

City of Walnut Grove

COUNCIL MEETING

AGENDA

Thursday, September 10, 2020

7:00 P.M.

Municipal Building -1021 Park St.

CALL TO ORDER

AGENDA APPROVAL

RECOGNITION – Former Mayor Lamar Lee

- I. **Approval of Consent Agenda**
 1. **Minute's Approval**
 - a. July 23, 2020 – Work Session
 - b. August 13, 2020 – Public Hearing
 - c. August 13, 2020 – Regular Meeting
 - d. August 27, 2020 – Work Session
 2. **Financial Summary – August 2020**
 3. **Invoices**
 - a. Precision Planning
 - b. Preston & Malcom Attorneys at Law
 - c. Lakeview Environmental, LLC (Sewer)
 - d. Rushton & Company (CPA)
 - e. Venture Technology Group
 - f. Nelson Environmental, Inc.
 - g. J.H. Martin Mechanical, LLC (Library AC Repair)
- II. **PUBLIC FORUM**
 1. Public Comments
- III. **OLD BUSINESS**
 1. **Committee**
- IV. **NEW BUSINESS**

None

V. REPORTS

1. Clerk's Report
2. Mayor's Report

VI. Discussion Items

VII. Council Comments

VIII. Executive Session – None

Adjourn

Walnut Grove City Council
Work Session
Via teleconference
Thursday, July 23, 2020
2:30 P.M.

Present: Mayor Mark Moore, Linda Pilgrim, Mary Hall and Stephanie Moncrief

Also Present: City Clerk Tangee Puckett, Code Enforcement Craig Ellington, Jimmy Parker and City Attorney Mike Malcom

I. INVOCATION

Attorney Mike Malcom gave the invocation.

II. CALL TO ORDER

Meeting called to order by Mayor Mark Moore at 2:30 p.m.

III. PLEDGE OF ALLEGINACE

All participated.

IV. AGENDA APPROVAL

Councilmember Stephanie Moncrief made a motion to approve the agenda as presented. Councilmember Linda Pilgrim seconded. The motion passed unanimously.

V. BUSINESS LICENSE DISCUSSION

Mayor Moore noted the business license in discussion were One Main Automotive, Albright Refinishing.

Discussion on One Main Automotive: Councilmember Stephanie Moncrief. Not in favor of them doing business within the City. They have not followed the rules. They should have gone through the proper procedures. They came in and applied for a business license and was denied and now coming back and applied for another business to operate a different type of business. Would like to know what kind of business they are trying to operate. Mayor Moore asked Code Enforcement Craig Ellington to give an update. Mr. Ellington noted the business did come in at the beginning of the year and applied for a business license for a used car dealership. But when it went through the review process it was determined it was not in compliance with the zoning and Downtown Overlay District. After doing some research we discovered they were operating a salvage yard. The Mayor and I have both been in contact with the business owner. The first business license had to go before the Mayor and Council and was denied due to them not being in compliance. They were storing cars there and they were told this was not allowed. They recently removed the vehicles from the property and came in and reapplied for another

business license for minor auto repair, which is allowed. I agree I have had some concerns myself. They did however apply for their business license from the beginning but once it was denied, then they decided to do something different. They have been operating without a business license since January, they never stopped working. In my opinion, the business they are trying to open is in compliance with the C-1 zoning. Mr. Ellington noted there was some discrepancies on the Downtown Overlay District boundaries. Mayor Moore asked the City Attorney for his opinion. Attorney Mike Malcom explained if this business is not in compliance with the Downtown Overlay District therefore cannot be issued a business license. Mayor Moore asked if the City could legally deny their license and Attorney Malcom answered yes, due to them not being in compliance with the Downtown Overlay District. Councilmember Stephanie Moncrief asked if the Council could deny business license based upon the business not fitting the Cities needs or its not the type of business the City wants inside their City. Attorney Mike Malcom answered you have a right to say no for a variety of reasons. And for this business to be operating without a business license is enough reason to deny nut also because they are not in compliance with the Overlay District. The other Council members had nothing to add.

