

**CITY COUNCIL MINUTES
CITY COUNCIL MEETING
THURSDAY, OCTOBER 8, 2020
COUNCIL MEETING
7:00 P.M.**

**Present at Meeting:
Mayor: Mark Moore
Stephanie Moncrief
Linda Pilgrim
Mary Hall
City Attorney: Mike Malcom
Jesse Couch
Deputy Clerk: Sonya Cox**

I. CALL TO ORDER

Meeting was called to order by Mayor Mark Moore

II. INVOCATION

Invocation given by Mike Malcom

III. PLEDGE OF ALLEGIANCE

All stood for the pledge of allegiance.

IV. AGENDA APPROVAL

Council member Mary Hall made a motion to approve the agenda,
Councilmember Stephanie Moncrief seconded the motion, motion passed.

V. APPROVAL OF CONSENT AGENDA

VI. The Mayor requested amending the consent agenda, minute approval for Sept 24,
change invocation from Attorney Linda Pilgrim, to Linda Pilgrim, second remove item #2
financial summary and the 3rd thing is under invoices add Talbot Tennis as line item E.
Motion made by Councilmember Stephanie Moncrief to approve the Consent Agenda,
motion seconded by Councilmember Mary Hall, motion passed.

VII. PUBLIC COMMENTS- None

- VIII. OLD BUSINESS** - Planning and Zoning Commission- Don Cannon, Jeff Phillips, Megan Regan, Brenda Adverb, Eloise Hart potential members. Council member Mary Hall made a motion to approve the planning and zoning commission members, Councilmember Linda Pilgrim seconded the motion, motion passed.
- IX. NEW BUSINESS**- None
- X. Clerks Report**- Deputy Clerk gave an update – 14 ballpark rentals, and 1 Pavilion rental. Code Enforcement Officer issued 10 warnings. We had 36 citations issued by the State Patrol and 8 issued by the County.
- XI. Mayors Report**- Mayor Moore reported that the Tennis and Basketball courts have been refurbished and nets replaced, new back boards and the goals have been painted and they look beautiful. Public Works department have been working hard to make our city beautiful. Still work to be continued on our Sewer plant repairs, we have some cables that need to be replaced and so hopefully it will be repaired next week.
- XII. Discussion Items**- None
- XIII. COUNCIL COMMENTS**- None
- XIV. Executive Session**-Motion made to adjourn into executive session made by councilmember Stephanie Moncrief, seconded by Linda Pilgrim, motion passed.
- XV. Councilmember**- Stephanie Moncrief made motion to return from executive session, - Councilmember Linda Pilgrim seconded the motion, motion passed.
- XVI. Councilmember** -Linda Pilgrim made a motion to authorize the Mayor to enter into negotiations to enter a purchase and sale agreement for the property known as 1121 Park Street said purchase being subject to council approval. Councilmember Stephanie Moncrief seconded the motion, motion passed.
- XVII. Council Member**- Mary Hall made a motion to terminate the employment of Tangee Puckett, City Clerk immediately, seconded made by Councilmember Stephanie Moncrief, motion passed.

XVIII. Councilmember- Stephanie Moncrief made a motion to give Deputy Clerk Sonya Cox a 10% pay raise effective immediately, Councilmember Linda Pilgrim seconded the motion, motion passed.

XIX. Mayor Moore- Asked for a motion to adjourn, motion made by Mary Hall, seconded by Councilmember Stephanie Moncrief, meeting adjourned.

MEETING ADJOURNED AT 8:30 P.M.

Approval by Mayor and City Council this 12th day of November, 2020.

Mayor Mark Moore

Sonya R. Cox, Deputy Clerk

**City of Walnut Grove
Work Session
Thursday October 22, 2020
2:30 P.M.**

**Present
Mayor Mark Moore
Stephanie Moncrief
Linda Pilgrim
Mary Hall
Jon Dial
Brenda Ramsey
Don Cannon
Megan Ragan
Deputy Clerk Sonya Cox**

I. CALL TO ORDER:

Meeting called to order by Mayor Mark Moore

II. INVOCATION:

Don Cannon

III. AGENDA APPROVAL:

*Stephanie Moncrief made a motion to approve Agenda, Linda Pilgrim
Seconded the motion, motion passed.*

IV. Vision for the City of Walnut Grove:

*Discussion of the plans for the growth of Walnut Grove by Mayor, Council and
Downtown Planning Committee.*

Adjourn

*Motion made by Mary Hall to adjourn, seconded by Linda Pilgrim, Motion
passed.*

Adjourned at 3:25

Minutes approved by Mayor and Council.

