to fix the heat. They will be closed February 21<sup>st</sup>, 2024 for a staff development day.

**X. PUBLIC COMMENT-** No comment

**XI. OLD BUSINESS**

1. Approval- Lakeview Environmental Sewer Plant Operation- Maxine McClanahan made a motion to continue with the contract we have with Lakeview Environmental. Erica Miles seconded the motion to continue with the contract we have with Lakeview Environmental. All in favor. Motion passed 4-0.
2. Approval- Sewer Expansion- Erica Miles made a motion that the City upgrades the sewer an additional 50,000 gallons on the LAS system and also look at options for an MBR system. Rachel Davis seconded the motion that the City upgrades the sewer an additional 50,000 gallons on the LAS system and also look at options for an MBR system. Rachel Davis, Erica Miles and Maxine McClanahan were in favor, Linda Pilgrim was opposed. Motion passed 3-1.
3. Approval- Codification of Ordinances – CIVIC PLUS- Erica Miles made a motion to move forward with the Civic Plus process. Maxine McClanahan seconded the motion to move forward with the Civic Plus process. All in favor. Motion passed 4-0.
4. ADOPT- Ordinance of 2023 Council Meeting Schedule- Maxine McClanahan made a motion to adopt an ordinance to change the council meeting time to 6pm. Rachel Davis seconded the motion to adopt an ordinance to change the council meeting time to 6pm. Motion passed 4-0.

**XII. NEW BUSINESS**

**Appointments-** Maxine McClanahan made a motion to appoint the City Clerk Kimberly Whitlow, Municipal Court Clerk/Deputy Clerk Sonya Cox, Municipal Court Judge Sam Barth, City Attorney Jay Crowley, and City Attorney Tony Powell for the City of Walnut Grove for this upcoming year. Rachel Davis seconded the motion to appoint the City Clerk Kimberly Whitlow, Municipal Court Clerk/Deputy Clerk Sonya Cox,

Municipal Court Judge Sam Barth, City Attorney Jay Crowley, and City Attorney Tony Powell for the City of Walnut Grove for this upcoming year. All in favor. Motion passed 4-0.

### **Oath of Office**

- Erica Miles took her oath of office as a city council member for the City of Walnut Grove. Their oath was administered by Attorney Tony Powell.
- Linda Pilgrim— took her oath of office as a city council member for the City of Walnut Grove. Their oath was administered by Attorney Tony Powell.

### **XIII. REPORTS**

- 1. Public Works-** Brian Pilgrim was not present so Mayor Moncrief gave the report. All crosswalk signs have been installed at the library, the park, and the high school. All of the decorations from Christmas have been taken down throughout the city.
- 2. City Clerk-** There were no pavilion rentals or ballpark rentals, There were 15 traffic citations.
- 3. Mayor-** The Mayor reported that it's been a very busy month full of meetings. The Mayor has a council member attend each meeting with her so they can learn alongside her.

### **XIV. TOWN HALL-** Off record

**XV. COUNCIL COMMENTS-** Linda Pilgrim- No comment. Rachel Davis- No comment. Erica Miles- Thanked everyone for coming out and asked everyone to keep an eye out for a new DDA member and additional P&Z members. Maxine McClanahan- She was excited to see the students come in and hopes to see more of that.

### **XVI. EXECUTIVE SESSION –** No executive session

**XVII. ADJOURN-** Rachel Davis made a motion to adjourn the meeting. Erica Miles seconded the motion to adjourn the meeting. All in favor. Motion passed 4-0.

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**Kimberly Whitlow, City Clerk    DATE**

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**Stephanie Moncrief, Mayor    DATE**

**COUNCIL MEMBERS:**

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**Erica Miles    DATE**

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**Linda Pilgrim    DATE**

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**Rachel Davis    DATE**

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**Maxine McClanahan    DATE**