Discussion on Albright Refinishing: Mayor Moore noted this is a body shop and is not in compliance with the Downtown Overlay District or the City's zoning regulations. He is also not in compliance with State regulations. Code Enforcement Craig Ellington noted the business has been operating for a few years and has been granted a business license in the past. When I went by there to do my inspection, I noticed a paint booth inside the building. And with my past experience he is not in compliance with State regulations. With that being said, he is not in compliance based on the zoning regulations. Mayor Moore asked for Attorney Mike Malcom's opinion. Attorney Malcom noted the business not being in compliance with State regulations is a bigger issue and this needs to be addressed regardless of the zoning issues. Councilmember Stephanie Moncrief asked the City could grant him his business license contingent upon him relocating within six to eight months. Councilmember Linda Pilgrim asked if the owner could do a variance? Code Enforcement Ellington noted the business owner did not know he was not in compliance. Attorney Malcom noted that the City had granted him a license in the past and the owner relied on the City to make sure he was in compliance and since the City issued his past license, my recommendation would be to issue a variance. Mayor Moore stated he was hesitant to issue a variance due to the location. Does not feel any automotive business should be at this location. My opinion would be to allow the business owner to find another location to move his business. Attorney Malcom explained if the Council was not going to issue a variance that you would have to allow him the appropriate time to find a new location. City Clerk Tangee Puckett was asked to pull the business license application from the past years to see what type of business was put on there. After doing some research it was determined the business was an auto detail and apparel shop. Mayor Moore pulled up the current business license application and noted it said automotive paint, auto detail and apparel. If he were only a detail shop he could operate in the C-1 district but not a body shop. Mayor Moore noted this business license is not in compliance operating a body shop and he has until January 1st to find a new location. Councilmember Moncrief asked if this goes for the paint and body shop? Mayor Moore

answered he did not want to tell this business owner to basically shut down his shop since he has previously been given a business license and was unaware, he was not in compliance. Councilmember Linda Pilgrim is in agreement with the Mayor's recommendation.

VI. ISLAND PROPERTIES WITHIN CITY OF WALNUT GROVE DISCUSSION

Mayor Moore gave an update on the tax records and current zoning map in reference to the island properties. Attorney Mike Malcom as far as the properties on Park Street, each of these properties are different. The ones that showed up on the map later were probably were annexed in 2001. Not sure if the map you show were incorrect. But what Jesse's research has found and identified in the memo he sent to you shows the properties that were properly annexed into the City, but the tax office did not properly show these as City properties. Mayor Moore asked about the property on Hwy. 138. It was showing inside the City limits for 5 years and then in 2016 was removed as being part of the City per an email from the previous clerk. Mayor Moore asked City Clerk Tangee Puckett to give an explanation of her findings on this property. City Clerk Tangee Puckett noted her and Jesse Couch has done a lot of research with little paper work, but called the tax assessor's office and was told the previous clerk sent an email stating this property was not inside the City limits of Walnut Grove and they removed it. This is normally not how this process works. Jimmy Parker, Precision Planning, the 2012 map was an updated version of what the Northeast Georgia RDC prepared for the City in 2001 or 2002. In 2016, the property in question, we met with the previous Clerk and Mayor on June 26, 2016 to discuss zoning and ordinance changes. At that time the previous Clerk had an annexation file, that I have never see and she was going to check this file and give us corrections to the map. They marked up the map and sent it to us and those are the changes you see on the map now. I did look at the 138 property specifically today and based on my research this property was never annexed into the City. Councilmember Stephanie Moncrief asked how it could be de-annexed if it was never annexed into the City? On some of the properties that are showing not inside the City limits, my concern is the roads need to be repaired, the residents are utilizing City resources, how do we change this? Attorney Malcom noted in the memo Attorney Couch had given that the City can enter into an intergovernmental agreement to help repair the streets. Mayor Moore noted the easiest way would be to go to the residents and have them annex into the City on their own. Attorney Malcom explained you can enter into an intergovernmental agreement, if there is an island, the County and the City can get together if there are infrastructure repairs that need to be completed and enter into this agreement. But first we will reach out to the citizens and let them know the benefits of being inside the City.

