



CITY OF WALNUT GROVE
March 12, 2026 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council Meeting
Summary Minutes

- I. Call to Order-** Mayor Moncrief called the meeting to order at 6:00 PM
- II. Invocation** – Given by Zoning Administrator Joe Walter
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** - Present: Mayor Stephanie Moncrief, City Administrator Joe Morris, City Clerk Lynn Heard, Mayor Pro Tem Rachel Davis, Council Member Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, City Attorney Jay Crowley, Zoning Administrator Joe Walter
- V. Agenda Approval** – Mayor Pro Tem Rachel Davis made a motion to approve the agenda, with the change of moving Item XII.2 – Annual Financial Report (New Business) to Item VI on the agenda. Council Member Erica Miles seconded the motion. The motion carried unanimously.
- VI. City of Walnut Grove Annual Financial Report (Fiscal Year Ending June 30, 2025)** – Kurt Hardison with McNair, McLemore, Middlebrooks & Co., LLC
- VII. Consent Agenda**
 1. Minutes
 - a. February 12, 2026
 - b. February 26, 2026
 2. Financials
 - a. July 1, 2025 – February 28, 2026
 3. Invoices Over \$5,000
 - a. Precision Planning \$6,097.20
- VIII. Committee Reports**
 1. DDA – Rachel Davis

- IX. Planning & Zoning Commission – Joe Walter**
- X. Library Report – Dana Segar**
- XI. Public Comment – Zahir Keshwani presented updates that he made to his store located in the City of Walnut Grove. *Time stamp of recording 29.04***
- XII. Old Business:**
1. Vote: Sparkwell, LLC Business License - Mayor Pro Tem Rachel Davis made a motion to deny the business license application for Sparkwell, LLC for reasons previously stated in the memorandum for record, including the lack of specificity in the business description on the application and the failure of the inspection conducted by the Georgia Department of Agriculture on August 26, 2025, which resulted in a violation. No proof of compliance or establishment was provided. The motion was seconded by Council Member Erica Miles. Council Member Linda Pilgrim voted against the motion. The motion carried by a vote of 3–1.
 2. Vote: Walnut Grove Commercial Offices Vegetation Buffer Change Request – Council Member Maxine McClanahan motioned to approve the vegetation buffer change request. Mayor Pro Tem Rachel Davis seconded the motion. The motion carried unanimously.
- XIII. New Business**
1. Georgia Cities Week Resolution 2026-02 - Mayor Pro Tem Rachel Davis motioned to approve the agenda. Council Member Erica Miles seconded the motion. The motion carried unanimously.
 2. Benchmark Proposal – Emerald Cove Pipe Repair – Council Member Maxine McClanahan motioned to approve the pipe repair at Emerald Cove. Mayor Pro Tem Rachel Davis seconded the motion. Council Member Erica Miles abstained. Council Member Linda Pilgrim voted against the motion. The motion carried 3-1.
- XIV. Reports - *Time stamp of recording 47:35***
1. Public Works – Presented by City Administrator Joe Morris
 2. City Clerk – Lynn Heard
 3. Code Enforcement - Presented by City Administrator Joe Morris
 4. City Administrator – Joe Morris
 5. Mayor – Stephanie Moncrief
- XV. Town Hall – No Town Hall**
- XVI. Council Comments – No Council Comments**

XVII. Executive Session: Personnel, Litigation, Real Estate, or Cyber Security - No Executive Session

XVIII. Adjourn - Mayor Moncrief called for a motion to adjourn. Council Erica Miles motioned to adjourn the meeting. Mayor Pro Tem Rachel Davis seconded the motion. Motion carried unanimously.