

AGENDA
WALNUT GROVE CITY COUNCIL
THURSDAY, JANUARY 10, 2019
COUNCIL MEETING
7:00 P.M.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

V. Installation of Elected Officials

1. Steven Mark Moore
2. Joe Wilchek
3. Stephanie Moncrief

VI. PUBLIC COMMENT

VII. MINUTES APPROVAL: September 12, 2019 Public Hearing
October 10, 2019 City Council Meeting

VIII. PUBLIC WORKS REPORT – no report

IX. FINANCIAL REPORT

X. CLERK'S REPORT

XI. CODE ENFORCEMENT REPORT- no report

XII. MAYOR'S REPORT

XIII. OLD BUSINESS

XIV. NEW BUSINESS

a. Election of Mayor Pro-Tem

b. Appointments

- i. City Clerk –
- ii. Deputy Clerk – Sonya R. Cox
- iii. Public Works Director –
- iv. Code Enforcement Officer –
- v. City Attorney – Mike Malcom
- vi. City Engineer – Precision Planning, Inc.
- vii. Municipal Court Judge – Samuel M. Barth

c. Re-appointment of Board of Trustees at Walnut Grove Library

- i. Kimberly Cliatt
- ii. Lauren Gilreath
- iii. Stephanie Schrack
- iv. Don Cannon
- v. Guy Hall

XV. DISCUSSION ITEM

XVI. COUNCIL COMMENTS

XVII. EXECUTIVE SESSION, if needed

ADJOURN

City of Walnut Grove Activity Report

Month of December, 2019

Citations Issued: 19

WCSO: 0

GSP: 19

WAC: 0

CEO: 0

Business License:

Renewals: 18

New: 0

RECREATIONAL: _____

Ball Park Reservations: 0

Pavilion Rental: 0

City of Walnut Grove
Actual Versus Budget
July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Bud...
Ordinary Income/Expense				
Income				
31.000 · Taxes				
31.1100 · General Ad Valorem Tax	14,385.96	20,000.00	-5,614.04	71.9%
31.1200 · Property Taxes	182,721.40	190,000.00	-7,278.60	96.2%
31.1710 · Franchise Fee - Electric	0.00	59,000.00	-59,000.00	0.0%
31.1730 · Franchise Tax-Gas	3,256.49	3,300.00	-43.51	98.7%
31.1750 · Franchise Tax-Cable	3,147.67	6,000.00	-2,852.33	52.5%
31.1760 · Franchise Tax-Telephone	274.48	750.00	-475.52	36.6%
31.3100 · LOST Receivables	92,228.44	200,000.00	-107,771.56	46.1%
31.3105 · SEWER Receivables	0.00	0.00	0.00	0.0%
31.3200 · Alcohol Beverage Tax	38,589.67	70,000.00	-31,410.33	55.1%
31.6200 · Insurance Premium Tax	101,692.34	97,000.00	4,692.34	104.8%
31.000 · Taxes - Other	0.00	0.00	0.00	0.0%
Total 31.000 · Taxes	436,296.45	646,050.00	-209,753.55	67.5%
318110 · Beer License	750.00	750.00	0.00	100.0%
318111 · Liquor License	1,700.00			
318120 · Wine License	750.00	750.00	0.00	100.0%
318130 · Penalties & Interest-Late Fees	1,309.39	2,500.00	-1,190.61	52.4%
32.000 · Licenses & Permits				
32.1100 · Alcohol Beverage License	0.00	2,400.00	-2,400.00	0.0%
32.1200 · General Business License	1,850.00	5,400.00	-3,550.00	34.3%
32.2200 · Bldg Permits/Inspections	1,877.80	3,000.00	-1,122.20	62.6%
32.2900 · Other Non-Business Lic/Permits	4,540.00	1,000.00	3,540.00	454.0%
32.000 · Licenses & Permits - Other	102.50			
Total 32.000 · Licenses & Permits	8,370.30	11,800.00	-3,429.70	70.9%
34.000 · Charges for Services				
34.1000 · Misc Income	12.50	100.00	-87.50	12.5%
34.3200 · Street Light Charges	5,502.25	11,300.00	-5,797.75	48.7%
34.4100 · Sanitation Fees	37,870.89	75,000.00	-37,129.11	50.5%
34.7000 · Recreational Income	1,643.60	3,000.00	-1,356.40	54.8%
34.7400 · Community Events	144.48	0.00	144.48	100.0%
34.8000 · Qualifying Fees	295.20	150.00	145.20	196.8%
34.9900 · Other Income	281.41	0.00	281.41	100.0%
34.000 · Charges for Services - Other	58.13			
Total 34.000 · Charges for Services	45,808.46	89,550.00	-43,741.54	51.2%
35.000 · Fines & Forfeitures				
35.1000 · Fines & Forfeitures General	24,739.00	70,000.00	-45,261.00	35.3%
35.1100 · Court Services-Fees	50.00	0.00	50.00	100.0%
35.000 · Fines & Forfeitures - Other	1,481.00	0.00	1,481.00	100.0%
Total 35.000 · Fines & Forfeitures	26,270.00	70,000.00	-43,730.00	37.5%
351900 · Court Services-Administrataive	0.00	0.00	0.00	0.0%
36.000 · Investment Income				
36.1000 · Interest on Revenue	219.45	330.00	-110.55	66.5%
Total 36.000 · Investment Income	219.45	330.00	-110.55	66.5%
Total Income	521,474.05	821,730.00	-300,255.95	63.5%
Gross Profit	521,474.05	821,730.00	-300,255.95	63.5%
Expense				
1000 · General Government Expense				
1300 · Salary-Council/Mayor	1,960.00	10,000.00	-8,040.00	19.6%
1350 · Auto Gas Expense	150.00	600.00	-450.00	25.0%
1400 · Elections	4,659.00	5,000.00	-341.00	93.2%
1500 · Salary-City Hall Staff	39,951.80	90,000.00	-50,048.20	44.4%
Total 1000 · General Government Expense	46,720.80	105,600.00	-58,879.20	44.2%
1512401 · State Unemployment	0.00	200.00	-200.00	0.0%