VII. IT INFRASTRUCTURE DISCUSSION

Mayor Moore noted we have run into some issues with our web updates and with the amount of money we are spending we aren't getting the service for this. On cyber security and maintenance this is built into our Comcast business account, so we have security. This is included in the fees we pay for our internet service. We pay \$890 a month and after the promotion is over, we will be paying \$1200. We have the option to bring in a file server to back up each hard drive. This is important for when we start archiving our files, we need security. We will then have a 3-tier system. We are not utilizing Sophicity as much as larger Cities probably

do. They are also doing our website support. Using them for this, we do not get personal service. Like we have in the past with a local company. Sophicity has over 100 employees and we never get the same person. We can save money if we hire a website administrator. Sophicity does not host our website, they are just the administrators. I am recommending we install a new server and then turn over to a local administrator. As you know we have talked about me selling the City a server and Sophicity was helping set this up and they had access to everything on our computers, like QuickBooks, personal files, etc. When we were setting this up, they had access to my personal computer. I am not saying they would take our information and use it, it's just a shock that they have that much access to our information. I feel like we should take back our network and use someone locally.

Mayor Moore asked if there were any questions: Councilmember Stephanie Moncrief asked the Mayor if the City had purchased his old server yet? Mayor Moore stated no. What server is being used right now? Mayor Moore noted we have a desktop computer acting as our server. Councilmember Moncrief stated she was confused since the Mayor had just mentioned Sophicity was on his network at his house working on the server. Mayor Moore noted the server is still at his home and they were doing a trial run. Councilmember Moncrief asked if the server at the Mayor's house had been set-up? Mayor Moore noted the server has not been deployed. There are no City records on the server at this time. Councilmember Moncrief voiced her concerns, are we setting this up for the long run or for now so you can handle the issues? If for instance we have a compromised computer and we have to go to another computer, who is going to come fix this computer? Mayor Moore noted we have a relationship with a local company. Councilmember Moncrief wanted to know how this was different from what we have now. Mayor Moore noted, the local company won't be able to log in remotely like Sophicity does. Councilmember Moncrief noted she was concerned for the safety for our citizens and any credit card information and other private issues. I don't think an outside company that specializes in IT security and computer, maybe not web management. I thought when we signed up with IT in the Box, they would bill us for what services we needed and not a whole package. I don't think it's a good idea to handle this in house, nobody has time. Mayor Moore explained he would not be doing this in house, he would be using an outside company, such as Reboot. They are locally owned and has IT qualifications. Attorney Malcom asked if we had a contract with a time frame with Sophicity? Mayor Moore stated no. My recommendation would be to move this locally.

VIII. Adjourn

Motion made by Councilmember Mary Hall to adjourn at 4:36 p.m. Councilmember Linda Pilgrim seconded. The vote was unanimous.

Approved by Mayor and Council this _____ day of September 2020.

Mayor Steven Mark Moore

Tangee B. Puckett, City Clerk

Walnut Grove City Council
Municipal Building – 1021 Park St.
Public Hearing
Thursday, August 13, 2020
6:30 P.M.

Present: Mayor Mark Moore, Linda Pilgrim, Mary Hall and Stephanie Moncrief

Also Present: City Clerk Tangee Puckett, City Attorney Mike Malcom & Jesse Couch

I. INVOCATION

Attorney Mike Malcom gave the invocation.

II. PLEDGE OF ALLEGINACE

All participated in the pledge of allegiance.

III. CALL TO ORDER

Meeting called to order by Mayor Mark Moore at 6:30 p.m.

IV. AGENDA APPROVAL

Councilmember Stephanie Moncrief made a motion to approve the agenda as presented. Councilmember Mary Hall seconded. The motion passed unanimously.

V. ZONING ORDINANCE AMENDMENT TO ARTICLE X (ARTICLE 10) OF THE 2012 ZONING ORDINANCE FOR THE CITY OF WALNUT GROVE

Mayor Moore waited until 6:45pm to close the public hearing. There was no one in attendance.

VI. PUBLIC COMMENT – There was none

VII. Adjourn

Motion made by Councilmember Stephanie Moncrief moved to adjourn at 6:44 p.m. Councilmember Mary Hall seconded. The vote was unanimous.

Approved by Mayor and Council this _____ day of August 2020.

Mayor Steven Mark Moore

Tangee B. Puckett, City Clerk

Walnut Grove City Council
Municipal Building – 1021 Park St.
Public Hearing
Thursday, August 13, 2020
6:30 P.M.

Present: Mayor Mark Moore, Linda Pilgrim, Mary Hall and Stephanie Moncrief

Also Present: City Clerk Tangee Puckett, City Attorney Mike Malcom & Jesse Couch

I. INVOCATION

Attorney Mike Malcom gave the invocation.