Mayor Mark Moore

Deputy Clerk Sonya Cox

**City of Walnut Grove
City Council Meeting
Thursday, Sept 10, 2020
7:00 P.M.**

Present

Mayor Mark Moore
Stephanie Moncrief
Linda Pilgrim
Mary Hall
City Clerk, Tangee Puckett
Mike Malcom
Jessie Couch

- I. **CALL TO ORDER:**
Meeting called to order by Mayor Mark Moore
- II. **INVOCATION:**
Mike Malcom
- III. **PLEDGE OF ALLIGANCE:**
All stood for Pledge
- IV. **CONSENT AGENDA APPROVAL:**
Stephanie Moncrief made a motion to approve the Consent Agenda
Linda Pilgrim seconded the motion, motion passed.
- V. **PUBLIC COMMENTS:**
None
- VI. **OLD BUSINESS:**
Linda Pilgrim gave a synopsis of the Citizens Involvement Committee
and the upcoming Fall Festival in the City Park.

VII. NEW BUSINESS: NONE

VIII. REPORTS:
Clerk's Report given by Tangee Puckett

IX. Mayor's Report:
**Mayor Moore gave an update of the progress of the City Parks
basketball and Tennis Courts:**

X. Discussion Items: None

XI. Council Comments:
**Each Council member extended their gratitude for all of the citizens
That came to the meeting.**

XII. Executive Session: None

**Motion made by Mary Hall to Adjourn, motion seconded by
Linda Pilgrim, motion passed.**

Adjourned: 7:45 p.m.

Approved by Mayor and Council This _____ day of November, 2020.

Mayor Mark Moore

Deputy Clerk, Sonya Cox

Lakeview Environmental LLC.
Every Drop Counts!

INVOICE

PO Box 311
Hull, GA 30646
lakeviewenvironmentallc@gmail.com
Phone (706) 215-5276

INVOICE #1020
DATE: NOVEMBER 5, 2020

To: City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052
770-787-0046

DESCRIPTION	HOURS	RATE	AMOUNT
October 2020 Contract Operations of the Wastewater plant <ul style="list-style-type: none">Routine maintenance of the plantSubmit monthly reports to GA EPDExercise system when water levels are adequateInspected the Lift Station		1250.00/month	1250.00
TOTAL			\$1250.00

Make all checks payable to **Lakeview Environmental**
Total due in 14 days. Overdue accounts subject to a service charge of 2% per month.

Thank you for your business!

Lakeview Environmental LLC.
Every Drop Counts!

INVOICE

PO Box 311
Hull, GA 30646
lakeviewenvironmentallc@gmail.com
Phone (706) 215-5276

INVOICE #0920
DATE: OCTOBER 8, 2020

To: City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052
770-787-0046

DESCRIPTION	HOURS	RATE	AMOUNT
September 2020 Contract Operations of the Wastewater plant <ul style="list-style-type: none">Routine maintenance of the plantSubmit monthly reports to GA EPDExercise system when water levels are adequateInspected the Lift Station		1250.00/month	1250.00
TOTAL			\$1250.00

Make all checks payable to **Lakeview Environmental**
Total due in 14 days. Overdue accounts subject to a service charge of 2% per month.

Thank you for your business!



3690 Lawrenceville-Suwanee Road
 Suwanee, GA 30024
 770-932-1800

INVOICE

INVOICE NUMBER | 20-873WGF PR1
 INVOICE DATE | October 31, 2020
 PURCHASE ORDER NO.