City of Walnut Grove
Actual Versus Budget
July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Bud...
2000 · Judicial Expense				
2100 · Solicitor/Judge	4,352.10	11,400.00	-7,047.90	38.2%
Total 2000 · Judicial Expense	4,352.10	11,400.00	-7,047.90	38.2%
2150 · Judicial Continuing Education	0.00	1,500.00	-1,500.00	0.0%
3000 · Public Safety Expense				
3300 · Peace Officer-Annuity/Benefit F	1,148.63	2,200.00	-1,051.37	52.2%
3320 · Crime Lab Fees	50.00	130.00	-80.00	38.5%
3340 · Drivers Ed/Training Fund	207.98	400.00	-192.02	52.0%
3341 · Ed/Training Court	0.00	0.00	0.00	0.0%
3371 · Brain & Spinal Injury Fd	521.79	100.00	421.79	521.8%
3380 · Peace Officer-Prosec. Fund	1,711.30	2,200.00	-488.70	77.8%
3385 · Local Victims Assist Program	958.53	1,800.00	-841.47	53.3%
3390 · GA Crime Victims Assist. Prog	52.00	0.00	52.00	100.0%
3391 · Peace Officer-Prosec. Indgen. F	2,100.09	3,500.00	-1,399.91	60.0%
3392 · Sheriff's Ret. Fund of GA	216.00	350.00	-134.00	61.7%
3393 · Code Enforcement Officer	1,330.00	11,000.00	-9,670.00	12.1%
Total 3000 · Public Safety Expense	8,296.32	21,680.00	-13,383.68	38.3%
3370 · Drug Abuse Treatment & Educatio	1,440.08	1,000.00	440.08	144.0%
3375 · County Jail Fund	1,937.02	6,000.00	-4,062.98	32.3%
4000 · Publics Works General				
4100 · Salary-Public Works	39,441.64	97,000.00	-57,558.36	40.7%
4520 · Solid Waste Collection	26,955.13	55,000.00	-28,044.87	49.0%
4901 · Repair & Maint.	13,198.82	20,000.00	-6,801.18	66.0%
4902 · Repair & Maint-Vehicles	836.30	6,000.00	-5,163.70	13.9%
4000 · Publics Works General - Other	10.53	0.00	10.53	100.0%
Total 4000 · Publics Works General	80,442.42	178,000.00	-97,557.58	45.2%
500 · Enterprise Funds / Sewer Plant	0.00	52,500.00	-52,500.00	0.0%
51.000 · Personal Services/Employee Beni				
51.2200 · Social Security/Medicare	7,327.11	22,000.00	-14,672.89	33.3%
51.2600 · SUTA	44.84	152.00	-107.16	29.5%
Total 51.000 · Personal Services/Employee Beni	7,371.95	22,152.00	-14,780.05	33.3%
51.2100 · Group Insurance				
AFLAC	1,087.55			
Total 51.2100 · Group Insurance	1,087.55			
52.000 · Purchased/Contracted Services				
52.1000 · Prof Services-Engineering	56,061.21	50,000.00	6,061.21	112.1%
52.1200 · Prof Services-Accounting	12,893.75	20,000.00	-7,106.25	64.5%
52.1300 · Prof. Services-Legal	15,254.28	35,000.00	-19,745.72	43.6%
52.220 · Social Security/Medicare	0.00	0.00	0.00	0.0%
52.3100 · Insurance Exp Building	0.00	14,000.00	-14,000.00	0.0%
52.330 · Advertising	1,219.50	4,000.00	-2,780.50	30.5%
52.3500 · Travel Council	100.00	800.00	-700.00	12.5%
52.3501 · Travel Executive	429.84	2,500.00	-2,070.16	17.2%
52.3502 · Education & Training Council	1,320.00	7,000.00	-5,680.00	18.9%
52.3600 · Dues & Fees	1,013.67	2,500.00	-1,486.33	40.5%
52.3601 · Bank Service Fees	9.00	100.00	-91.00	9.0%
52.3602 · Bad Debts	-0.20			
52.3700 · Education & Training-Executive	0.00	7,000.00	-7,000.00	0.0%
52.3701 · Training/Conventions	4,790.21	14,000.00	-9,209.79	34.2%
52.3850 · Professional Services	500.00	3,000.00	-2,500.00	16.7%
52.3851 · Security-Trust Security	336.00	1,500.00	-1,164.00	22.4%
52.3900 · Other Payments	0.00	0.00	0.00	0.0%
52.4000 · Street, Sidewalk, Curb Repair	0.00	50,628.00	-50,628.00	0.0%
52.4500 · IT Services	1,812.80	2,000.00	-187.20	90.6%
521401 · Court Software Exp	1,470.00	3,000.00	-1,530.00	49.0%
52.000 · Purchased/Contracted Services - Other	470.00	0.00	470.00	100.0%
Total 52.000 · Purchased/Contracted Services	97,680.06	217,028.00	-119,347.94	45.0%