II. PLEDGE OF ALLEGINACE

All participated in the pledge of allegiance.

III. CALL TO ORDER

Meeting called to order by Mayor Mark Moore at 6:30 p.m.

IV. AGENDA APPROVAL

Councilmember Stephanie Moncrief made a motion to approve the agenda as presented. Councilmember Mary Hall seconded. The motion passed unanimously.

V. ZONING ORDINANCE AMENDMENT TO ARTICLE X (ARTICLE 10) OF THE 2012 ZONING ORDINANCE FOR THE CITY OF WALNUT GROVE

Mayor Moore waited until 6:45pm to close the public hearing. There was no one in attendance.

VI. PUBLIC COMMENT – There was none

VII. Adjourn

Motion made by Councilmember Stephanie Moncrief moved to adjourn at 6:44 p.m. Councilmember Mary Hall seconded. The vote was unanimous.

Approved by Mayor and Council this _____ day of September 2020.

Mayor Steven Mark Moore

Tangee B. Puckett, City Clerk

Walnut Grove City Council
Work Session
Walnut Grove Municipal Building/Via teleconference
Thursday, August 27, 2020
2:30 P.M.

Present: Mayor Mark Moore, Linda Pilgrim, Mary Hall and Stephanie Moncrief

Also Present: City Clerk Tangee Puckett, Code Enforcement Craig Ellington, and City Attorney Mike Malcom

I. INVOCATION

Attorney Mike Malcom gave the invocation.

II. CALL TO ORDER

Meeting called to order by Mayor Mark Moore at 2:41 p.m.

III. PLEDGE OF ALLEGINACE

All participated.

IV. AGENDA APPROVAL

Councilmember Mary Hall made a motion to approve the agenda as presented.
Councilmember Stephanie Moncrief seconded. The motion passed unanimously.

V. OVERLAY DISTRICT

Mayor Moore explained there are some discrepancy when it comes to C-1 (Residential Commercial) and C-2 (General Commercial) zoning under the Downtown Overlay District and the zoning map. Mayor Moore reviewed the City map and discussed the types of businesses that can and cannot be in the Downtown Overlay District. There was discussion among the Council to get this corrected for the future development of Walnut Grove.

Mayor Moore introduced the Cities Code Enforcement Officer, Craig Ellington and asked if he had anything to add. Mr. Ellington noted that some businesses were given business license without being told they were not in compliance with the Cities zoning regulations and now we are having to let them know when they come in and renew their business license they are out of compliance. When a new business comes in or a business comes in to renew their business license, I go out and verify they are in compliance. There are some businesses, unfortunately that are not in compliance due to the zoning regulations.

VI. SIGNAGE

Mayor Moore explained the City has a sign ordinance and this includes how high a sign can be, the lighting, the size. The City needs to review the sign ordinance to allow a business to be able to put up signs without strict regulations. Section 4 (1-3-11) does not allow for illuminated signs and should be removed from the sign ordinance and this can be reviewed by the Planning and Zoning Commission and brought back before the Council for consideration.

VII. Adjourn

Motion made by Councilmember Stephanie Moncrief to adjourn at 3:45 p.m.
Councilmember Mary Hall seconded. The vote was unanimous.

Approved by Mayor and Council this _____ day of September 2020.

Mayor Steven Mark Moore

Tangee B. Puckett, City Clerk



September 4, 2020

Mayor Mark Moore
City of Walnut Grove
2581 Leone Ave.
Loganville, Georgia 30052

**Re: Monthly Invoice Letter for August 2020
General Consulting Services**

Mayor Moore:

I have enclosed a copy of our invoice for work performed on the above referenced project through August 31, 2020. A general summary of the work completed this month and the labor charges associated with each task is provided below per your request.

