

**CITY OF WALNUT GROVE**  
**MAY 28, 2023 10:00 AM**  
**1021 PARK STREET MUNICIPAL BUILDING**  
**MAY AND COUNCIL**

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**Council Work Session Minutes**

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**ELECTED OFFICIALS PRESENT:**

Mayor- Mark Moore

Mayor Pro Tem- Stephanie Moncrief

Council Members-

Linda Pilgrim

Erica Miles

**STAFF PRESENT:**

Deputy Clerk- Sonya Cox

City Attorney- Tony Powell

Assistant City Attorney- Jay Crawley

P & Z- Chairman -Don Cannon

P & Z Administrator – Joe Walter

**I. CALL TO ORDER-** Mayor Mark Moore

**II. INVOCATION-** Tony Powell

**III. PLEDGE OF ALLEGIANCE -** All Participated

**IV. ROLL CALL-** Everyone Present

**V. AGENDA APPROVAL-** Motion to modify the amended agenda made by Council member Linda Pilgrim, seconded by Council member Erica Miles, motion carried.

**VI. OLD BUSINESS-**

1. Budget – Public Hearing

a. Employee Salaries/ Raises/ Benefits – Much discussion was had on the budget and some recommendations were made for a few changes that are in the budget.

2. **Sewer Upgrade** – Jim Sunta- Spoke about how to proceed with the renewal or modification of the existing land application system permit, That is pending whether or not you are making a decision to go with the current design or upgrade the plant as designed or if you are going to select an option to incorporate what the options that we presented into that. If you do want to do that then we would have to resubmit a design as well as a design report to EPD and have their approvals on that. So, we would just need to go ahead and renew the existing permit just for the 50,000 right now and submit a request to modify it later. If you elect to go ahead and bid on the project that is set right now then we can go ahead and modify the permit up to 100,000 gallons per day. All agreed to stick with the plan that they had already created.

3. **Zoning Map**- Mayor Moore discussed the newly drafted zoning map and the changes that have occurred since 2017.

4. **Downtown Development Authority Appointment**- Council Member Erica Miles nominated Joel Henderson of Henderson Painting.

5. **Code of Ethics Ordinance-Tony Powell** mentioned there were two forms in your notebooks and they recommended the one from the GMA. All council agreed with the GMA form.

6. **Council Reimbursement-Council Member Moncrief** If I go to A Chamber Council Meeting or any other meeting can I get reimbursed for that, Yes just ask if they have a billing option and have them to bill us.

## 7. **City Clerk**

a. Open Records Officer- Records custodian is the City Clerk and the 1<sup>st</sup> and 2<sup>nd</sup> readings are ready for the June and July meetings.

**VII. 1. New Business Case #RZ-18-03 P & Z Joe Walter** Held discussion and answered questions about the new Gas Station and the exterior @ 1091 Hwy 138.

**2. P & Z Commissioner Joe Walter- Bed and Breakfast** It has considered amending the zoning ordinance to make a couple of changes to the table of uses to article 9 of your document. Specifically to address the fact that the existing ordinance as it is presented a Bed and Breakfast Inn is permitted in some areas but not in others, The one in question is in AG district. The proposal would be to make a couple of text amendments to article 9 specifically to under the table of uses under Bed and Breakfast Inn to go ahead and allow it as permitted use in the AG district. And it is listed as a conditional use in the R3 district and under the proposal it would be removed as a conditional use in R3.

**3. Case # WGV-23-02** – Public Hearing Variance request from section 501.6.(C) (2) of the Walnut Grove Land Development Ordinance (Connection to Public Sewer)

**4. CITY MASTER PLAN** – Hall Consulting **Mayor Moore** made a recommendation to council to have Hall Consulting to come in during a work session and let them present this with the missing information that they stated in the council meeting before we move into a council session.

#### **5. Responsibilities of Council and Mayor**

**1. Operation of the City- Attorney Tony Powell** explained that it is all about getting along. He explained that he had sent some things in the council emails. There is a 50 survival tips for newly elected officials and then there is a GMA handbook for Mayors and Council it is good, and it gives you a full spectrum of how cities operate.

**2. Mayor Pro Tem-** The description of mayor Pro Tem is when we are in session, it doesn't go anywhere beyond that. Or if the Mayor is out of town the mayor is out of the city completely on a trip or is ill. Then that is when the executive authority steps in.

ADJOURN- Mayor Moore called for a motion to adjourn, Council Member Moncrief made a motion to adjourn, Council Member Miles seconded the motion, motion passed.