

**CITY COUNCIL MINUTES  
CITY COUNCIL MEETING  
THURSDAY, FEBRUARY 13, 2020  
COUNCIL MEETING  
7:00 P.M.**

Present at Meeting:  
Mayor Steven Mark Moore  
Stephanie Moncrief  
Joe Wilchek  
Linda Pilgrim  
Mike Malcom, City Attorney

**I. CALL TO ORDER**

Meeting was called to order by Mayor Mark Moore.

**II. INVOCATION**

Invocation given by **Don Hardison – Corinth Christian Church**

**III. PLEDGE OF ALLEGIANCE**

All stood for the pledge of allegiance.

**IV. AGENDA APPROVAL**

Councilmember Linda Pilgrim amended to include Mayor Tem discussion under New Business. Councilmember Stephanie Moncrief seconded. Vote unanimous.  
Mayor Mark Moore noted a correction under appointments delete public works manager. Councilmember Linda Pilgrim approved. Councilmember Stefanie Moncrief seconded. Vote unanimous.

**V. Approval of Consent Agenda**

Councilmember Stephanie Moncrief recommended removing One Main Automotive, LLC from the business license list and moving it under New Business for discussion. Councilmember Joe Wilchek seconded. Vote unanimous.  
Councilmember Stephanie Moncrief approved consent agenda. Councilmember Linda Pilgrim seconded. Vote unanimous.

**1. Minute's Approval**

- a. September 12, 2019 – Regular Meeting
- b. September 12, 2019 – Public Hearing
- c. October 10, 2019 – Regular Meeting
- d. January 9, 2020 – Regular Meeting
- e. January 16, 2020 – Work Session
- f. January 21, 2020 – Work Session
- g. January 30, 2020 – Public Hearing
- h. January 30, 2020 – Called Meeting

2. 2020 Business License Approval  
One Main Automotive was moved to new business for discussion. All other business license listed were approved.
3. Surplus Item(s)
  - a. 2000 Ford Crown Victoria – Vin #2FAFP71W8YX131858
4. Financial Summary – January 2020
5. Walnut Grove Wastewater System Monthly Report – January 2020
6. Preston & Malcom Attorneys at Law Invoice
7. Code Enforcement Officer
8. Public Works Manager
9. Public Works Employee

**VI. PUBLIC FORUM**

- i. Public Comments – None

**VII. OLD BUSINESS**

1. Appointments  
Councilmember Linda Pilgrim approved the appointments as presented.  
Councilmember Stephanie Moncrief seconded. The vote was unanimous. Mayor Mark Moore asked if there were any public comments. There was none.
  - i. Deputy Clerk – Sonya R. Cox
  - ii. Code Enforcement Officer – Craig Ellington
  - iii. City Attorney – Mike Malcom
  - iv. City Engineer – Precision Planning, Inc.
  - v. Municipal Court Judge – Samuel M. Barth

**VIII.**

**IX.**

**X. PUBLIC WORKS REPORT**

Given by Alan Barton, Public Works Director

- **Lights at the Walnut Grove Library** - Lights were fixed at a cost of \$360.00 and all the lights are now working.
- **Roundabout in Emerald Cove:** John Almand, Public Works Director for Walton County gave an estimate to tear out the roundabout and put down a 6" base. He would do the labor, hauling, equipment and everything for \$9,847.96. That does not include the pavement. He also included an estimate on the asphalt, 9 mls of asphalt and the estimate was 3,764.00. Total cost about \$14,000 - \$15,000. Alan stated that it could be put it up for bid and get three more bids on it. They are only going to let us have stuff at their cost

- **Storm Drainpipe in Cambridge Chase** - The City of Loganville provided a camera for inspection. About 37 feet from the road to the end is 80 feet. The cost for replacement pipe will be about \$1,500.00. The City of Loganville said they could provide a machine and do the job. The city does not have the proper equipment. Alan offered to get a price from Loganville. The cost for a patch only is approximately \$500.00 that may last a year or so, but unknown. Alan currently has a cover on it. It was agreed that Alan should get a price before a decision is made.
- Replacement lights for some of the city's Christmas decorations are needed. The cost will \$2,054 for the bulbs if we go with LED. The budget appears to have sufficient funding for this. In order to get them in time for the Tree Lighting we need to place the order very soon. Kevin Shultz stated this is an action item on the agenda they could take up later in the meeting.

**XI. FINANCIAL REPORT**

Linda Pilgrim made a motion to accept the financials as presented, Kevin Shultz seconded the motion, motion passed.

**XII. CLERK'S REPORT**

The City Clerk gave a report of all activity during the month of September.

**XIII. CODE ENFORCEMENT REPORT**

No report. Code Enforcement Officer, Grant Satterfield was not present.

**XIV. MAYOR'S REPORT**

The City put up pink ribbons in honor of Breast Cancer Month and hopes to continue this as well as have other months for honoring other things.