1. **Enclave Erosion Violations, Additional Inspections and Model Home Permits:** PPI responded to a Notice of Violation issued by GSWCC, notified the site contractor, prepared compliance documentation and monitored site compliance repairs. PPI also provided support services to City staff regarding model home permitting **(Current Charges: \$1,777.85)**
2. **Park Street and Industrial Blvd Drainage:** PPI evaluated drainage and erosion issues along Park Street and Industrial Boulevard, and assisted the City Code Enforcement as requested. **(Current Charges: \$277.50)**
3. **MS4 Annual Report:** PPI prepared the 2019 MS4 Annual Report on behalf of the City. **Current Charges: \$625.00)**
4. **Emerald Cover Storm Sewer Rehabilitation Project:** PPI prepared a preliminary plan and Request for Quotations (RFQ) for slip-lining the existing corroded 54" CMP cross drain pipe under Emerald Drive. **(Current Charges: \$489.75)**
5. **Emerald Cove Cul-De-Sac:** PPI assisted the Mayor in resolving construction issues on concrete finish. **(Current Charges: \$272.50)**
6. **Tennis Court Resurfacing:** PPI obtained quotes for crack sealing and resurfacing of the City Park tennis and basketball courts. **(Current Charges: \$323.75)**
7. **Magnolia Springs Patching:** PPI marked all streets for patching, measured quantities and coordinated scheduling with Allied Paving. **(Current Charges: \$477.50)**
8. **General Services:** PPI provided general support services as requested by City officials and staff. **(Current Charges: \$296.50)**

Should you have any additional questions or comments related to this invoice or the work performed, please feel free to contact me at 770-267-8800 (Office) or 404-790-9000 (Mobile).

Thanks,

A handwritten signature in black ink, appearing to read "Jimmy Parker", with a stylized flourish at the end.

Jimmy Parker, P.E.
Senior Vice President

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400 Pike Blvd
Lawrenceville, GA 30046
(770) 338-8000

City of Walnut Grove
Mayor Mark Moore
2581 Leone Ave
Walnut Grove, GA 30052

Invoice number 63751
Date 08/31/2020

Project E04299F Walnut Grove - General
Services

Bill thru August 31, 2020

Professional Services

Description	Current Billed
BID PHASE MANAGEMENT	0.00
GENERAL CONSULTING	2,855.00
DRAINAGE & SIDEWALK IMPROVEMENTS	0.00
INSPECTIONS	1,500.00
ADDITIONAL SERVICES	0.00
DIRECT EXPENSE	185.35
Total	4,540.35

General Consulting

	Hours	Rate	Billed Amount
Engineering Technician	3.75	80.00	300.00
Principal Planner	5.00	125.00	625.00
Senior Principal	10.00	185.00	1,850.00
Senior Project Assistant	1.00	80.00	80.00
General Consulting subtotal			2,855.00

Inspections

	Hours	Rate	Billed Amount
Construction Observer	15.00	100.00	1,500.00
Inspections subtotal			1,500.00

Direct Expense

	Billed Amount
Mileages	185.35
Direct Expense subtotal	185.35



PRECISION

Planning Inc.

City of Walnut Grove

Project E04299F Walnut Grove - General Services

Invoice number 63751

Date 08/31/2020

Invoice total **4,540.35**

Approved by:

Jimmy Parker (TS)



110 Court Street
Post Office Box 984
Monroe, GA 30655
770-267-2503

City of Walnut Grove
c/o Tangee Puckett, Clerk
2581 Leone Avenue
Loganville, GA 30052

July 31, 2020

File #: 50.1794.01
Inv. #: 22559

RE: General Matters

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jul-02-20	Receipt and review of email from Clerk regarding Judge who swore Mr. Hall into office and response	0.10	17.50	RMM
	Receipt and review of email from Clerk attaching agenda for 7/9/2020 public hearing	0.20	35.00	RMM
	Emails; document review re: PC public meeting	0.20	35.00	JSC
Jul-05-20	Emails; file review re: annexation	0.20	35.00	JSC
Jul-07-20	Receipt and review of email from Clerk with agenda for public hearing	0.30	52.50	RMM
	Receipt and review of email from Mayor on financial's and response	0.10	17.50	RMM
Jul-08-20	Receipt and review of email from Clerk with two new business license applications	0.30	52.50	RMM
	Receipt and review of email from Clerk with revised July agenda	0.10	17.50	RMM
	Second email from Clerk with revised July agenda	0.10	17.50	RMM
	Receipt and review of email from councilman Hall and response	0.10	17.50	RMM
Jul-09-20	Receipt and review of email from	0.10	17.50	RMM