TERMS | Net 30
 SALES REP | Duane Gauntt
 LCC JOB NO. | 20-873WGF

CUSTOMER
 Name | City of Walnut Grove
 Address | 2581 Leone Avenue
 City, St, ZIP | Walnut Grove, GA 30052

ATTENTION | Mr. Mayor Mark Moore

City of Walnut Grove Sewer Plant

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Repaired leak in the weir box and placed boat in pond to determine what was needed to repair the cables for the floating aerators. Parts: 20- Cable Clamps 20- Thimbles 10-5/16" Snaphooks It was determined that some of the cables were missing from the aerators and needed to be purchased before the aerators could be repaired.	2,723.00	\$2,723.00
		SUBTOTAL	2,723.00
		TAX	
		FREIGHT	
			\$2,723.00
DIRECT ALL INQUIRIES TO:		MAKE ALL CHECKS PAYABLE TO:	
Brian Anderson Accounting Department 770-932-1800		Lanier Contracting Co. 3690 Lawrenceville-Suwanee Road Suwanee, GA 30024	
		PAY THIS	
		AMOUNT	

THANK YOU FOR YOUR BUSINESS!



110 Court Street
Post Office Box 984
Monroe, GA 30655
770-267-2503

City of Walnut Grove
c/o Tangee Puckett, Clerk
2581 Leone Avenue
Loganville, GA 30052

October 22, 2020

File #: 50.1794.01
Inv. #: 22666

RE: General Matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Sep-03-20	Telephone call with Mayor regarding emergency	0.20	35.00	RMM
Sep-04-20	Receipt and review of email from clerk on emergency repairs and response from Library	0.10	17.50	RMM
Sep-09-20	Receipt and review of email from clerk with September agenda packet	0.30	52.50	RMM
Sep-10-20	Telephone call with Mayor Moore regarding work sessions, sign ordinance and other issues	0.60	105.00	RMM
	Attendance and participation at September council meeting	1.80	315.00	RMM
	Attend meeting of Mayor and Council	1.80	315.00	JSC
Sep-17-20	Receipt and review of email from Clerk on comp time and research	0.30	52.50	RMM
Sep-21-20	Telephone call with Mayor on a number of issues for upcoming meeting	0.20	35.00	RMM
Sep-22-20	Telephone call with Mayor regarding work session issues	0.30	52.50	RMM
	Receipt and review Agenda for 9/24/2020 work session	0.20	35.00	RMM
	Receipt and review of email from Mayor on remote list to work session.	0.10	17.50	RMM

	Legal research; document review re: zoning issue	0.60	105.00	JSC
Sep-24-20	Telephone call with Mayor regarding employment matters	0.20	35.00	RMM
	Attend Meeting of Mayor and Council	1.20	210.00	JSC
	Totals	7.90	<u>\$1,382.50</u>	

Total Fee & Disbursements\$1,382.50**Balance Now Due**\$1,382.00

TAX ID Number 58-2059307



October 8, 2020

Mayor Mark Moore
City of Walnut Grove
2581 Leone Avenue
Loganville, Georgia 30052

RE: Walnut Grove Sewer Treatment and Collection Facilities

Mayor Moore:

Enclosed please find PPI's September 2020 invoice in the amount of **\$1,263.42** for review of Cornish Creek WLA, watershed protection plans, expansion alternatives and sampling from Nelson Environmental.

Please call me at 770-267-8800, should you have any questions or comments regarding the information presented above. Thanks again for the opportunity to serve the City of Walnut Grove.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jimmy Parker', is written over a light blue rectangular background.

Jimmy Parker, P.E.
Senior Vice President

Enclosure

F:\DOCUMENT\10\155C\Invoice Letters\2020\09_Invoice Letter.docx



October 8, 2020

Mayor Mark Moore
City of Walnut Grove
2581 Leone Ave.
Loganville, Georgia 30052

**Re: Monthly Invoice Letter for September 2020
General Consulting Services**

Mayor Moore:

I have enclosed a copy of our invoice for work performed on the above referenced project through September 30, 2020. A general summary of the work completed this month and the labor charges associated with each task is provided below per your request.