8:47 AM
 01/02/20
 Cash Basis

City of Walnut Grove Actual Versus Budget July 2019 through June 2020

	Jul '19 - J...	Budget	\$ Over Bu...	% of Bud...
52.2130 · Cleaning Services Custodial	1,400.00	3,000.00	-1,600.00	46.7%
52.2310 · Rental Opening/Closing Pavilion	420.00	1,000.00	-580.00	42.0%
53.000 · Supplies				
53.1001 · Postage	848.25	1,800.00	-951.75	47.1%
53.1100 · General Supplies/Materials				
53.1000 · Office Supplies	2,347.10	6,000.00	-3,652.90	39.1%
53.1100 · General Supplies/Materials - Other	3,735.59	8,000.00	-4,264.41	46.7%
Total 53.1100 · General Supplies/Materials	6,082.69	14,000.00	-7,917.31	43.4%
53.1112 · Misc Expense Prepaid	0.00	200.00	-200.00	0.0%
53.1210 · Energy-Water	416.34	1,000.00	-583.66	41.6%
53.1220 · Energy-Gas	261.42	1,500.00	-1,238.58	17.4%
53.1230 · Energy-Electricity	14,581.21	30,000.00	-15,418.79	48.6%
53.1270 · Gas, Oil, Diesel	2,715.18	6,000.00	-3,284.82	45.3%
53.1600 · Equipment-CODE RED	1,500.00	1,500.00	0.00	100.0%
53.1700 · Misc Expense	990.98	5,000.00	-4,009.02	19.8%
53.3200 · Energy-Telephone	4,764.84	10,000.00	-5,235.16	47.6%
53.000 · Supplies - Other	0.00	0.00	0.00	0.0%
Total 53.000 · Supplies	32,160.91	71,000.00	-38,839.09	45.3%
541400 · Capital Outlay-Equipment	0.00	10,000.00	-10,000.00	0.0%
58.000 · Debt Service Exp				
58.1000 · Debt Service-Principal	14,621.01	28,000.00	-13,378.99	52.2%
58.2000 · Debt Service-Interest	4,013.46	9,000.00	-4,986.54	44.6%
Total 58.000 · Debt Service Exp	18,634.47	37,000.00	-18,365.53	50.4%
6000 · Culture/Recreation				
6110 · Community / Employee Events	5,111.78	5,000.00	111.78	102.2%
6130 · Recreation Facilities/Grounds	0.00	10,670.00	-10,670.00	0.0%
6500 · Library Funding	0.00	50,000.00	-50,000.00	0.0%
6000 · Culture/Recreation - Other	0.00	0.00	0.00	0.0%
Total 6000 · Culture/Recreation	5,111.78	65,670.00	-60,558.22	7.8%
652240 · Walton Co. Board of Comm.	0.00	5,000.00	-5,000.00	0.0%
66000 · Payroll Expenses				
66001 · W/C Insurance	11,387.00	12,000.00	-613.00	94.9%
66000 · Payroll Expenses - Other	14,235.00	0.00	14,235.00	100.0%
Total 66000 · Payroll Expenses	25,622.00	12,000.00	13,622.00	213.5%
66900 · Reconciliation Discrepancies	0.01			
Total Expense	332,677.47	821,730.00	-489,052.53	40.5%
Net Ordinary Income	188,796.58	0.00	188,796.58	100.0%
Other Income/Expense				
Other Expense				
1054121 · SPLOST Sewer Exp	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	188,796.58	0.00	188,796.58	100.0%