	Mayor on GEFA Loan Deferral Modification and response			
	Attendance and participation at 7/9/2020 public hearing and July council	1.80	315.00	RMM
	Receipt and review of email from Clerk on GEFA Loan Deferral Modification and response	0.10	17.50	RMM
	Attend July meeting of Mayor and Council	1.80	315.00	JSC
Jul-10-20	Two telephone calls with Mayor Moore	0.20	35.00	RMM
	Review Ordinances; email Mayor/Council re: board member requirements	0.40	70.00	JSC
Jul-15-20	Receipt and review of email from Clerk with attached 7/23/2020 work session agenda and calendar	0.20	35.00	RMM
	Receipt and review of email from Clerk with attached 7/23/2020 work session agenda and calendar	0.20	35.00	RMM
Jul-21-20	Receipt and review of email from Mayor regarding 7/23/2020 work session	0.10	17.50	RMM
	Receipt and review of email from Mayor regarding 7/23/2020 work session	0.10	17.50	RMM
Jul-22-20	Receipt and review of email from Mayor regarding AT&T cable and response and closure	0.20	35.00	RMM
	Receipt and review of email from Mayor regarding AT&T cable response and closure	0.20	35.00	RMM
Jul-23-20	Receipt and review of emails regarding work session	2.10	367.50	RMM
	Attendance and participation at 7/23/2020 work session	0.20	35.00	RMM
	Receipt and review of emails regarding work session	0.20	35.00	RMM
	Attendance and participation at 7/23/2020 work session	2.10	367.50	RMM
	Telephone call re: Work Session issue	0.20	35.00	RMM

Jul-28-20	Receipt and review of email from Clerk attaching agendas for public hearing for 8/6/2020	0.20	35.00	RMM
Jul-29-20	Receipt and review of email from Mayor on JH Martin Mechanical and responses	0.30	52.50	RMM
Jul-30-20	Receipt and review of multiple emails on sign request/JH Martin Mechanical	0.20	35.00	RMM
Jul-31-20	Receipt and review of two emails on code enforcement findings re: LED sign request	0.10	17.50	RMM
	Two telephone call with City on LED Sign request	0.20	35.00	RMM
	Totals	12.90	<u>\$2,257.50</u>	

DISBURSEMENTS

Photocopies	15.30
Totals	<u>\$15.30</u>

Total Fee & Disbursements**\$2,272.80**

TAX ID Number 58-2059307

Lakeview Environmental LLC.
Every Drop Counts!

INVOICE

PO Box 311
Hull, GA 30646
lakeviewenvironmentalllc@gmail.com
Phone (706) 215-5276

INVOICE #0720
DATE: SEPTEMBER 3, 2020

To: City of Walnut Grove
2581 Leone Avenue
Loganville, GA 30052
770-787-0046

DESCRIPTION	HOURS	RATE	AMOUNT
August 2020 Contract Operations of the Wastewater plant • Routine maintenance of the plant • Submit monthly reports to GA EPD • Exercise system when water levels are adequate • Inspected the Lift Station		1250.00/month	1250.00
TOTAL			\$1250.00

Make all checks payable to **Lakeview Environmental**
Total due in 14 days. Overdue accounts subject to a service charge of 2% per month.

Thank you for your business!



ACCOUNTING & BUSINESS ADVISORS | CERTIFIED PUBLIC ACCOUNTANTS

726 S ENOTA DRIVE

P.O. BOX 2917

GAINESVILLE, GA
30503-2917

Phone: 770-287-7800

Web: RushtonandCompany.com

CITY OF WALNUT GROVE, GA
2581 LEONE AVENUE

LOGANVILLE, GA 30052

Invoice: 43771
Reference:
Date: 09/08/2020
Due Date: 10/08/2020

For professional service rendered as follows:

Preparation of monthly data processing for the month of
July 2020. 1,500.00

Billed Time & Expenses \$1,500.00

Beginning Balance	\$0.00
Invoices	1,500.00
Receipts	0.00
Adjustments	0.00
Service Charges	0.00
Amount Due	\$1,500.00

<u>09/08/2020</u>	<u>08/31/2020</u>	<u>07/31/2020</u>	<u>06/30/2020</u>	<u>05/31/2020+</u>	<u>Total</u>
1,500.00	0.00	0.00	0.00	0.00	\$1,500.00

Please return this portion with payment.

ID: 14554
CITY OF WALNUT GROVE, GA

Invoice: 43771
Reference:
Date: 09/08/2020
Due Date: 10/08/2020

Amount Due: \$1,500.00

Amount Enclosed: \$ _____

Payments are due 30 days from the date on the invoice. Past due accounts
will be assessed a finance charge of 1.5% per month.