**XV. OLD BUSINESS**

1. **IT in a Box** – Nathan Eisner

Nathan Eisner was back to review the services offered by IT in a box and to answer any questions of council. Linda Pilgrim asked if IT in a Box would set up and maintain the City's website. Mr. Eisner responded that they could do that if needed. There was discussion about the two levels of available service, basic and comprehensive.

Kevin Shultz made a motion to approve IT in a Box to cover all our web services under their Comprehensive Plan, Linda Pilgrim seconded the motion. Motion passed.

2. **Emerald Cove Subdivision Cul-de-sac**

This was covered in Alan Barton's report. Kevin Shultz made a motion to table this until the November Council Meeting, Linda Pilgrim seconded the motion.

3. **Walnut Grove Library Outside Lights**

Update on this was covered in Alan Barton's report.

4. **Tree Problem on Park St (tabled from Work Session Aug 1, 2019)**

Alan Barton stated he and Jimmy Parker met and discussed going ahead with the repair of the creek/ditch repair. This project will be ready to put out for bid soon. The trees will be left for now and if/or when they fall it will be addressed tat that time. No action was taken.

**XVI. NEW BUSINESS**

1. **Application for Business License from Dawn Wallace –**

“Swimming Lessons by Dawn”

Kevin Shultz referenced section 3 in the Ordinance that addresses Home Occupations and allows one on one lessons. Since Ms. Wallace stated her lessons are offered one on one it appears it would be allowed. Kevin Shultz made a motion to approve issuing a business license to Swimming Lessons by Dawn, Linda Pilgrim seconded the motion, motion passed.

2. **2019 Sidewalk Improvement Project Bid Recommendation from Precision Planning, Inc.**

Kevin Shultz made a motion to accept Precision Planning, Inc. recommendation of award of the contract to Peach State Construction Company, LLC in the amount of \$113,655.00, Linda Pilgrim seconded the motion, motion passed.

3. **Display Sales – LED Christmas Lights**

Linda Pilgrim made a motion to purchase LED Lights from Display Sales in the amount of \$2,054.00, Kevin Shultz seconded the motion, motion passed.

**XVII. DISCUSSION ITEM**

None

**XVIII. COUNCIL COMMENTS**

**Linda Pilgrim –** Gave a review of her attendance on September 24, 2019 at Walnut Grove High School to honor first responders, policemen, firemen and military. She spoke of what an honor to stand on the sidelines with these real heroes and other government officials and she hopes to do it again next year.

**Kevin Shultz –** Kevin acknowledged Linda’s attendance at the First Responders event. Kevin also asked in his comments to have a workshop to discuss the Enclave (Dial Property) Project so as to not lose this investor due to time constraints. The workshop would include all current council, Mayor and qualified candidates for office so that there would be a full compliment of input with hopes of being able to make a decision prior to January 2020.

**Linda Pilgrim:** Expressed I think that's a good idea and that we should do that.

**Mayor Witcher:** She will put it on the agenda and find a time that is agreeable with everybody. Expressed her pleasure in the attendance and wished everyone a safe trip home.

**XIX. EXECUTIVE SESSION, *if needed***

**XX. ADJOURN**

Kevin Shultz made a motion to adjourn, Linda Pilgrim seconded the motion, motion passed. Meeting adjourned at 7:49 p.m.

Approved by Mayor and Council this \_\_\_\_ day of November 2019.

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Mayor Carol D. Witcher

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Katherine A. Glass, City Clerk

**AGENDA  
WALNUT GROVE CITY COUNCIL  
THURSDAY, NOVEMBER 14, 2019  
COUNCIL MEETING  
7:00 P.M.**

- I. CALL TO ORDER**
- II. INVOCATION**
- III. PLEDGE OF ALLEGIANCE**
- IV. AGENDA APPROVAL**

**V. PUBLIC COMMENT**

**VI. MINUTES APPROVAL:** September 12, 2019 Public Hearing  
October 10, 2019 City Council Meeting

**VII. PUBLIC WORKS REPORT**

**VIII. FINANCIAL REPORT**

**IX. CLERK'S REPORT**

**X. CODE ENFORCEMENT REPORT**

**XI. MAYOR'S REPORT**

**XII. OLD BUSINESS**

**A. Emerald Cove Subdivision Cul-de-sac**

**XIII. NEW BUSINESS**

**B. An Amendment to the Comprehensive Land Development Ordinance** of The City of Walnut Grove, Georgia to amend section 601 (stormwater Management) by deleting the existing section and replacing with a new section 601 and updating certain references.

**C. Update on Walnut Grove High School**

Given by Dr. Sean Callahan, Principal

**XIV. DISCUSSION ITEM**

**XV. COUNCIL COMMENTS**

**XVI. EXECUTIVE SESSION, *if needed***

**ADJOURN**