- 1. Enclave Erosion Violations and Additional Inspections:** PPI responded to a Notice of Violation issued by GSWCC, notified the site contractor, prepared compliance documentation and monitored site compliance repairs. **(Current Charges: \$2,097.50)**
- 2. MS4 Annual Report:** PPI prepared the 2019 MS4 Annual Report on behalf of the City. **Current Charges: \$1,187.50)**
- 3. Zoning Support:** PPI provided zoning support services as requested by the City **(Current Charges: \$905.00)**
- 4. Walnut Grove Sewer System:** PPI pulled historic documents, past waste load allocations, and attended a planning meeting with the City of Social Circle. **(Current Charges: \$462.50)**
- 5. Enclave at Dial Farm Construction Inspections / Roll Tests:** **(Current Charges: \$1,358.35)**
- 6. General Services:** PPI provided general support services as requested by City officials and staff. **(Current Charges: \$313.75)**

Should you have any additional questions or comments related to this invoice or the work performed, please feel free to contact me at 770-267-8800 (Office) or 404-790-9000 (Mobile).

Thanks,

A handwritten signature in blue ink, appearing to read 'Jimmy Parker', is written over a light blue horizontal line.

Jimmy Parker, P.E.
Senior Vice President

F:\DOCUMENT\04\299\Invoice Letters\2020\09_Invoice Letter.docx



400 Pike Blvd
 Lawrenceville, GA 30046
 (770) 338-8000

City of Walnut Grove
 Mayor Mark Moore
 2581 Leone Ave
 Walnut Grove, GA 30052

Invoice number 63991
 Date 09/30/2020

Project **E04299F Walnut Grove - General Services**

Bill thru September 30, 2020

Professional Services

Description	Current Billed
BID PHASE MANAGEMENT	0.00
GENERAL CONSULTING	4,847.50
DRAINAGE & SIDEWALK IMPROVEMENTS	0.00
INSPECTIONS	1,300.00
ADDITIONAL SERVICES	0.00
DIRECT EXPENSE	177.10
Total	6,324.60

General Consulting

	Hours	Rate	Billed Amount
Principal Planner	23.00	125.00	2,875.00
Project Manager	1.00	135.00	135.00
Senior Principal	9.50	185.00	1,757.50
Senior Project Assistant	1.00	80.00	80.00
General Consulting subtotal			4,847.50

Inspections

	Hours	Rate	Billed Amount
Construction Observer	13.00	100.00	1,300.00
Inspections subtotal			1,300.00

Direct Expense

	Billed Amount
Mileages	177.10
Direct Expense subtotal	177.10



PRECISION
Planning Inc.

City of Walnut Grove

Project **E04299F Walnut Grove - General Services**

Invoice number 63991

Date 09/30/2020

Invoice total

6,324.60

Approved by: Jimmy Parker (T)



400 Pike Blvd
 Lawrenceville, GA 30046
 (770) 338-8000

City of Walnut Grove
 Lamar Lee
 2581 Leone Ave
 Walnut Grove, GA 30052

Invoice number 63990
 Date 09/30/2020

Project **E10155C Walnut Grove - Sewer Treatment Facility**

Bill thru September 30, 2020

Description	Current Billed
GENERAL CONSULTING	402.50
ADDITIONAL SERVICES	858.38
DIRECT EXPENSES	2.54
NOT BILLABLE	0.00
Total	1,263.42

General Consulting

	Hours	Rate	Billed Amount
Senior Principal	1.50	185.00	277.50
Senior Project Engineer	1.00	125.00	125.00
General Consulting subtotal			402.50

Additional Services

	Billed Amount
Nelson Environmental, Inc.	858.38
Additional Services subtotal	858.38

Direct Expenses

	Billed Amount
24x36 Plats/ Prints	2.54

Invoice total 1,263.42

Entered



PRECISION
Planning Inc.