***Venture Technology Group**

P.O. Box 6142
Athens, GA 30604

INVOICE

Invoice Number: 7958
Invoice Date: Aug 21, 2020
Page: 1

Voice: 706-207-8565

Fax:

Bill To:
City of Walnut Grove

Ship to:
City of Walnut Grove

Customer ID	Customer PO	Payment Terms	
Walnut-001		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Chris Gunter			9/20/20

Quantity	Item	Description	Unit Price	Amount
1.00	Labor	Labor/trip charge to check the telephone lines/ protectors are blown / Chris bypassed the protectors misc labor and programming for the telephone system (1st trip)	200.00	200.00
1.00	Labor	Labor/trip charge to replace 3 lightning protectors Labor to install 2 new telephones Add 1 new extension 3- new lightning protectors and ground strip 2- new Samsung 28 button telephones (2nd trip 08/06)	845.00	845.00
Subtotal				1,045.00
Sales Tax				
Total Invoice Amount				1,045.00
Payment/Credit Applied				
TOTAL				1,045.00

Check/Credit Memo No:

NELSON ENVIRONMENTAL, INC.

7380 Spout Springs Road, Suite 210-215
Flowery Branch, Georgia 30542
PH: (404) 862-1665
www.NelsonEnvironmental.us

July 8, 2020

VIA EMAIL: 517jsl@ppi.us

Through: Mr. Jim Sunta, Senior Process Engineer
Precision Planning, Inc. – Monroe, Georgia

To: Mayor Mark Moore
The City of Walnut Grove
2581 Leone Avenue
Walnut Grove, Georgia 30052

RE: Proposal – Year 2020 Monitoring
Walnut Grove Watershed Protection Plan Monitoring
Walnut Grove, Georgia

Dear Mayor Moore:

Per the request of Mr. Jim Sunta at Precision Planning, Inc. this communication provides our proposal to conduct the Water Quality Monitoring identified in Section 7.1.2 of the GAEPD-approved Watershed Protection Plan, dated September 2016 (WPP). The work would entail visiting the monitoring location located along Forrester Cemetery Road a total of ten times in order to collect in situ water quality data and water samples for delivery to and evaluation by the University of Georgia Agricultural and Environmental Services Laboratory. The sampling events would encompass three "Dry Weather", one "Wet Weather", and two events for bacteria analysis over a geometric mean of four samples each. The sampling constituents are listed in the WPP covering a total of 10 *in situ* parameters and 16 parameters to be evaluated in the lab. Upon completion of the data collection and receipt of water quality analysis from the UGA laboratory, we would compile the data and prepare a letter report suitable for submittal to the GAEPD upon receipt of your approval.

The fees associated with this activity would include a combination of labor, laboratory, and mileage costs, as follows:

<u>HOURS</u>	<u>\$\$/HR</u>	<u>LABOR</u>	<u>LAB*</u>	<u>MILEAGE & EQUIP**</u>	<u>TOTAL COST</u>
70.25	\$55.00	\$3,864.00	\$1,510.00	\$392.40	\$6,766.00

* Lab Costs are based on the current (Year 2019) UGA Lab Fee Schedule.

** Mileage costs are based on the 7/2020 IRS reimbursable rate of \$0.575/mile + sampling equipment.

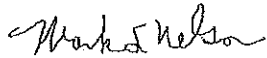
NOTE: The lab costs and mileage costs are controlled by UGA and the IRS, respectively – project charges would reflect current rates at the time of the activity.

Invoicing would occur upon completion of each sampling event.

We would be pleased to start on this work promptly upon receipt of authorized Notice To Proceed (NTP).

If you have any questions, please call me.

Sincerely,



Mark S. Nelson, Owner
NELSON ENVIRONMENTAL, INC.

=====

PLEASE INITIAL THIS NOTICE TO PROCEED ON THE APPROVED TASK LINE and
PLEASE RETURN THIS AUTHORIZATION TO MNelson@NelsonEnvironmental.us

NOTICE TO PROCEED

<u>TASK</u>	<u>NTE COST</u>	<u>APPROVED BY:</u>
Task 1 -- Year 2020 WQ SAMPLING + REPORTING PER 9/2016 WPP	\$6,766.00.....	

