



**CITY OF WALNUT GROVE**  
**August 8<sup>th</sup>, 2024 6:00 PM**  
**1021 PARK STREET MUNICIPAL BUILDING**  
**COUNCIL MEETING MINUTES**

- I. **CALL TO ORDER-** Meeting called to order by Mayor Moncrief at 6:00pm
- II. **INVOCATION-** Led by Rachel Davis
- III. **PLEDGE OF ALLEGIANCE-** All participated
- IV. **ROLL CALL-** **Stephanie** Moncrief, Erica Miles, Rachel Davis, Maxine McClanahan, Linda Pilgrim, Kimberly Whitlow, Joe Walter, Tony Powell present via Teams.
- V. **AGENDA APPROVAL-** Item #1. Southern Sanitation Contractual Services removed from Agenda under New Business. Maxine McClanahan made a motion to approve the agenda with changes, Erica Miles seconded the motion to approve the agenda. All in favor. Motion passed 4-0.
- VI. **CONSENT AGENDA-** Erica Miles made a motion to approve the consent agenda with the removal of the July 25<sup>th</sup>, 2024 minutes and the financials. Rachel Davis seconded the motion. All in favor. Motion passed 4-0.
  1. **MINUTES**
    - July 11<sup>th</sup>, 2024 – Approved
    - July 25<sup>th</sup>, 2024 - Removed. These will be added to the September 12<sup>th</sup>, 2024 Council Meeting.
  2. **FINANCIALS-** Approved
  3. **INVOICES OVER \$5000**
    - Southern Sanitation- \$9808.00 - Approved
- VII. **COMMITTEE REPORTS**
  - DDA – Rachel Davis gave an updated meeting time and place for the next DDA meeting. The meeting will be held October 28<sup>th</sup>, 2024 at 7pm.
- VIII. **PLANNING AND ZONING COMMISSION-** Joe Walter gave an update for Planning and Zoning. WGRZ-24-02 will be heard by the Planning Commission at their next meeting. WGRZ-24-03 will be heard by the Planning Commission on 8/15/24.
- IX. **LIBRARY REPORT-** Dana Segar gave an update on the Library. Dana provided the council with a new calendar with the upcoming activities going on at the library.
- X. **PUBLIC COMMENT –** No Public Comment
- XI. **OLD BUSINESS**
  1. **Matt Rutledge PUD Application - WGRZ- 24-01 –** Erica Miles recused herself. Rachel Davis made a motion to approve the Matt Rutledge PUD Application, Maxine McClanahan

seconded the motion to approve the Matt Rutledge PUD Application. All in favor. **Motion passed 3-0.**

2. **Enclave Commercial Architecture Design – Revision to Approved Drawings** – Erica Miles made a motion to deny the Enclave Commercial Architecture Design, Maxine McClanahan seconded the motion. **Motion passed 3-1. Erica Miles, Maxine McClanahan and Rachel Davis in favor. Linda Pilgrim was opposed.**
3. **Envision Walnut Grove Proposal- Hall Consulting-** Erica Miles made a motion to move forward with Envision Walnut Grove Proposal, Maxine McClanahan seconded the motion. **Motion passed 3-1. Erica Miles, Maxine McClanahan and Rachel Davis were in favor. Linda Pilgrim opposed.**

## **XII. NEW BUSINESS**

1. Southern Sanitation Contractual Services – Removed

## **XIII. REPORTS**

1. **Public Works-** Mayor Moncrief gave the Public Works report on Brian Pilgrims behalf. The new basketball goals have been installed. Public Works is working with the Elections office to get old Election machines removed from the Municipal Building.
2. **City Clerk-** 2 Pavilion Rentals, 9 Ball Field Rentals, 19- County Tickets.
3. **Code Enforcement-** Craig Ellington gave the Code Enforcement Report. 12 notices were given for vehicle parking in the grass. 2 notices were given for vehicles not running/not tagged or not properly insured. 2 notices given for vehicles parked on the street and hindering traffic/emergency vehicles from passing through. There were a total of 16 notices issued.
4. **Mayor –** The library roof had the roof replaced and City Hall will be next to get the roof replaced. The City has hired two students to help out at City Hall in the office.

## **XIV. TOWN HALL – Not on record.**

- XV. COUNCIL COMMENTS-** Linda Pilgrim- no comment. Rachel Davis – Rachel let everyone know that on August 17<sup>th</sup>, 2024 that WGES PTO is hosting a yard sale. Erica Miles is happy at the progress that is happening in the City, and she is proud of the staff. Maxine McClanahan said she was glad to see everyone at the meeting.

## **XVI. EXECUTIVE SESSION-** Personnel, Litigation, and/or Real Estate – **No executive session**

- XVII. ADJOURN –** Rachel Davis made a motion to adjourn the meeting. Erica Miles seconded the motion. All in favor. **Motion passed 4-0.**

Joseph Maffei 9/16/24  
Mayor Date

[Signature] 9/12/24  
City Clerk Date

\_\_\_\_\_  
Council Member Date

Erica Miles 9/12/24  
Council Member Date

Marcia McC... 9/12/24  
Council Member Date

[Signature] 9-12-24  
Council Member Date

[Signature] 9/12/2024  
Council Member Date