City of Walnut Grove

Project **E10155C Walnut Grove - Sewer Treatment Facility**

Invoice number 63990

Date 09/30/2020

Approved by: Jimmy Parker (TS)



726 S ENOTA DRIVE

P.O. BOX 2917

GAINESVILLE, GA
30503-2917

Phone: 770-287-7800

Web: RushtonandCompany.com

CITY OF WALNUT GROVE, GA
2581 LEONE AVENUE

Invoice: 44241

Reference:

Date: 10/30/2020

LOGANVILLE, GA 30052

Due Date: 11/29/2020

For professional service rendered as follows:

Preparation of monthly data processing for the month of September 2020.	1,500.00
Additional setup, reconciliation, and bookkeeping services related to June through August 2020.	2,500.00

Billed Time & Expenses	\$4,000.00
Beginning Balance	\$1,500.00
Invoices	4,000.00
Receipts	(1,500.00)
Adjustments	0.00
Service Charges	0.00
Amount Due	\$4,000.00

<u>10/30/2020</u>	<u>09/30/2020</u>	<u>08/31/2020</u>	<u>07/31/2020</u>	<u>06/30/2020+</u>	<u>Total</u>
4,000.00	0.00	0.00	0.00	0.00	\$4,000.00

Please return this portion with payment.

ID: 14554
CITY OF WALNUT GROVE, GA

Invoice: 44241
Reference:
Date: 10/30/2020
Due Date: 11/29/2020

Amount Due: \$4,000.00

Amount Enclosed: \$_____

Payments are due 30 days from the date on the invoice. Past due accounts will be assessed a finance charge of 1.5% per month.



November 5, 2020

Bonnie Pope
Georgia Environmental Protection Division
Northeast Region Office
745 Gaines School Road
Athens, GA 30605

City of Walnut Grove
City of Walnut Grove LAS
NPDES Permit No. GAJ040019
October 2020 Monitoring Report

Dear Ms. Pope,

Please find the enclosed Discharge Monitoring Report (DMR) to the Georgia EPD for the City of Walnut Grove LAS for the month of October 2020.

The plant is not producing effluent at this time.

If you have any questions please don't hesitate to contact me

Thanks

A handwritten signature in black ink, appearing to read "Chris Thomas".

Chris Thomas
President

Phone: 706-215-5276

Email: lakeviewenvironmentallic@gmail.com

PERMITTEE NAME / ADDRESS (include Facility Name / Location if Different)

NAME City of Walnut Grove
 ADDRESS 2581 Leone Avenue
 Walnut Grove, GA 30052
 FACILITY City of Walnut Grove LAS
 LOCATION Forrester Cemetery Road, Walnut Grove, GA 30052

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT

DNR - EPD Northeast District
 745 Gaines School Rd.
 Athens, GA 30605 (706) 369-6376

GAJ040019
 PERMIT NUMBER

Storage Pond
 DISCHARGE NUMBER

MONITORING PERIOD

YEAR	MO	DAY	YEAR	MO	DAY
20	10	01	20	10	31

EFFLUENT

*** NO DISCHARGE: ***

NOTE: Read instructions before completing this form.

PARAMETER	QUANTITY OR LOADING		QUALITY OR CONCENTRATION			NO. EX.	FREQUENCY OF ANALYSIS	SAMPLE TYPE
	AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE			
Flow Storage Pond Inluent/ Effluent	0.05	0.0625	MGD	*****	*****		5/wk	continuous
	*****	*****		*****	*****		5/wk	continuous
BOD, 5-day (20 deg. C) Inluent / Effluent	*****	*****		*****	*****		1 / month	grab
	*****	*****		*****	*****		1 / month	grab
Total Suspended Solids Inluent / Effluent	*****	*****		*****	*****		1 / month	grab
	*****	*****		*****	*****		1 / month	grab
Nitrate-Nitrogen Effluent	*****	*****		*****	*****		1 / Quarter	grab
	*****	*****		*****	*****		1 / Quarter	grab
pH Effluent	*****	*****		*****	*****		1 / month	grab
	*****	*****		*****	*****		1 / month	grab
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.							
	Honorable Lamar Lee, Mayor City of Walnut Grove							
TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT							
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here.) Storage Pond . . .	No Discharge							
TELEPHONE		DATE		706-215-5276		20 11 5		
AREA CODE & NO		YEAR		MO		DAY		