NOTE
SEE PAGE 1 FOR A LISTING OF LABOR AND DIRECT PROJECT COSTS.

Invoices and Project Deliverable(s) will be emailed.

Please provide the contact information of the entity responsible for payment:

DATE: _____

NAME: _____

COMPANY: _____

EMAIL: _____ PHONE: _____

MAILING ADDRESS: _____

NOTE: See Terms, Conditions, Exclusions, and Indemnification -- Next Page

NELSON ENVIRONMENTAL, INC.

Terms, Conditions and Exclusions

Our work associated with this proposal will begin upon our receipt of an authorization to proceed. Such authorization and the attached proposal will then be considered the contract. Invoices for services provided will be submitted electronically via EMAIL. Payment of all invoices is due within 30 days of Owner payment to Engineer. Consultant shall submit periodic statements for Services rendered at least seven (7) days prior to PPI's processing date which, in general, occurs on the first day of each month (e.g., submit not later than 10/24/2018 for PPI processing of 11/1/2018). If Engineer objects to any statement submitted by Consultant, Engineer shall so advise Consultant in writing giving reasons therefore within fourteen (14) days of receipt of such statement. If no such objection is made, the statement will be considered acceptable to Engineer. Engineer shall invoice Owner on account of Consultant's Services and shall pay Consultant within fourteen (14) days of the time Engineer receives payment from Owner on account thereof. It is a condition precedent to Engineer's payment to Consultant that Engineer has received corresponding payment from Owner. Payments to Consultant will be reduced by any amounts withheld by Owner due to the fault of the Consultant's work. Upon release to Engineer of any amount which includes payments due Consultant, Engineer will forward to Consultant its portion of such payment. Past due payments will be automatically subject to a \$25 fee plus 5% late charge for every 30 days past the payment due date. If the invoice is not paid within 30 days of Owner payment to Engineer, Nelson Environmental, Inc. without waiving any claim or right with the Client and/or Owner and/or Authorizing Entity/Individual, and without liability whatsoever to the Client and/or Owner and/or Authorizing Entity/Individual, may at its discretion terminate the contract and performance of the service, or Nelson Environmental, Inc. may continue work on the contract with continued expectation of payment. In the event any portion or all of an account remains unpaid equal to or greater than 75 days after Owner payment to Engineer, the Client and/or Owner and/or Authorizing Entity/Individual shall pay all costs of the service rendered PLUS late fees and fees associated with collection, including reasonable attorney's fees.

Indemnification

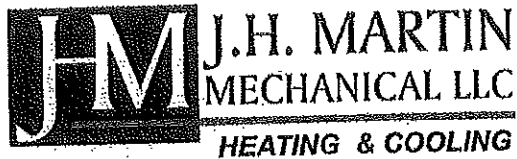
The Owner shall indemnify and hold harmless Nelson Environmental, Inc. and all of its personnel and subcontractors from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of the Owner, anyone directly employed by the Owner (excluding Nelson Environmental, Inc.), or anyone for whose acts any of them may be liable. Nelson Environmental, Inc. shall indemnify and hold harmless Owner and all of Owner's personnel from and against any claims, damages, losses and expenses (including attorney's fees) arising out of or resulting from the performance of the services, provided that any such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of Nelson Environmental, Inc., anyone directly employed by Nelson Environmental, Inc., or anyone for whose acts any of them may be liable.

NELSON ENVIRONMENTAL, INC.
T E R R A C O N S U L T I N G

7380 Spout Springs Road, Suite 210-215 • Flowery Branch, Georgia 30542

PH: 404/862-1665

www.NelsonEnvironmental.us



08/25/2020

Walnut Grove Library
1000 Walnut Grove Pkwy
Loganville, GA 30052

Three systems on property.. The unit in the main part of the library is a 15 ton heat pump system and has two 7.5 ton compressors.

I completed a leak search on the system; and found leak on circuit B where the TXV was rubbing on the refrigerant line and found that it has a bad TXV, also found system is out of refrigerant, this system holds 15 lbs of 410 a.

Below is a quote on replacing TXV valve repairing leak and 15 pounds 410 a refrigerant, once approved we will order the part and return back to install it.

Approval Needed:

TXV \$549.00
15 lbs 410A \$900.00
Leak search \$150.00

Total cost for job: \$1599.00